



Manningham Quarterly Report 2020/21

Quarter 2: October - December 2020

Key information on Manningham Council's performance and governance for the Quarter

1. Capital Works


262
Projects
Total


35
Projects
Completed


6
Projects
Delayed /
Incomplete


128
Projects
On Schedule

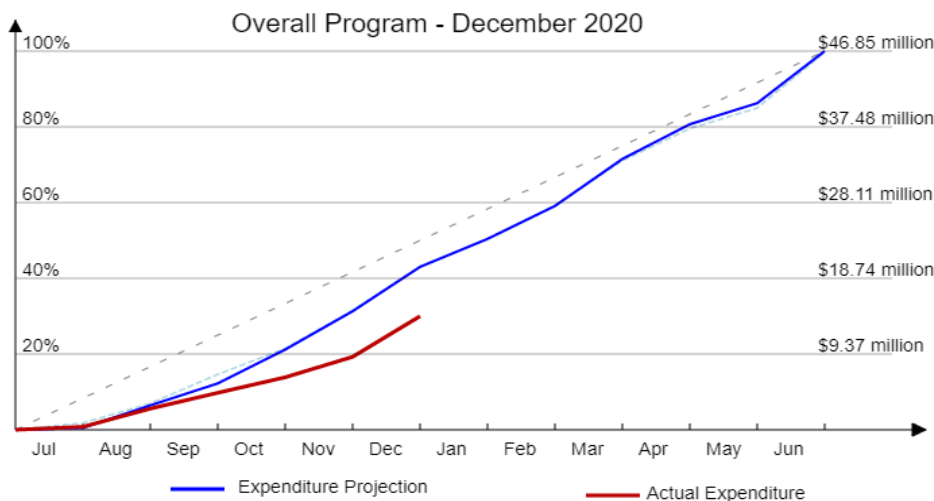

93
Projects
To Start

\$49.91m Adopted Budget

-\$3.06m Adjusted Budget

\$46.85m Updated Forecast

30.0%
Program
Completed



VALUE OF
CAPITAL WORKS
\$14.05m



CAPITAL INCOME
& GRANTS
\$3.03

↓ 30.3%



CAPITAL WORKS
VARIANCE
\$6.11m

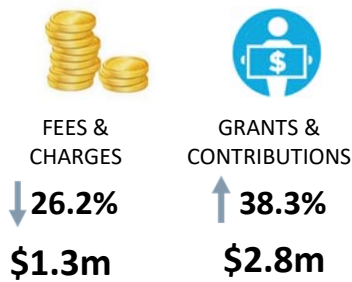
Spotlight

- The adopted 2020/21 capital budget of \$49.91m, includes a budget adjustment of \$3.06m which recognizes the additional expenditure in 2019/20 and income adjustments. The updated forecast for the 2020/21 Capital Works Budget is \$46.85m.
- Total capital expenditure to the end of December 2020 was \$14.05m which was 69.7% of the end of December cash flow target. This is still significantly ahead of 2019/20 expenditure levels, despite some impact from Covid-19 on some projects. We are confident of meeting this year's expenditure KPIs.
- 13.5% of the 262 projects in the 2020/21 program have already been completed. A number of large contracts were awarded this quarter, and it is anticipated this will enable and ensure strong expenditure in the next quarter.
- The Report recognises six of the 262 projects are at risk for delivery by the end of the financial year. This is due to a delay in planning, approval or consultation for these projects. The proposed MC² Exterior project will not be delivered this financial year, due to external factors. In the meantime, funding from this project is being diverted to other new and existing projects in Council's capital works program.

2. Finance

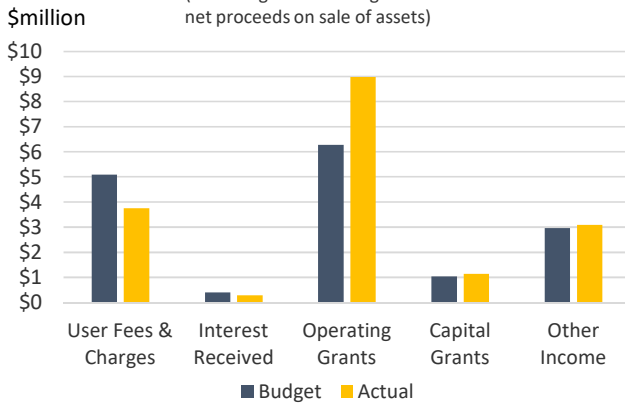
	Quarter ending 31 December 2020		
	Revenue	Expenses	Surplus
YTD Budgeted	124.4m	65.6m	58.8m
YTD Actual	126.3m	66.3m	60.0m
FY Forecast	144.9m	135.3m	9.6m

