



# Ordinary Meeting of the Council

## AGENDA

<b>Date:</b>	<b>Tuesday, 30 January 2018</b>
<b>Time:</b>	<b>7:00pm</b>
<b>Location:</b>	<b>Council Chamber, Civic Centre 699 Doncaster Road, Doncaster</b>

**This meeting is convened to transact the business listed below**

**Warwick Winn**  
**Chief Executive Officer**

*This meeting will be livestreamed. Members of the public who address Council will be heard on the live audio stream, and audio of them speaking will be recorded. All reasonable efforts will be made to avoid capturing live or recorded video footage of public attendees however there might be incidental capture.*

## COUNCIL MEETING SEATING PLAN

**DIRECTOR  
COMMUNITY  
PROGRAMS**

*Chris Potter*

**DIRECTOR SHARED  
SERVICES**

*Philip Lee*

**MANAGER  
COMMUNICATIONS &  
MARKETING**

*Juanita Haisman*

**Warwick Winn**  
*Chief Executive Officer*

**Cr Andrew Conlon**  
*Mayor*  
Mullum Mullum Ward

**ACTING EXECUTIVE  
MANAGER PEOPLE  
& GOVERNANCE**

*Andrew McMaster*

**ACTING DIRECTOR  
PLANNING &  
ENVIRONMENT**

*Jill Colson*

**DIRECTOR ASSETS  
& ENGINEERING**

*Leigh Harrison*

**Cr Sophy Galbally**  
Mullum Mullum Ward

**Cr Michelle Kleinert**  
Heide Ward

**Cr Paula Piccinini**  
Heide Ward

**Cr Mike Zafiropoulos**  
Koonung Ward

**Cr Paul McLeish**  
Mullum Mullum Ward

**Cr Anna Chen**  
Koonung Ward

**Cr Dot Haynes**  
Koonung Ward

**Cr Geoff Gough**  
Heide Ward

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**1 OPENING PRAYER AND STATEMENTS OF  
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**2 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

**3 PRIOR NOTIFICATION OF CONFLICT OF INTEREST**

**4 CONFIRMATION OF MINUTES**

Confirmation of the Minutes of Ordinary Meeting of the Council held on 12 December 2017.

**5 PRESENTATIONS**

**6 PETITIONS**

**7 PUBLIC QUESTION TIME**

**8 ADMISSION OF URGENT BUSINESS**

**9 PLANNING PERMIT APPLICATIONS**

There are no Planning Permit Applications.

**10 PLANNING & ENVIRONMENT**

There are no Planning & Environment reports.

## 11 ASSETS & ENGINEERING

### 11.1 Templestowe Park Tennis Club Extension - Variation of Lease

File Number: IN17/685  
Responsible Director: Director Assets and Engineering  
Attachments: Nil

#### EXECUTIVE SUMMARY

*Templestowe Park Tennis Club ("Tenant") currently leases from Council the Premises situated at Templestowe Reserve (94-140 Porter Street, Templestowe) for the permitted purpose of tennis and ancillary tennis club activities*

*The current lease term expires on 31 March 2018, and the Tenant has been notified of the latest date for exercising the option for the further term of 4 years. The Tenant has recently exercised the option for the further term of 4 years.*

*Council's Asset Management Strategy (AMS) has identified the clubhouse as being in need of refurbishment. The proposed refurbishment would include an extension to the building which is outside the leased Premises, thereby requiring an increase of the leased land by 15m<sup>2</sup> at an estimated cost of approximately \$280,000 (GST exclusive). The project is to be fully funded by Council, with construction to be carried out under Council's supervision.*

*It is recommended that Council gives public notice of its intention to vary the existing lease to include the additional area of 15m<sup>2</sup>.*

#### 1. RECOMMENDATION

**That Council:**

- A. Resolves to give public notice pursuant to sections 190 and 223 of the Local Government Act 1989 ('the Act') to vary the existing lease with Templestowe Park Tennis Club in respect of the Premises at 94-140 Porter Street, Templestowe, by increasing the Premises to include an additional 15m<sup>2</sup> of land to enable refurbishment and expansion of the building; the cost of which will be undertaken at Council's expense;**
- B. Notes that any external funding sources will be accepted and in the event that any funding is contributed by the Tenant, the Tenant will not be entitled to any compensation for its contribution on the expiry of the lease;**
- C. Establishes a Committee of Council under section 223 of the Act comprising the Mayor and the Heide Ward Councillors, to hear submissions received in regard to the proposed lease and in accordance with section 223 of the Act;**

- D. Resolves that the purpose of the Committee is to:**
- Provide the opportunity for persons to be heard in support of their submissions in accordance with the Act; and
  - Report to the Council on the verbal submissions made, including a summary of hearings
- E. Further resolves that, should no submissions be received:**
- That Council, having followed the required statutory procedures pursuant to sections 190 and 223 of the Act, resolves to vary the existing lease to include the additional land including the refurbished and expanded building;
  - That the Common Seal of Council be affixed to the renewal and variation of the lease incorporating the additional land; and
  - The Committee of Council established pursuant to section 223 of the Act be disbanded.

