



Outdoor Sports Infrastructure Policy



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Policy Register

Outdoor Sports Infrastructure Policy

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Policy Status	- Current
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Authorised by	- Council
Date Adopted	- 15 December 2020
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This policy is part of a suite of policies adopted by Council or the Executive Management Team (EMT).

New or replacement policies can be created and developed within Service Units but can only be added to Council's Policy Register by Governance Services following the approval of the policy by Council or the EMT.

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1. PURPOSE

The purpose of this Policy is to provide a consistent approach to the provision of infrastructure, and related financial contributions, for outdoor organised sports.

2. POLICY STATEMENT

2.1 Design Principles

Council aims to increase the capacity of existing, and maximise the capacity of new sporting facilities, to create more participation opportunities to cater for a growing population. This will be achieved in part through the following design principles, which align to the Council Plan, Council's Active for Life Recreation Strategy 2010-25 (2019 Review) and relevant legislation:

2.1.1 Community Focus

Council's facilities will be constructed to maximise community benefit, with a focus on community accessed facilities as opposed to exclusive use elite facilities.

2.1.2 Multipurpose

Facilities will be designed to be multipurpose in nature, to enable maximum sustainable use. This will be applied to sports field and pavilion design, in conjunction will multi-use allocations.

2.1.3 Equitable Use/Access

Council's facilities will be accessible to all regardless of age, abilities, genders and backgrounds. Universal design principles will be applied to all Council infrastructure.

2.1.4 Environmental Sustainability

Consistent with Council's approach towards environmental sustainability, environmentally sustainable design principles will be incorporated into Council's infrastructure.

2.2 Facility Hierarchy

To guide the provision of sporting infrastructure, each sporting facility has been categorised within a facility hierarchy, which includes:

- Regional
Facilities that have a catchment greater than the Manningham community. Typically, these facilities cater for regional and state level competition.

- Municipal
Facilities that cater for mainly Manningham residents and that accommodate sports and recreation activities that generally have a lower total participation rate (e.g. baseball etc.). Only one facility is required across the municipality for relevant sport and recreation activities, which generally cater for senior and junior training and competition.
- District
Facilities that cater for senior and junior training and competition for higher participated sports (e.g. football, cricket and soccer). These facilities are generally a user group's primary venue and attract mainly Manningham residents. It is however acknowledged that participants outside of the municipality will use these facilities.
- Local
Facilities that primarily cater for junior and low level senior training and competition. These facilities are typically a user group's secondary venue and can also be public access facilities (such as public tennis courts).
- School
Facilities that are not owned by Council however have a Joint Usage Agreement in place.

It is acknowledged that a reserve may have multiple sporting fields of varying quality and level of sport played. To assist with more accurate planning, each individual sports field is categorised using the hierarchy definitions. This approach is also applied to sports pavilions. A full list of sports fields and their classifications is found at *Attachment 1*, with a list of pavilion classifications at *Attachment 2*.

2.3 Facility Standards

To meet the facility needs for various sports, a set of facility standards have been developed. The standards break down the requirements for each sport based on the facility hierarchy in section 2.2, and include requirements for pavilions and sports fields. The standards provide a consistent approach to facility development and inform the capital contributions required from Council and user groups. The standards reflect the Australian Standards (where relevant) whilst also considering guidelines produced by relevant State and National Sporting Associations.

The standards list considers the required facilities where a reserve consists of one sports field. Where multiple sports fields exist in a reserve, pavilion components including change rooms and amenities, umpires rooms and medical rooms will multiply based on the number of sports fields the pavilion services. Ancillary pavilion infrastructure such as verandas may also be increased on a case by case basis. This does not apply to sports including athletics, BMX, bowls and tennis (unless otherwise specified).

Council will continually aim to achieve the facility standards, however it is acknowledged that site, size, budget, usage and other considerations may impact the ability to achieve the standards (whether that be exceeding or falling short of the standards). With this, variations to the standards may be considered in exceptional circumstances on a case by case basis.

The facility standards can be found at *Attachment 3*.

2.4 Fit Out of Equipment

The construction of a new facility, or upgrade of existing, may result in the installation of new equipment to increase functionality and meet relevant legislative requirements. A list of 'fit out' items has been developed to identify the group which is responsible for their purchase and installation (*Attachment 4*). This includes items such as kitchen equipment, tables and chairs as well as air-conditioning units.

Also included are relevant size requirements for a selection of fit out items including ovens, stoves and range hoods. Reference to Council's Better Building Design Guide (August 2018) should also be made where appropriate.

2.5 Financial Contributions

Informed by the facility standards (*Attachment 3*), a list of financial contributions from Council and user groups has been developed to guide financial investment into sporting facility developments (*Attachment 5*). This includes classifying items which are 'core facility components' and 'optional facility components'. The list also outlines the maximum Council investment into core facility components, as well as the required user group investment into optional components and items that exceed the facility standards.

Grants received by the user group, including election commitments that have been advocated or requested by the user group, will be included in the user group's contribution. This excludes any grants applied for and received by Council, including where Council has actively advocated for funding. Where Council has initiated discussions and advocated for funding, and said funding has been committed to the user group, this will not be considered a user group contribution. This funding will be applied to the project with the contribution ratios to be applied to the outstanding amount.