Revenue Variation



Year to Date Revenue

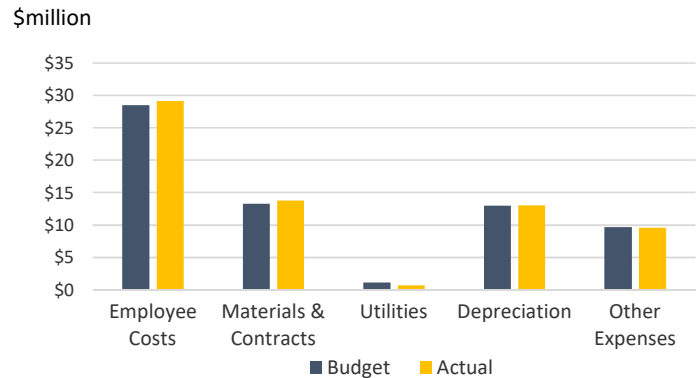
(excluding rates & charges and net proceeds on sale of assets)



Expense Variation

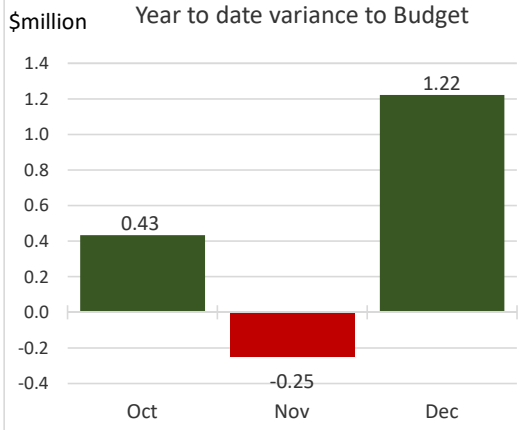


Year to Date Expenditure



Operating Result (Quarter)