## **2. BACKGROUND**

The tenant has exercised the option for the further lease term of 4 years.

The tenant utilises the Premises on an annual basis for tennis related activities, including coaching, tennis competition and social tennis.

The Tenant is currently in discussion with their coaches and Tennis Victoria about initiatives to increase participation, particularly during the summer season. One initiative that will be implemented is the 'Book a Court' system, which is supported by Tennis Australia and provides casual users with the opportunity to view court availability and make bookings online. Based on the success of this technology at other tennis facilities across Victoria, it is reasonable to suggest that facility usage will increase by approximately 43 players per year once the 'Book a Court' technology has been installed. This will have a significant impact on the facilities at Templestowe Park Tennis Club, whose playing membership in 2016/17 totalled 144.

## **3. DISCUSSION / ISSUE**

Council is working with the Tenant on the refurbishment of the tennis clubhouse, including an extension to the building footprint. These works have come in direct response to the current condition of the clubhouse, which has been identified as being in need of a refurbishment by Council's Asset Management Strategy.

Council will be funding the project in full. However, Council will accept external funding if it is made available prior to the conclusion of the project. In the event that the Tenant desires to contribute financially towards the cost of the refurbishment, the Tenant will be advised that the improvements will remain in the Premises at the end of the lease, without the Tenant being entitled to any compensation.

It is proposed that Council authorises the commencement of the statutory process pursuant to sections 190 and 223 of the Act, and, at the completion of the public notice and consideration of submissions, if any, Council resolves whether or not to grant the variation of the lease.

#### **4. COUNCIL PLAN / STRATEGY**

The recommended actions in this report are consistent with Goal 2.4 of the Council Plan (Well utilised and maintained community infrastructure). In particular, the lease variation will assist Council in delivering the 2017/18 Capital Works Program to maintain, upgrade and develop Council's assets to address existing and future needs.

#### **5. IMPACTS AND IMPLICATIONS**

If the lease variation is granted, the lease for the further term of 4 years (1 April 2018 – 31 March 2022) will be varied to include the extended the footprint as a result of the clubhouse refurbishment.

#### **6. IMPLEMENTATION**

##### **6.1 Finance / Resource Implications**

The cost of refurbishment, estimated at \$280,000 (GST exclusive) will be funded by Council; however, any external funding will be accepted if made available.

##### **6.2 Communication and Engagement**

Council officers have been liaising with the Tenant in relation to the works and associated costs.

The public notice will be advertised for a period of 28 days, and members of the public will be able to make a submission in relation to the proposal.

##### **6.3 Timelines**

The proposed works are expected to be completed in May 2018. It is necessary to undertake the lease variation process as soon as practicable, to ensure that the Tenant can use the facility once the project has been completed.

#### **7. DECLARATIONS OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

## **12 COMMUNITY PROGRAMS**

There are no Community Programs reports.









## **13 SHARED SERVICES**

There are no Shared Services reports.



## 14 CHIEF EXECUTIVE OFFICER

### 14.1 Appointment of Authorised Officers - Planning and Environment Act 1987

File Number:	IN18/10
Responsible Director:	Chief Executive Officer
Attachments:	<ol style="list-style-type: none"><li>1 Instrument of Appointment and Authorisation - Emma Lawrance <a href="#">↓</a> </li><li>2 Instrument of Appointment and Authorisation - Dean Neofitou <a href="#">↓</a> </li><li>3 Instrument of Appointment and Authorisation - Kathryn Lieschke <a href="#">↓</a> </li><li>4 Instrument of Appointment and Authorisation - Paul Bonnici <a href="#">↓</a> </li><li>5 Instrument of Appointment and Authorisation - Jonathan Caruso <a href="#">↓</a> </li><li>6 Instrument of Appointment and Authorisation - Patrick Armstrong <a href="#">↓</a> </li><li>7 Instrument of Appointment and Authorisation - Clint Martin <a href="#">↓</a> </li><li>8 Instrument of Appointment and Authorisation - Daniel Yu <a href="#">↓</a> </li></ol>