Example: Council advocates for funding towards a tennis court upgrade with a total project cost of \$125,000. Funding to the value of \$50,000 is provided to the user group by the funding administrator as a result of Council's advocacy. The \$50,000 is not considered a user group contribution and is applied to the total project budget, reducing the amount required to complete the project to \$75,000. This amount will then be divided 50/50 between the user group and Council as per the ratios in *Attachment 5*.

Financial contributions by Council are subject to Council's annual budget process. Council discretion may be applied on a case by case basis that may result in the contribution ratios being amended.

2.6 In-Kind Contributions

Council recognises the importance volunteer labour and in-kind support plays in delivering sporting facility developments. An in-kind contribution is defined as a donation of goods, materials, services, time or expertise that assists in the delivery of a project.

Council will consider in-kind contributions as part of a user group's financial contribution requirements on a case by case basis, in line with Council's Procurement Policy.

A breakdown of in-kind labour must be submitted to Council upon request. In-kind labour is to be calculated using the Australian Bureau of Statistics '*full time adult average weekly total earnings figure*', divided by 38 (hours per week). This hourly figure will be applied to all in-kind labour, including skilled labour. In-kind support through the provision of equipment and materials will be determined using recommended retail pricing.

3. SCOPE OF POLICY

This Policy applies to the development of new, and upgrade of existing outdoor sport infrastructure on land that is owned or managed by Council. Council will not retrospectively undertake works to existing facilities to comply with this Policy, and this Policy will be applied in accordance with Council's capital works process. It is noted that this is a competitive process with priority projects identified using a predetermined criteria.

Outdoor sports covered by this Policy include:

- AFL;
- Athletics;
- Baseball;
- BMX;
- Bowls;
- Cricket;
- Football (soccer);
- Hockey;
- Netball (outdoor);
- Softball; and
- Tennis.

It is acknowledged that other sports are played across the municipality that are not considered within this Policy. Infrastructure for these sports will be determined on a

case by case basis, with consideration to relevant standards (where applicable) as well as against standards for similar sports.

This Policy excludes indoor stadiums and aquatic/leisure centre.

4. RESPONSIBILITY

Management and application of this Policy is the responsibility of Recreation Services.

5. DEFINITIONS

Elite facilities	Facilities that are constructed primarily for the purpose of elite sports (representative sport).
Community facilities	Facilities that are constructed for the purpose of increasing community participation and are available for use by a variety of community groups.
Core facility component	Infrastructure items that Council considers essential for participation in the sport.
Infrastructure	The buildings, assets or furniture to assist in the delivery of sport.
Optional facility component	Infrastructure that is not considered essential for participation (e.g. bar, gymnasiums)
Organised sport	Sporting activities that are run under the auspice of a peak body.
Pavilion	A building that services a user group's activities on a sports field.
Primary venue	A facility considered as a user group's 'home' and is central to a user group's activities.
Secondary facility	A facility that is not a 'home' for a user group and is predominately used as an overflow venue.
Sports field	The field of play for various sporting activities (i.e. football oval, soccer pitch, netball court, BMX track etc.).
Supporting infrastructure	Infrastructure that is required to support the delivery of an activity (e.g. floodlights, score boards, coaches boxes)
User group	A club or organisation that has an agreement with Council for the use of Council's sporting facilities.

6. RELATED POLICIES

Council Plans and Policies

- Council Plan
 - *Goal – Healthy Community*
 - *Goal – Liveable Places and Spaces*
- Healthy City Strategy
 - *Focus Area – Healthy and Well*
- Active for Life Recreation Strategy
 - *Priority Area 1*
 - *Action 1.3.4*
- Floodlighting Council Reserves Policy (2003)
- Procurement Policy (2019)
- Outdoor Sports Infrastructure Guidelines (2015) – Superseded by this Policy

Sporting Association Policies and Guidelines

- AFL Preferred Facility Guidelines (2019)
- Baseball Australia Club Facility Resource Guide (2016)
- Baseball Victoria Lighting Standards Policy (2014)
- Baseball Victoria Regulations for New Baseball Fields (2014)
- BMX Australia Track Guidelines (2013)
- Bowls Australia Bowling Green Construction Guidelines (2011)
- Community Cricket Facility Guidelines (2015)
- Football Victoria – Construction and Management Natural Turf Pitches Guide (2019)
- Football Victoria – Field Dimensions and Pitch Markings Guide (undated)
- Football Victoria - Football Facilities Building Development Guide (undated)
- Football Victoria - Football Lighting Effective Lighting Guide (undated)
- Hockey Victoria – Facilities Standards (undated)
- IAAF Track and Field Facilities Manual (2019)
- Netball Australia – National Facilities Policy (2016)
- Netball Victoria – Facilities Manual (2017)
- Softball Australia Field Guidelines (2015)
- Sports Dimensions Guide for Playing Areas (2016)
- Tennis Australia Infrastructure Planning (2018)

7. SUPPORTING PROCEDURES

- No supporting procedures exist.