Year to date variance to Budget

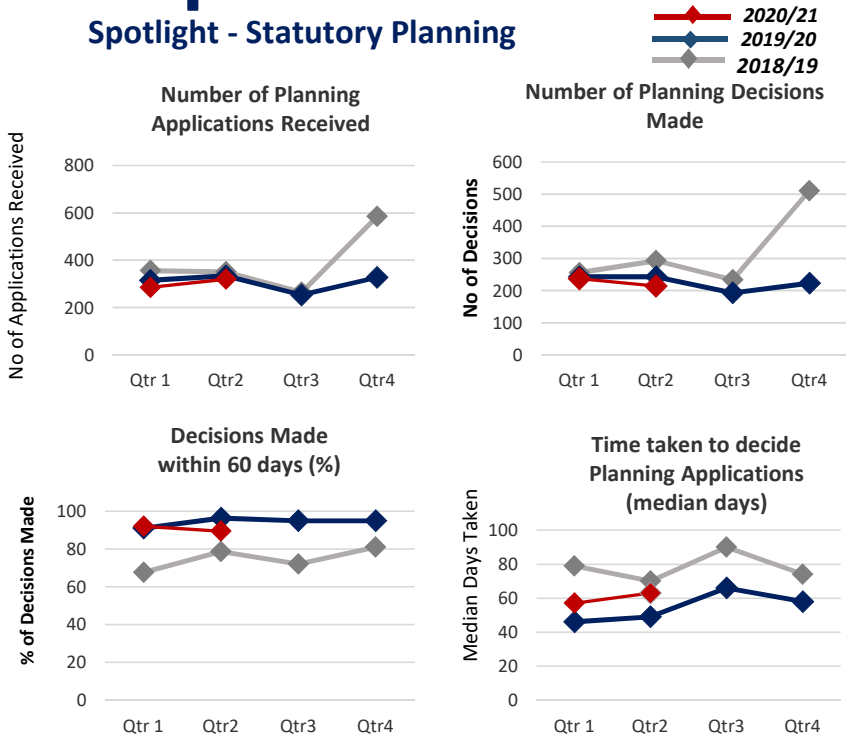


Spotlight

- At the end of December 2020, Council was \$1.22m or 2.1% favourable compared to the year-to-date (YTD) adopted budget.
- Grants and Subsidies income was \$2.70m favourable. This relates to unbudgeted funding received for the Working for Victoria Program from the State Government and unbudgeted Commonwealth Government funding for the Covid-19 Meals Program under the Commonwealth Home Support Program (CHSP). The funding for these two programs will be expended by Council during the 2020/21 financial year. Also, \$500k was received from the Local Councils Outdoor Eating & Entertainment Package funding agreement. This is partially offset by Fees & Charges income being \$1.33m unfavourable due to the impact of Covid-19 on Council's services.
- The Full Year Forecast Surplus is currently anticipated to be \$9.58m which is \$3.05m lower than the Full Year Adopted Budget Surplus of \$12.63m. This is due to the significant ongoing financial impact on Council services due to the State Government's continuation of a State of Emergency and restrictions relating to COVID-19. The Full Year forecast also accounts for the Council decision on 15 September 2020 to extend rental relief to community groups and sporting clubs for a further 6 months to Feb 2021 and commercial tenants up to Feb 2021.
- Revised Budget:* under the Local Government Act 2020, the Chief Executive Officer is required to consider Council's half year financial position and include a statement as to whether a revised budget is, or may be, required. Despite the financial impact of Covid-19 on Council, the Chief Executive Officer Andrew Day, is of the opinion a revised budget is not required. This is in accordance with Section 95 and Section 97 of the Act.

3. Corporate Performance

Spotlight - Statutory Planning

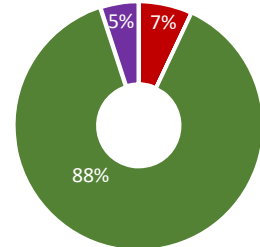


Organisation Performance

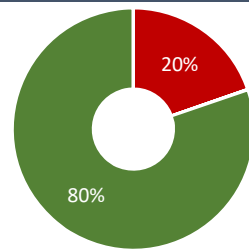
Progress during the Quarter



Action Performance



KPI Performance Indicators (KPIs)



Council is within target to deliver 88.0% of actions and 80.3% of KPI's

Statutory Planning

There has been a slight increase in the number of planning application received for Quarter 2 due to the easing of COVID-19 restrictions. Despite lockdown, planning applications have continued to be processed in a timely manner.

Council Plan 2017-2021

Our Council Plan has five themes: Healthy Community, Liveable Places and Spaces, Resilient Environment, Prosperous and Vibrant Economy and Well Governed Council. Goals for each theme were developed with the community and partners and progressed through actions and Major Initiatives, which are significant pieces of work. For 2020/2021 there are 14 Major Initiatives. 12 Major Initiatives are either on track or ahead of schedule. Two initiatives remain behind schedule: 'Grow the visitor economy, destinations and events' as local tourism has been significantly impacted by the Covid-19 social distancing protocol and 'Local planning is responsive to need and planning laws' has one out of three components deferred; the Municipal Development Contributions Plan, which is now scheduled for completion in 2021, utilising data in the Community Infrastructure Plan. Progress on all the Major Initiatives is detailed in the following pages.