#### EXECUTIVE SUMMARY

*In accordance with the Planning and Environment Act 1987(the Act), Council is required to authorise officers for the purpose of enforcing the provisions of the Act. It is proposed to appoint four new Council officers as Authorised Officers pursuant to Section 147(4) of the Act and update 4 existing officer authorisations to reflect recent changes in position title.*

#### 1. RECOMMENDATION

**In the exercise of the powers conferred by section 224 of the Local Government Act 1989 and the other legislation referred to in the attached instruments of appointment and authorisation, Council resolves that:**

- A. the following Council officers be appointed and authorised as set out in the instruments shown in attachments 1-8:**
- Emma Lawrance – Town Planner
  - Dean Neofitou – Student Planner
  - Kathryn Lieschke – Infringement Review Officer
  - Paul Bonnici – Coordinator City Compliance
  - Jonathan Caruso – Principal Planner
  - Patrick Armstrong – Senior Planning Compliance Officer
  - Clint Martin – Team Leader Planning Compliance

- **Daniel Yu – Coordinator Statutory Planning**

- B. the Instruments will come into force immediately upon execution and will remain in force until Council determines to vary or revoke the Instrument or the officer ceases their employment with Council; and**
- C. the instruments be signed and sealed.**

## **2. BACKGROUND**

- 2.1 The Planning and Environment Act 1987 (the Act) regulates enforcement of the Act and is reliant on authorised officers acting on behalf of the Responsible Authority which is Council.
- 2.2 The Act, unlike the Local Government Act 1989, does not permit appointments to be made by the Chief Executive Officer and therefore in order for the officer to legally undertake the duties of their position under the Act, it is necessary for Council to make appointments by formal resolution.
- 2.3 The Instruments of Appointment and Authorisation, shown at attachments 1-8, have been prepared based on advice from Maddocks Lawyers and empower the relevant officer to exercise those powers granted in the Instrument.
- 2.4 The appointment will come into force immediately upon its execution under the Seal of Council and will remain in force until varied or revoked by Council or the officer ceases employment with Council.
- 2.5 In addition to the appointment under the Act, Council pursuant to Section 224 of the Local Government Act 1989, may appoint any person other than a Councillor to be an authorised officer for the purposes of the administration and enforcement of most other Acts, Regulations or Local Laws which relate to the functions and powers of Council. This broader Instrument of Appointment and Authorisation has already been carried out, in respect to the designated officers, under the delegated authority of the Chief Executive Officer as the first part of a dual appointment process.
- 2.6 The appointment form will be recorded in the Authorised Officers Register that is required to be kept by Council and is available for public inspection.

## **3. DECLARATIONS OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

**Instrument of Appointment and Authorisation  
(Planning and Environment Act 1987)**

In this instrument "officer" means -

**Emma Lawrence, Town Planner**

**By this instrument of appointment and authorisation Manningham City Council -**

- 1. under section 147(4) of the *Planning and Environment Act 1987* - appoints the officer to be an authorised officer for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and
- 2. under section 232 of the *Local Government Act 1989* authorises the officer generally to institute proceedings for offences against the Acts and regulations described in this instrument.

**It is declared that** this instrument comes into force immediately upon its execution and remains in force until varied or revoked.

This instrument is authorised by a resolution of the Manningham City Council on 30 January 2018.

The Common Seal of            )  
Manningham City Council        )  
was hereunto affixed            )  
in the presence of:             )

Mayor .....

Chief Executive Officer .....

Date: .....

**Instrument of Appointment and Authorisation  
(Planning and Environment Act 1987)**

In this instrument "officer" means -

**Dean Neofitou, Student Planner**

**By this instrument of appointment and authorisation Manningham City Council -**

- 1. under section 147(4) of the *Planning and Environment Act 1987* - appoints the officer to be an authorised officer for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and
- 2. under section 232 of the *Local Government Act 1989* authorises the officer generally to institute proceedings for offences against the Acts and regulations described in this instrument.

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The Common Seal of            )  
Manningham City Council        )  
was hereunto affixed            )  
in the presence of:             )

Mayor .....

Chief Executive Officer .....

Date: .....

**Instrument of Appointment and Authorisation  
(Planning and Environment Act 1987)**

In this instrument "officer" means -

**Kathryn Lieschke, Infringement Review Officer**

**By this instrument of appointment and authorisation Manningham City Council -**

- 1. under section 147(4) of the *Planning and Environment Act 1987* - appoints the officer to be an authorised officer for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and
- 2. under section 232 of the *Local Government Act 1989* authorises the officer generally to institute proceedings for offences against the Acts and regulations described in this instrument.