8. GUIDELINES

- Manningham Better Building Design Guide (2018)

9. RELATED LEGISLATION

- Building Code of Australia (2016)
- Disability Discrimination Act (1992)

10. SUPPORTING RESEARCH AND ANALYSIS

Significant research has been undertaken to ensure alignment, where possible, to various State and National Sporting Association facility guidelines. Additional benchmarking against other Councils has helped inform and justify the content within this Policy and Attachments.

11. DOCUMENT HISTORY

Policy Title:	Outdoor Sports Infrastructure Policy
Responsible Officer:	Heather Callahan
Resp. Officer Position:	Coordinator Recreation
Next Review Date:	2024
To be included on website?	Yes

Last Updated	Meeting type? - Council or EMT	Meeting Date	Item N°

ATTACHMENT 1 – SPORTS FIELD CLASSIFICATION

Regional Level Sports Fields

Bulleen Park Oval East	Manningham/Templestowe Leisure Centre Outdoor Netball Courts
Mullum Mullum Reserve Hockey Pitch	Pettys Reserve Pitch East and West*
Tom Kelly Athletics Track	Stintons Reserve BMX Track
Schramms Reserve Ovals South and North (cricket only)	

Municipal Level Sports Fields

Deep Creek Reserve Baseball Diamond	
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District Level Sports Fields

Anderson Park Pitch North and South	Boronia Reserve Oval
Bulleen Park Oval Middle and West	Bulleen Park Soccer East and West
Colman Park Oval	Domeney Reserve Oval
Doncaster Reserve Oval	Doncaster Tennis Club Courts
Donvale Reserve Ovals South and North West, Pitches North and East	Donvale Reserve Tennis Courts
Koonung Park Oval	Mullum Mullum Reserve Bowls
Mullum Mullum Reserve Tennis Courts	Park Reserve Pitch
Park Orchards Reserve Tennis Courts	Rieschiecks Reserve Oval
Schramms Reserve Ovals South and North (football only)	Schramms Reserve Bowls
Serpells Reserve Tennis Courts	Swilk Reserve Bowls
Ted Ajani Reserve Oval	Ted Ajani Reserve Tennis Courts
Templestowe Reserve Ovals East and West	Templestowe Reserve Tennis Courts
Timber Reserve Pitches East and West	Warrandyte Reserve Oval South
Warrandyte Reserve Tennis Courts	
Wonga Park Reserve Ovals West and East	Wonga Park Reserve Tennis Courts
Zerbes Reserve Oval	

* As recommended within the Eastern Region Soccer Strategy (2007).

Local Level Sports Fields

Anderson Park Small Pitch (synthetic)	Burgundy Reserve Oval
Colman Park Tennis Courts	Domeney Reserve Netball Court
Donvale Reserve Netball Courts	Hillcrest Reserve Tennis Court
Koonung Park Tennis Courts	Serpells Reserve Oval
Sheahans Reserve Tennis Court	Stintons Reserve
Warrandyte Reserve Oval North	Warrandyte Reserve Netball
Wilson's Reserve	Wonga Park Reserve Netball Courts

School Sports Fields

Donvale Primary School Oval	Templestowe College Oval
Templestowe Heights Primary School Oval	

ATTACHMENT 2 – SPORTS PAVILION CLASSIFICATION

Regional Level Pavilions

Bulleen Park East	Manningham Templestowe Leisure Centre
Mullum Mullum Reserve Hockey*	Petty's Reserve
Tom Kelly Athletics Track	Stintons Reserve BMX Track
Schramms Reserve South (cricket only)	

Municipal Level Pavilions

Deep Creek Reserve	
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District Level Pavilions

Anderson Park	Boronia Reserve
Bulleen Park Soccer	Bulleen Park West
Colman Park	Domeney Reserve
Doncaster Reserve	Doncaster Tennis
Donvale Reserve South	Donvale Reserve North
Donvale Reserve Tennis	Koonung Park
Mullum Mullum Reserve Bowls*	Mullum Mullum Reserve Tennis
Park Reserve	Park Orchards Reserve Tennis
Rieschiecks Reserve	Schramms Reserve South (football only)
Schramms Reserve Bowls	Serpells Reserve Tennis
Swilk Reserve Bowls	Ted Ajani Reserve
Ted Ajani Reserve Tennis	Templestowe Reserve
Templestowe Reserve Tennis	Timber Reserve
Warrandyte Reserve	Warrandyte Reserve Tennis
Wonga Park Reserve West	Wonga Park Reserve Tennis
Zerbes Reserve	

Local Level Pavilions

Burgundy Reserve	Colman Park Tennis
Koonung Park Tennis	Schramms Reserve North
Serpell's Reserve	Stintons Reserve
Wilson's Reserve	Wonga Park Reserve East

* It is noted that Mullum Mullum Reserve Hockey and Bowls are classified as district and municipal level respectively however share a pavilion. Developments at this facility will be undertaken on a case-by-case basis, using these standards as a guide.