No	2020/21 Major Initiatives	Measure of Success
Healthy Community		
1	Community Health and Wellbeing	Delivery of activities in the Healthy City Action Plan 2019-2021
2	Promote a connected and inclusive community	Delivery at least 3 activities by 30 June 2021 including Delivery including endorsement and commencement of Council's new Reconciliation Action Plan.
Liveable Places and Spaces		
3	Responsive Local planning	Local planning is responsive to need and planning laws by facilitating planning scheme amendments considered high priority of the 2018 Planning Scheme Review recommendations. Progress 2 additional major recommendations by June 2021.
4	Parks Improvement Program:	Implementation of Parks Improvement Program works as scheduled: Petty's Reserve, design of Hepburn Road Park and completion of the design for Main Yarra River Trail to Warrandyte by 30 June 2021
5	North East Link Planning.	Successfully collaborate with the NEL project and proponent to pursue environmental, recreation, open space and construction outcomes for Manningham.
6	Road Improvement Program	Complete Program as scheduled including: - Design for Jumping Creek Road reconstruction from Ringwood Warrandyte road to Homestead Road. - Improve safety through installation of traffic signals on Tram Road and Merlin Street. - Design and construction of the new Hepburn Road extension to provide new road and pedestrian connections.
7	Integrated Transport	Deliver short term actions in the Transport Action Plan and the Bus Action Plan including contributing to planning of the Suburban Rail Loop and Doncaster Busway.
8	Community Infrastructure Plan	Develop a long term Community Infrastructure Plan. Draft completed by 30 June 2021
Resilient Environment		
9	Education and Awareness Program	Deliver a minimum of 50 environmental education programs/initiatives for the community on environmental sustainability, biodiversity protection and smarter living, reaching at least 3000 participants.
10	Drainage infrastructure	Continue to upgrade Council drainage infrastructure to protect habitable floor levels and improve community safety with Implementation of priority actions of the Municipal Drainage Plan
11	Lead environmental practices	Develop and commence implementation of a Council Environment Strategy and an Climate Emergency Response Plan
Vibrant and Prosperous Economy		
12	Grow the visitor economy	Partner with regional tourism on events and activities to promote Manningham as a visitor destination
Well Governed Council		
13	Long term sustainability	Prepare a 10 Year Long Term Financial Plan and Annual Budget incorporating key strategies to address the long term sustainability of Council by 30 June 2021
14	Make it easier for citizens to interact with us	Through our Citizen Connect program, we will make it easy for citizens to interact with us, find out information, request a service, provide feedback or report an issue. Implement a suite of customer focused improvements to increase Contact Centre First Contact Resolution (FCR) and improve Customer Satisfaction by 30 June 2021.

4. Major Initiatives

Progress Key
 Actual
 Target

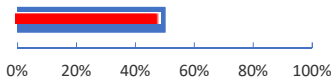
HEALTHY COMMUNITY

1.1 A healthy, resilient and safe community

1.2 A connected and inclusive community



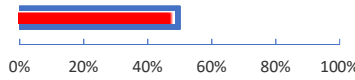
Community Health and Wellbeing



We progressed the Healthy City Action Plan with activities to understand and prevent loneliness, initiatives held for the 16 Days of Activism campaign for the prevention of violence and supported the community to return to recreation activities in line with State Government regulations.



Promote a connected and inclusive community



We have delivered the Community Action and Social Isolation program, the monthly MInclusive e-newsletter; a cultural consultation with the Wurunjeri Woi-wurrung and Reconciliation Action Plan Working Group meeting and two Parenting Seminars 'Supporting Children and Teens with Autism' and 'Taking care of your kids and yourself during uncertain times'.



Community Infrastructure Plan



We have completed the Community Infrastructure Needs Analysis. We are now developing a more refined list of priorities to inform future planning. The project is on track for completion by 30 June 2021.

LIVEABLE PLACES AND SPACES

2.1 Inviting places and spaces

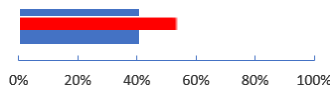
2.2 Enhanced parks, open space and streetscapes

2.3 Well connected, safe and accessible travel

2.4 Well utilised and maintained community infrastructure



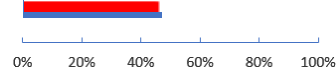
Local planning is responsive to need and planning laws



We are furthering recommendations of the Planning Scheme Review including the translation of local policies into the new Planning Policy Framework (PPF) ready for Council consideration in Quarter 2. Officers continue to advocate for and respond to State Government planning initiatives, including the Bulleen Precinct Landuse Framework Plan and Amendment C125 (Yarra Valley Country Club) which will be the subject of a Panel and Advisory Panel Hearing in January 2021.



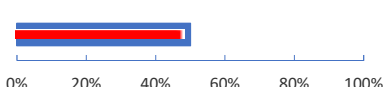
Parks Improvement Program



We are progressing key projects at Pettys Reserve, Hepburn Park and Main Yarra Trail, with the concept design for the new open space on Hepburn Road endorsed by Council. Following the tender for detailed design, the contract has been awarded and detailed design is now underway. Petty's Reserve works include new modular change rooms, readiness of the pitch's drainage and turf, preparing for floodlights and improved drainage on west embankment with retaining and sandstone walls. Further scoping work is required on the preferred alignment of Main Yarra Trail to Warrandyte, with site works delayed due to Covid-19 lockdown.