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Manningham City Council        )  
was hereunto affixed         )  
in the presence of:             )

Mayor .....

Chief Executive Officer .....

Date: .....

**Instrument of Appointment and Authorisation  
(Planning and Environment Act 1987)**

In this instrument "officer" means -

**Paul Bonnici, Coordinator City Compliance**

**By this instrument of appointment and authorisation Manningham City Council -**

- 1. under section 147(4) of the *Planning and Environment Act 1987* - appoints the officer to be an authorised officer for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and
- 2. under section 232 of the *Local Government Act 1989* authorises the officer generally to institute proceedings for offences against the Acts and regulations described in this instrument.

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The Common Seal of            )  
Manningham City Council        )  
was hereunto affixed            )  
in the presence of:                )

Mayor .....

Chief Executive Officer .....

Date: .....

**Instrument of Appointment and Authorisation  
(Planning and Environment Act 1987)**

In this instrument "officer" means -

**Jonathan Caruso, Principal Planner**

**By this instrument of appointment and authorisation Manningham City Council -**

- 1. under section 147(4) of the *Planning and Environment Act 1987* - appoints the officer to be an authorised officer for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and
- 2. under section 232 of the *Local Government Act 1989* authorises the officer generally to institute proceedings for offences against the Acts and regulations described in this instrument.

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The Common Seal of            )  
Manningham City Council       )  
was hereunto affixed         )  
in the presence of:            )

Mayor .....

Chief Executive Officer .....

Date: .....

**Instrument of Appointment and Authorisation  
(Planning and Environment Act 1987)**

In this instrument "officer" means -

**Patrick Armstrong, Senior Planning Compliance Officer**

**By this instrument of appointment and authorisation Manningham City Council -**

- 1. under section 147(4) of the *Planning and Environment Act 1987* - appoints the officer to be an authorised officer for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and
- 2. under section 232 of the *Local Government Act 1989* authorises the officer generally to institute proceedings for offences against the Acts and regulations described in this instrument.

**It is declared that** this instrument comes into force immediately upon its execution and remains in force until varied or revoked.

This instrument is authorised by a resolution of the Manningham City Council on 30 January 2018.

The Common Seal of            )  
Manningham City Council        )  
was hereunto affixed            )  
in the presence of:                )

Mayor .....

Chief Executive Officer .....

Date: .....



**Instrument of Appointment and Authorisation  
(Planning and Environment Act 1987)**

In this instrument "officer" means -

**Clint Martin, Team Leader Planning Compliance**

**By this instrument of appointment and authorisation Manningham City Council -**

- 1. under section 147(4) of the *Planning and Environment Act 1987* - appoints the officer to be an authorised officer for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and
- 2. under section 232 of the *Local Government Act 1989* authorises the officer generally to institute proceedings for offences against the Acts and regulations described in this instrument.

**It is declared that** this instrument comes into force immediately upon its execution and remains in force until varied or revoked.

This instrument is authorised by a resolution of the Manningham City Council on 30 January 2018.

The Common Seal of                    )  
Manningham City Council            )  
was hereunto affixed                )  
in the presence of:                    )

Mayor .....

Chief Executive Officer .....

Date: .....

**Instrument of Appointment and Authorisation  
(Planning and Environment Act 1987)**

In this instrument "officer" means -

**Daniel Yu, Coordinator Statutory Planning**

**By this instrument of appointment and authorisation Manningham City Council -**

- 1. under section 147(4) of the *Planning and Environment Act 1987* - appoints the officer to be an authorised officer for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and
- 2. under section 232 of the *Local Government Act 1989* authorises the officer generally to institute proceedings for offences against the Acts and regulations described in this instrument.

**It is declared that** this instrument comes into force immediately upon its execution and remains in force until varied or revoked.

This instrument is authorised by a resolution of the Manningham City Council on 30 January 2018.




The Common Seal of            )  
Manningham City Council        )  
was hereunto affixed            )  
in the presence of:                )

Mayor .....

Chief Executive Officer .....

Date: .....