ATTACHMENT 3 – FACILITY STANDARDS

AFL and Cricket – Pavilion Standards

Area	Regional	Municipal	District	Local
Change rooms	2 x 55m2	N/A	2 x 45m2	2 x 35m2
Accessible change room	Refer to Code		Refer to code	Refer to Code
Change room amenities	2 x 25m2		2 x 25m2	2 x 25m2
Umpires room	30m2		20m2	20m2
Medical/trainer's room	15m2		15m2	15m2
Gymnasium	Case by case		Case by case	N/A
Social room	150m2		100m2	To be incorporated within change rooms
Social room toilets	Refer to code		Refer to code	Refer to code
Toilets – Accessible	Refer to code		Refer to Code	Refer to Code
Kitchen/Kiosk	30m2		30m2	15m2 (kiosk only)
Office	20m2		15m2	N/A
Storage Rooms (per tenant)*	30m2		20m2	20m2
Cleaners storage	5m2		5m2	5m2
Time keepers box	10m2		10m2	N/A
External covered viewing area	100m2		75m2	50m2
Utilities/Plant Room (turf wicket venue only)	As required		As required	N/A
Rubbish bin cage	10m2		10m2	10m2

* Maximum storage provided is 180m2

AFL and Cricket – Sports Field Standards

Area	Regional	Municipal	District	Local
Floodlights (AFL training)	100 lux (LED)*	N/A	50 lux (LED)*	50 lux (LED)*
Floodlights (AFL match)	200 lux (LED)*		100 lux (LED)*	100 lux (LED)*
Floodlights (cricket wicket - match)	500 lux (LED)*		N/A	N/A
Floodlights (cricket outfield - match)	300 lux (LED)*		N/A	N/A
Floodlights (practice cricket wickets)	200 lux (LED)*		N/A	N/A
Reserve fencing	Case by case		Case by case	Case by case
Sports field fencing	1.1m black powder coated mesh infill		1.1m black powder coated mesh infill	Case by case
Sealed car parks	Case by case		Case by case	Case by case
Unsealed car parks (overflow)	Case by case		Case by case	Case by case
Scoreboard	Fixed		Fixed	Temporary
Coaches boxes / Team benches	2 x permanent (4.8m x 1.2m)		2 x permanent (4.8m x 1.2m)	2 x permanent (4.8m x 1.2m)
Interchange box	1 x permanent (1.8m x 1.2m)		1 x permanent (1.8m x 1.2m)	1 x permanent (1.8m x 1.2m)
Goal posts	1 set x 12m/8m sleeved		1 set x 10m/6.5m sleeved	1 set x 10m/6.5m sleeved
Siren	Yes		Yes	Optional
PA system	Optional		N/A	N/A
Ticket booth	Yes		Optional	N/A
Run off distance	5m		5m	5m
Sports field size	165m (L) x 135m (W)		150-165m (L) x 110-135m (W)	Min 130m (L) x 110m (W)
Sports field profile	Sand base		Sand base	Natural soil
Sports field turf	Santa Ana Couch		Santa Ana Couch	Santa Ana Couch or Kikuyu
Sports field drainage	Yes	Yes	Yes	
Sports field irrigation	Automated, efficient	Automated, efficient	Automated, efficient	
Practice cricket wickets (synthetic)	4+	Maximum 4	Optional	
Practice cricket wickets (turf)	6+	Case by case	N/A	

* As per relevant Australian Standards. Should the Australian Standard change, Council will align upgrades/new infrastructure with the amended Standard.

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Athletics – Pavilion Standards

Area	Regional	Municipal	District	Local
Change rooms	2 x 60m2	N/A	N/A	N/A
Change room amenities	2 x 40m2			
Accessible change room	Refer to code			
Medical/Trainers room	15m2			
Gymnasium	Case by case			
Social rooms	100m2			
Social room toilets	Refer to code			
Toilets - Accessible	Refer to code			
Kitchen/Canteen	30m2			
Office	15m2			
Storage rooms (per tenant)*	60m2			
Cleaners storage room	5m2			
External covered viewing area	Case by case			
Rubbish bin cage	10m2			

* Maximum storage provided is 180m2

Athletics – Sports Field Standards

Area	Regional	Municipal	District	Local
Track size - Circular	400m as per IAAF standard	N/A	N/A	N/A
Markings	As per IAAF standard			
Field size - Shot put enclosure	As per IAAF standard			
Field size - hammer throw enclosure	As per IAAF standard			
Field size - discus enclosure	As per IAAF standard			
Field size - long/triple jump pit	As per IAAF standard			
Field size - long/triple jump runway	As per IAAF standard			
Field size - Pole vault runway	As per IAAF standard			
Floodlights (training)	75 lux (LED)*			
Floodlights (competition)	200 lux (LED)*			
Reserve fencing	3m			
Sealed car parks	Case by case			
Unsealed (overflow)	Case by case			
Scoreboards	Case by case			
Clock	Yes			
PA system	Yes			
Surface and base - Track	As per IAAF standard			
Surface and base - Field	As per IAAF standard			
Field profile	Natural soil			
Field turf	Santa Ana or Kikuyu			
Field drainage	Case by case			
Field irrigation	Automated, efficient			

* As per IAAF Standards. Should the IAAF Standard change, Council will align upgrades/new infrastructure with the amended Standard.