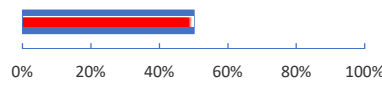
Roads Improvement Program



Knees Road and Hepburn Roads works are programmed to commence in Jan 21. Jumping Creek Road project stage 1 complete, with design for remaining stages on target to be developed by end of financial year. Tram Road design currently awaiting Department of Transport approval, with construction deferred into next financial year, due to ongoing negotiations with the Department.



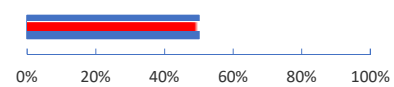
Integrated Transport



We are delivering the short term actions of the Transport Action Plan and Bus Action Plan with input into the Doncaster Hill Framework and Liveable City Strategies and preparing for the Suburban Rail Loop Environment Effects Statement anticipated in early 2021 (subject to government announcement) and we will make submissions to the process



North East Link Project



We continue to liaise with North East Link Project on various aspects of the NEL project. Progressing the Templestowe Road soccer facilities to enable the relocation of the soccer clubs from Bulleen Park. The Planning Scheme Amendment has been approved by the Minister. Officers will commence negotiating the scope of works with NELP.

Major Initiatives cont.

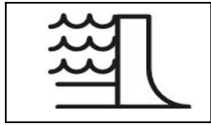
Progress Key



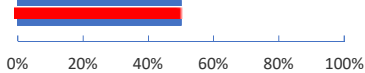
RESILIENT ENVIRONMENT

3.1 Protect and enhance our environment and biodiversity

3.2 Reduce our environmental impact and adapt to climate change



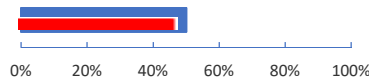
Council Drainage protects habitable floor levels and community safety



Improvements in drainage infrastructure to protect habitable rooms from stormwater flows generated during major storm events continue with major capital improvements the Lilian Street Bulleen area and David Street Warrandyte area, with works commencing in the Hamal Street Donvale and Rose Avenue Bulleen areas in early 2021. The flood mapping data continues to be used to assess new developments and assists in the preparation of business cases.



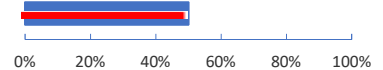
Lead Environmental Practices



We are preparing the Climate Emergency Plan. The draft Environment Strategy is being prepared. Strategy and Climate Emergency Plan scheduled to be released for public consultation together by May/June 2021. Next quarter will focus on the development and associated engagement for the Climate Emergency Plan.



Environmental education and awareness



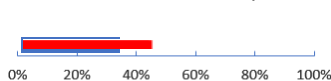
We have held the Spring Outdoors online with over 400 people participating. Australian Energy Foundation (AEF) energy saving webinars for residents on solar, batteries and 'preparing your home for Summer'. We delivered the Nature Stewards program and annual Waterwatch report; a citizen science program that engages volunteers to monitor the health of our local waterways.

VIBRANT AND PROSPEROUS ECONOMY

4.1 Grow our local business, tourism and economy

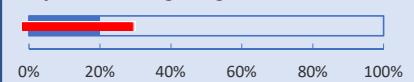


Grow the visitor economy



We are supporting Tourism and related industries as they recommence. We continue to work closely with partner Yarra Ranges Tourism to ensure information, support and advice is provided to all operators in a timely fashion. Established and delivered a promotional campaign to support local business and encourage residents to rediscover their local and intra-municipal areas through the #ExploreBuyLocal social media campaign. The Campaign consisted of videos exploring three activity centres from different demographics and encouraged local to visit participating shops to find clues and enter a draw to win a shop local voucher.

Key: Monitoring Progress



Target █
Actual █
*Target is usually 25% cumulative across the project timeframe
In the example above, the project is 20% complete with a target of 35%

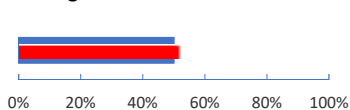
WELL GOVERNED COUNCIL

5.1 A financially sustainable Council that manages resources effectively and efficiently

5.2 A Council that values citizens in all that we do



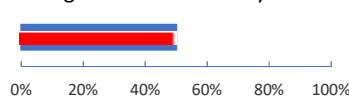
Making it easier for citizens



We have completed Customer pulse surveys and analysis is underway to identify key actions. Live chat has been implemented in early November and customers are readily using the channel for service enquiries with an average of 80% satisfaction rating. From early November COVID-19 regulations allowed our front counter to reopen to allow customers the option to visit us in person.