Baseball/Softball – Pavilion Standards

Area	Regional	Municipal	District	Local
Change room	N/A	2 x 30m2	N/A	N/A
Accessible change space		Refer to code		
Change room amenities		2 x 15m2		
Umpires room		20m2		
Medical/trainer’s room		15m2		
Gymnasium		Case by case		
Social rooms		100m2		
Social room toilets		Refer to code		
Toilets - Accessible		Refer to code		
Kitchen/canteen		30m2		
Office		15m2		
Storage room (per tenant)*		20m2		
Cleaners storage room		5m2		
Scorers Room		10m2		
External covered viewing area		75m2		
Rubbish bin cage		10m2		

* Maximum storage provided is 180m2

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Baseball/Softball – Sports Field Standards

Area	Regional	Municipal	District	Local
Floodlights (infield)	N/A	500 lux (LED)*	N/A	N/A
Floodlights (outfield)		300 lux (LED)*		
Reserve fencing		Case by case		
Sports field fencing - Back stop		8m (H) x 25m (W) back net (min) 15m from home plate (min)		
Sports field fencing - Outfield		1.1m black powder coated mesh		
Sealed car parks		Case by case		
Unsealed car parks (overflow)		Case by case		
Scoreboard		Fixed		
Dug outs		2 x permanent (7m x 1.2m)		
PA system		N/A		
Ticket booth		Optional		
Sports field size - Outfield		76.2m (min) from home base to obstruction		
Sports field size - Infield		27.43m square		
Sports field size - Catcher's box		As per BA/SA Standards		
Sports field size - Batter's box		As per BA/SA Standards		
Sports field size - Home plate		As per BA/SA Standards		
Sports field size - Pitching mound		As per BA/SA Standards		
Run off (foul ground)		7.62m - 9.14m		
Sports field profile		Sand base		
Sports field turf (outfield)		Santa Ana Couch		
Sports field drainage	Yes			
Sports field irrigation	Automated, efficient			

* As per relevant Australian Standards. Should the Australian Standard change, Council will align upgrades/new infrastructure with the amended Standard.

BMX – Pavilion Standards

Area	Regional	Municipal	District	Local
Change rooms	2 x 25m2	N/A	N/A	N/A
Change room amenities	2 x 15m2			
Accessible change room	Refer to code			
Social room toilets	Refer to code			
Toilets - Accessible	Refer to code			
Medical room	15m2			
Gymnasium	Case by case			
Social Room	100m2			
Storage (per tenant)*	30m2			
Cleaners Store	5m2			
Kitchen/Canteen	30m2			
External covered viewing area	100m2			
Office	15m2			
Rubbish Bin Cage	10m2			

* Maximum storage provided is 180m2

BMX – Sports Field Standards

Area	Regional	Municipal	District	Local
Starting hill	2.5m (H) x 8m (W)	N/A	N/A	N/A
Starting gate	7.3m (W) x 0.5m (H) - Slip resistant			
Track length	280m - 450m			
Track width	1st straight - 8m All other straights - 5m 1st turn - 4m All other turns - 4m			
Number of straights	Minimum 4			
Number of turns	Minimum 3			
Length first straight	50m			
Markings	White lines			
Track fencing	On straights - minimum 2m from track			
Staging area	10m x 8m [^]			
PA Systems	Yes			
Floodlights	100 lux*			
Sealed car parks	Case by case			
Unsealed car parks (overflow)	Case by case			

* As per relevant Australian Standards. Should the Australian Standard change, Council will align upgrades/new infrastructure with the amended Standard.

[^] Cover of staging areas will be considered on a case by case basis. As covered staging areas exceed BMXA's Guidelines for club, regional and state championships, user groups will be responsible for all costs associated with the cover.

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Football (Soccer) – Pavilion Standards

Area	Regional (NPL)	Municipal	District	Local
Change rooms	2 x 35m2	N/A	2 x 25m2	2 x 25m2
Accessible change room	Refer to code		Refer to code	Refer to code
Change room amenities	2 x 25m2		2 x 15m2	2 x 15m2
Umpires room	20m2		20m2	20m2
Medical/Trainers room	15m2		15m2	15m2
Gymnasium	Case by case		Case by case	N/A
Social Rooms	150m2		100m2	To be incorporated within change space
Social room toilets	Refer to code		Refer to code	Refer to code
Toilets - Accessible	Refer to code		Refer to code	Refer to code
Kitchen/Canteen	30m2		30m2	15m2 (kiosk only)
Office	20m2		15m2	N/A
Storage rooms (per tenant)*	40m2		20m2	20m2
Cleaners storage	5m2		5m2	5m2
Media room	15m2		No	N/A
External covered viewing area	100m2		75m2	50m2
Rubbish bin cage	10m2		10m2	10m2

* Maximum storage provided is 180m2

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Football (Soccer) – Sports Field Standards

Area	Regional (NPL)	Municipal	District	Local
Floodlights (training)	100 lux (LED)*	N/A	50 lux (LED)*	50 lux (LED)*
Floodlights (match)	200 lux (LED)*		100 lux (LED)*	100 lux (LED)*
Reserve fencing	Yes		Case by case	N/A
Sports field fencing	1.1m black powder coated mesh infill		1.1m black powder coated mesh infill	Case by case
Sealed car parks	Case by case		Case by case	Case by case
Unsealed car parks (overflow)	Case by case		Case by case	Case by case
Scoreboard	Fixed		Fixed	Temporary
Coaches boxes / Team benches	2 x permanent (6m x 1.2m)		2 x permanent (6m x 1.2m)	2 x permanent (6m x 1.2m)
Goal posts	2 x 2.44m (H) x 7.32m (W)		2.44m (H) x 7.32m (W)	2.44m (H) x 7.32m (W)
Portable goal storage	Case by case		Case by case	Case by case
PA system	Optional		N/A	N/A
Ticket booth	Yes		Optional	N/A
Players race	2m (W) x 2.2m (H)		N/A	N/A
Run off distance	3-5m		3-5m	3-5m
Distance between pitches	N/A		6-10m	6-10m
Sports field size	100-105m (L) x 60-68m (W)		96-105m (L) x 60-68m (W)	96-105m (L) x 60-68m (W)
Sports field profile	Sand base		Sand base	Natural soil
Sports field turf	Santa Ana Couch (synthetic case by case)		Santa Ana Couch (synthetic case by case)	Santa Ana Couch or Kikuyu
Sports field drainage	Yes		Yes	Yes
Sports field irrigation	Automated, efficient		Automated, efficient	Automated, efficient

* As per relevant Australian Standards. Should the Australian Standard change, Council will align upgrades/new infrastructure with the amended Standard.

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Hockey – Pavilion Standards

Area	Regional	Municipal	District	Local
Change rooms	2 x 25m2	N/A	N/A	N/A
Accessible change room	Refer to code			
Amenities	2 x 20m2			
Umpires room	20m2			
Medical/Trainers Room	15m2			
Gymnasium	Case by case			
Social Rooms	100m2			
Social room toilets	Refer to code			
Toilets - Accessible	Refer to code			
Kitchen/Canteen	30m2			
Office	15m2			
Storage Rooms (per tenant)*	20m2			
Cleaners storage	5m2			
Time keepers box	10m2			
External covered viewing area	75m2			
Rubbish bin cage	10m2			

* Maximum storage provided is 180m2

Hockey – Sports Field Standards

Area	Regional	Municipal	District	Local
Size	91.4m (L) x 55m (W)	N/A	N/A	N/A
Run off	5m each end, 3m each side			
Profile	Synthetic			
Irrigation	Automated, efficient			
Reserve Fencing	Case by case			
Sports field fencing	1.1m black powder coated mesh			
Car parking surface (sealed or unsealed)	Case by case			
Floodlighting	250 lux (LED)*			
Scoreboard	Fixed			
Coaches box (each)	4.8m x 1.2m			
Technical bench	3m x 6m			
Goal Posts	2.14m (H) x 3.66m (W)			
PA Systems	Optional			

* As per relevant Australian Standards. Should the Australian Standard change, Council will align upgrades/new infrastructure with the amended Standard.

Lawn Bowls – Pavilion Standards

Area	Regional	Municipal	District	Local
Change Rooms	N/A	N/A	2 x 15m ²	N/A
Change Room Amenities			2 x 7.5m ²	
Accessible Change Room			Refer to code	
Social room toilets			Refer to code	
Toilets - Accessible			Refer to code	
Social Room			100m ²	
Storage (per tenant)*			20m ²	
Cleaners Store			5m ²	
Kitchen/Canteen			30m ²	
External covered viewing area			75m ²	
Office			15m ²	
Rubbish Bin Cage			10m ²	

* Maximum storage provided is 180m²

Lawn Bowls – Sports Field Standards

Area	Regional	Municipal	District	Local
Size	N/A	N/A	40m x 40m	N/A
Ditch			380mm (W) and 50mm-200mm (D)	
Profile			Perched water table	
Turf			Tifdwarf couch	
Synthetic Surface			Case by case	
Irrigation (turf only)			Automated, efficient	
Drainage			Subsurface	
Reserve Fencing			3m black powder coated mesh	
Car parking surface (sealed or unsealed)			Case by case	
Floodlighting			100 lux*	
Scoring stands			1 per lane	
Player shelter			3m x 1.2m (3 per green)	

* As per relevant Australian Standards. Should the Australian Standard change, Council will align upgrades/new infrastructure with the amended Standard.