Long Term Sustainability



The 10 year long term financial plan is being developed as part of the development of the 2021/22 Budget in line with key budget principles to maintain long term financial sustainability and strategies to address rate capping, the financial impact of State Government COVID-19 on Council services and the Community and other financial challenges.

5. Councillor Expenses

An allocation of \$12,770 for each Councillor and \$15,375 for the Mayor is budgeted each financial year to reimburse Councillors for expenses incurred while carrying out their official roles.

Significant demands are placed on Councillors in carrying out their civic and statutory roles attending community meetings and events, capacity building and advocacy meetings in pursuit of the best outcomes for the municipality. The Mayor has a slightly higher allowance as they are required to carry out additional civic and ceremonial duties.

The Councillor Allowance and Support Policy guides the reimbursement of Councillor expenses. This budget is all inclusive and covers conferences and training, travel, child minding and information and communications technology expenses. As part of Council's commitment to remaining accountable and transparent, these expenses will be presented to the community each quarter.

Categories include: Travel (including accommodation, cab charges), Car Mileage, Childcare, Information and Communication Technology, Conferences and Training (including professional development, workshops), General Office Expenses (including meeting incidentals), Formal

Councillor	Travel	Car Mileage	Childcare	Information Communication Technology	Conferences & Training	General Office Expenses	Formal Attendances	Other	Total Qtr	Year to Date	Allowance (Pro-rata)	Allowance (Financial Year)
Cr A Chen (Deputy Mayor)	\$0	\$59	\$0	\$0	\$0	\$0	\$0	\$127	\$186	\$186	\$8,799	\$12,898
Cr A Conlon (Mayor)	\$0	\$0	\$0	\$161	\$0	\$0	\$0	\$0	\$161	\$215	\$9,994	\$14,650
Cr D Diamante	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,799	\$12,898
Cr G Gough	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,799	\$12,898
Cr M Kleinert	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$364	\$364	\$364	\$8,799	\$12,898
Cr C Lange	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,799	\$12,898
Cr T Lightbody	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40	\$40	\$40	\$8,799	\$12,898
Cr L Mayne	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,799	\$12,898
Cr S Mayne	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,799	\$12,898

Notes for the Quarter

New Councillors were sworn in on 10 November 2020. Allowances for the remainder of financial year is on a pro-rata basis.

6. CEO Expenses

The Chief Executive Officer incurs various expenditure while carrying out duties relating to the CEO role.

Expense categories related specifically to the CEO role are travel, conferences and seminars, miscellaneous. Gifts declared are also included in this report although not an expense to Council. The CEO is required to be transparent in the use of Council resources as per the Employee Code of Conduct.

Quarter 2, 1 October - 30 December 2020

	Travel	Food and Beverage	Conferences and Seminars	Gifts declared	Miscellaneous	Total Qtr	Total Year
Andrew Day	\$0.00	\$0.00	\$0.00	\$0	\$0	\$0.00	\$0.00

Notes:

All costs are GST exclusive

Expense categories

Travel

This category covers costs associated with assisting the CEO in meeting transport costs incurred whilst attending meetings, functions and conferences. This includes taxi services, uber services, car parking fees, airfares, accommodation costs etc.

Food and Beverage

This category covers costs associated with food or beverages that directly relate to the CEO role within a professional context.

Conferences and Seminars

This category covers registration fees associated with attendance by the CEO at conferences, functions and seminars. Meetings such as these are normally held by local government related organisations, professional bodies and institutions, educational institutions and private sector providers on areas and events which support the role of the CEO or impact on the City in general.

Gifts Declared*

This category relates to any gifts that exceed the token gift threshold (\$50.00) that the CEO is required to declare as per the Token Gift Policy. This category is not added to the total expenses as it is a declaration not a cost to Council.

Miscellaneous

This category relates to any other costs associated with the CEO role not covered by the categories above.