Policy Register

Outdoor Sports Infrastructure Policy



Netball (Outdoor) – Pavilion Standards

Area	Regional (8+ courts)	Municipal	District (4-7 courts)	Local (1-3 courts)
Change rooms	2 x 25m2	N/A	2 x 25m2	N/A
Accessible change room	Refer to code		Refer to code	N/A
Change room amenities	2 x 15m2		2 x 15m2	N/A
Umpires change room	20m2		20m2	N/A
Medical/trainer's room	15m2		15m2	N/A
Gymnasium	Case by case		Case by case	
Social room	20m2		20m2	N/A
Social room toilets	Refer to code		Refer to code	N/A
Toilets - Accessible	Refer to code		Refer to code	N/A
Kitchen/canteen	30m2		20m2	N/A
Office	15m2		15m2	N/A
Storage room (per tenant)*	20m2		20m2	10m2
Rubbish storage	10m2		10m2	N/A
External covered viewing area (per court)	5m2		5m2	N/A

* Maximum storage provided is 180m2

Netball (Outdoor) – Sports Field Standards

Area	Regional (8+ courts)	Municipal	District (4-7 courts)	Local (1-3 courts)
Floodlights (training)	100 lux (LED)*	N/A	100 lux (LED)*	100 lux (LED)* - case by case
Floodlights (match)	200 lux (LED)*		N/A	N/A
Court size	30.5m (L) x 15.25m (W)		30.5m (L) x 15.25m (W)	30.5m (L) x 15.25m (W)
Run off	3.05m (3.65m between courts)		3.05m (3.65m between courts)	3.05m (3.65m between courts)
Reserve fencing	Case by case		N/A	N/A
Sports field fencing	Case by case		Case by case	Case by case
Sealed car parking	Case by case		Case by case	Case by case
Unsealed car parking	Case by case		Case by case	Case by case
Scoreboard	Optional		Case by case	Case by case
Coach/Team Bench	2 x permanent (3m x 1.2m)		Case by case	Case by case
Siren	Optional		Optional	N/A
PA System	Yes		N/A	N/A
Surface	As per Netball Victoria standards		As per NV standards	Asphalt
Goal ring	60-100mm diameter		60-100mm diameter	60-100mm diameter
Goal posts	3.05m (H)	3.05m (H)	3.05m (H)	

* As per relevant Australian Standards. Should the Australian Standard change, Council will align upgrades/new infrastructure with the amended Standard.

Tennis – Pavilion Standards

Area	Regional	Municipal	District	Local
Change rooms	N/A	N/A	Incorporated within amenities	N/A
Accessible change room			As per code	N/A
Change room amenities			Refer to code	N/A
Gymnasium			Case by case	N/A
Social rooms			100m2	N/A
Social room toilets			Incorporated within amenities	N/A
Toilets - Accessible			Refer to code	N/A
Kitchen/canteen			30m2	N/A
Office			15m2	N/A
Storage rooms (per tenant)*			20m2	N/A
Cleaners storage room			5m2	N/A
Rubbish storage			10m2	N/A
External covered viewing area			75m2	N/A

* Maximum storage provided is 180m2

Tennis – Sports Field Standards

Area	Regional	Municipal	District	Local
Total court area	N/A	N/A	34.77m x 17.07m (total area) and 23.77m x 10.97m (principle playing area)	34.77m x 17.07m (total area) and 23.77m x 10.97m (principle playing area)
Run off distance - back			5.49m	5.49m
Run off distance - side			3.05m	3.05m
Distance between courts			3.66m	3.66m
Net posts			2 x 1.07m (H), Max 15cm Diameter, 0.914m outside of court.	2 x 1.07m (H), Max 15cm Diameter, 0.914m outside of court.
Floodlights (LED Boxed)			350 lux - Principle Playing Area 250 lux – Total Playing Area*	350 lux - Principle Playing Area 250 lux – Total Playing Area*
Court/Reserve fencing			3.6m or 3m along baseline. Half side fence considered case by case.	3.6m or 3m along baseline. Half side fence considered case by case.
Sealed car parks			Case by case	Case by case
Unsealed (overflow)			Case by case	Case by case
Moveable scoreboards			1 per court	N/A
PA System			Optional	N/A
Surface and base			Varies, as per TA standards	Varies, as per TA standards
Irrigation (en tous cas only)			Automated, efficient	N/A
Dedicated Hot Shot Courts (Red)	Case by case	N/A		

* As per relevant Australian Standards. Should the Australian Standard change, Council will align upgrades/new infrastructure with the amended Standard.

Tennis – Sports Field Standards (Cont'd)

Area	Regional	Municipal	District	Local
Hot shots (red) - Principle Playing Area	N/A	N/A	11m (L) x 5.5m (W)	N/A
Hot shots (red) - Total playing area			15m x 9.5m min.	N/A
Hot shots (red) - Run off - back			3.05m (2m min.)	N/A
Hot shots (red) - Run off - side			2.44m (2m min.)	N/A
Hot shots (red) - Run off - common side			2.44m+ (2m min.)	N/A
Hot shots (red) - Run off - common back			Fence required. 5m min.	N/A
Hot shots (red) - Net height			65cm-80cm	N/A
Dedicated Hot Shot Courts (Orange)			Case by case	N/A
Hot shots (orange) - Principle playing area			18m (L) x 8.23m (W - doubles) or 6.5m (W - singles)	N/A
Hot shots (orange) - Total playing area			24m x 10.5m	N/A
Hot shots (orange) - Run off - back			4.27m (2m min.)	N/A
Hot shots (orange) - Run off - side			3.05m (2m min.)	N/A
Hot shots (orange) - Run off - common side			3.05m+ (3m min.)	N/A
Hot shots (orange) - Run off - common back			Fence required. 7m min.	N/A
Hot shots (orange) - Net height			80cm	N/A
Book a court system			Case by case	Case by case

ATTACHMENT 4 – FACILITY FIT OUT ITEMS

The Council responsibilities outlined below are in line with the facility standards located in *Attachment 3*. User Groups must fund 100% of the cost for fit out items that exceed that standards. Items not listed below will be considered on a case-by-case basis.

Council Responsibility	User Group Responsibility
Baby change facilities	Bar facilities (including sinks and benches)
Bench style seating in change rooms	Crockery and cutlery
Change room toilet fixtures (e.g. hooks, mirrors, toilet roll holders, soap holders, paper towel dispenser)	Dishwashers
Curtains and blinds	Kitchen equipment (deep fryers, bain maries, pie warmers etc.)
Essential safety equipment	Electronic equipment (e.g. sound systems, TVs etc.)
Extractor fans and range hoods. <i>Size determined by oven and cook top dimensions.</i>	Floor coverings, flooring and floor tiles for all 'optional' additions to the facility.
Floor coverings (social room carpet, non-slip surface in wet areas and change rooms)	Furniture (e.g. tables and chairs)
Grease trap installation (where appropriate)	Heating/cooling units (outside of social rooms)
Hard floor coverings (where appropriate)	PA systems
Heating/cooling units and fixed fans (social room only)	Refrigerators/Freezers (including drinks fridges)
Hooks in change rooms	Sanitary bins
Hot water service	Security systems
Instant hot water unit (in kitchen/kiosk)	Storage room shelving
Kitchen benches and cabinets	Telephone, NBN (excluding infrastructure to the building) and TV aerial connections
Light fittings	All other items as required by the user group (subject to Council approval)
Locks (excluding club locks)	
Ovens and hot plates Regional – 6 burner, 100-120L Oven District and Municipal – 4-5 burner, 70-90L Local – Domestic 4 burner, 50-70L School – N/A	
Plumbing fixture, shower fittings, toilets and sinks.	
Roller screen security doors (where appropriate)	
Security lighting	
Tiling	

ATTACHMENT 5 – FINANCIAL CONTRIBUTIONS

The tables below consider Council and club contributions towards new and upgrade, unless outlined within a user group’s executed lease. Maintenance responsibilities remain as per the user group’s individual facility usage agreement.

Any required financial contributions are to be calculated in accordance with the policy requirements outlined in Attachment 3, with the contribution amount calculated on a recent (obtained within the previous 12 months or less) quantity surveyor estimate.

All financial contributions will be required to be paid in full prior to tenders being advertised. Once payment of the calculated amount based on the quantity surveyor estimate is received, no additional club contributions can be required. Should the tender outcomes provide savings when compared to the quantity surveyor estimate, the funding difference will be returned to the contributing club/user group.

Pavilions

Component	Council	User Group	Comments
Accessible Change Rooms	100%	0%	In accordance with the Building Code.
Amenities - Showers / Toilets	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Bar Facilities	0%	100%	
Canteen / Kitchen	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Change Rooms	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Cleaner's Storage	100%	0%	
Grounds Keeper/Maintenance Shed	100%	0%	Provision and size determined on a case by case basis.
Gymnasium	0%	100%	
Heating/Cooling	100%	0%	In social room only.
Medical/Trainer’s Room	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Office Space	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Rubbish Bin Storage	100%	0%	
Social Room/Multi-Purpose Room	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.

Component	Council	User Group	Comments
Storage	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Time Keepers Space/Media Room/Scorers Room	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Umpires/Officials Change Room	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Veranda/Spectator's Shelter	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Works exceeding Council's standards	0%	100%	

Sports Fields

Component	Council	User Group	Comments
Coaches boxes/Dugouts/Player shelters	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Cricket centre wicket	100%	0%	This includes synthetic and turf, as per Council's sports field maintenance and replacement program.
Cricket centre wicket winter cover	100%	0%	
Cricket nets/Batting cages	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Floodlighting (training standard)**	100%	0%	See below**
Floodlighting (match standard)	50%	50%	Ratio applied to the cost of upgrading from training to match standard. User Group must fund 100% in excess of the standards.
Goal Posts (fixed and portable)	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Goal post padding	0%	100%	
Interchange steward/Umpire/Officials box	0%	100%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Netball courts	100%	0%	
Protective netting	100%	0%	Where a safety risk is identified. Where it is not a safety risk, the user group must fund 100% of the project.
Reserve fencing	100%	0%	In accordance with Council's Facility Standards.

Component	Council	User Group	Comments
Scoreboards	0%	100%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Sports fields (turf)^	100%	0%	^ See below
Specialised surfaces (hockey, tennis and lawn bowls.)	50%	50%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Sports field fencing	100%	0%	In accordance with Council's Facility Standards. User Group must fund 100% in excess of the standards.
Ticket booth	0%	100%	
Works exceeding Council's standards	0%	100%	

Any additional items not listed within the tables above will be considered on a case-by-case basis.

** This ratio is applied to sports that have a separate training and match standard. Where a sports training and match standard are the same, the ratio applied is 50/50 between Council and the User Group for the total project cost.

^ Synthetic surfaces for sports where synthetic is not traditionally the preferred surface (e.g. football) will be considered on a case by case basis.