## 14.2 Record of Assembly of Councillors

File Number:	IN18/6
Responsible Director:	Executive Manager People and Governance
Attachments:	<ol style="list-style-type: none"><li>1 Record of Assembly of Councillors - Healthy City Advisory Committee - 20 September 2017 <a href="#">↓</a> </li><li>2 Record of Assembly of Councillors - Healthy City Advisory Committee - 22 November 2017 <a href="#">↓</a> </li><li>3 Record of Assembly of Councillors - Integrated Transport Advisory Committee - 11 December 2017 <a href="#">↓</a> </li></ol>

### EXECUTIVE SUMMARY

*Section 80A of the Local Government Act 1989 requires a record of each meeting that constitutes an Assembly of councillors to be reported to an ordinary meeting of Council and those records are to be incorporated into the minutes of the Council Meeting.*

#### 1. RECOMMENDATION

**That Council note the Records of Assemblies for the following meetings and that the records be incorporated into the minutes of this Council Meeting:**

- **Healthy City Advisory Committee – 20 September 2017**
- **Healthy City Advisory Committee – 22 November 2017**
- **Integrated Transport Advisory Committee – 11 December 2017**

#### 2. BACKGROUND

2.1 An Assembly of councillors is defined in the Local Government Act 1989 as a meeting of an advisory committee of the Council, if at least one councillor is present, or a planned or scheduled meeting of at least half of the Councillors and one member of the Council staff which considers matters that are intended or likely to be:-

2.1.1 The subject of a decision of the Council; or

2.1.2 Subject to the exercise of a function, duty or power of the Council that has been delegated to a person or committee but does not include a meeting of the Council, a special committee of the Council, an audit committee established under section 139, a club, association, peak body, political party or other organisation.

2.2 An advisory committee can be any committee or group appointed by council and does not necessarily have to have the term 'advisory' or 'advisory committee' in its title.

- 2.3 Written records of Assemblies are to include the names of all Councillors and members of Council staff attending, a list of matters considered, any conflict of interest disclosures made by a Councillor and whether a Councillor who has disclosed a conflict of interest leaves the Assembly for the item in which he or she has an interest.

**3. DISCUSSION / ISSUE**

- 3.1 The Assembly records are submitted to Council, in accordance with the requirements of Section 80A of the Local Government Act 1989. The details of each of the following Assemblies are attached to this report.
- Healthy City Advisory Committee – 20 September 2017
  - Healthy City Advisory Committee – 22 November 2017
  - Integrated Transport Advisory Committee – 11 December 2017

**4. DECLARATIONS OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

Record of an Assembly of Councillors

Manningham City Council

## **Healthy City Advisory Committee**

**Meeting Date:** 20 September 2017  
**Venue:** Council Chamber, Civic Office, 699 Doncaster Rd, Doncaster  
**Starting Time:** 3.00pm

1. **Councillors Present:**  
Councillor Michelle Kleinert (Mayor) – Heide Ward

**Officers Present:**  
Malcolm Foard, Manager Social and Community Services, Bronwyn Morphett, Acting Coordinator Social Planning and Community Development, Vicki Martinez, Social Planning and Development Officer

2. **Disclosure of Conflicts of Interest**  
Nil

3. **Items Considered**

1. **Endorsed Council Plan and Healthy City Strategy**
2. **Population Health Planning - Department of Health and Human Services**
3. **Healthy City Action Plan**
4. **Aquarena Contract and Opportunities**
5. **Communications for Healthy City Strategy**

**Finishing time**  
The meeting ended at 5.00pm

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Record of an Assembly of Councillors

Manningham City Council

## **Healthy City Advisory Committee**

**Meeting Date:** 22 November 2017  
**Venue:** Council Chamber, Civic Office, 699 Doncaster Rd, Doncaster  
**Starting Time:** 3.00pm

1. **Councillors Present:**  
Councillor Andrew Conlon (Mayor) – Mullum Mullum Ward

**Officers Present:**  
Malcolm Foard, Manager Social and Community Services; Bronwyn Morphett, Acting Coordinator Social Planning and Community Development; Vicki Martinez, Social Planning and Development Officer; Helen Napier, Municipal Emergency Management Coordinator; Anissa Gracie, Community Safety Officer

2. **Disclosure of Conflicts of Interest**  
Nil

3. **Items Considered**

1. **Presentations on Healthy City Strategy Theme: Safe and Resilient**
2. **Evaluation Framework for Healthy City Strategy**
3. **Collaborative Action Areas of Healthy City Strategy**
4. **Manningham Children and Youth Services Review**

**Finishing time**  
The meeting ended at 5.00pm

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Record of an Assembly of Councillors

Manningham City Council

**Integrated Transport Advisory Committee (ITAC)**

**Meeting Date:** Monday 11 December 2017  
**Venue:** Heide Room, Civic Office, 699 Doncaster Rd, Doncaster  
**Starting Time:** 6.00 PM

1. **Councillors Present:**  
Councillor Andrew Conlon (Mayor) – Mullum Ward  
Councillor Anna Chen – Koonung Ward  
Councillor Michelle Kleinert – Heide Ward

**Officers Present:**  
Frank Vassilacos, Senior Strategic Land Use and Transport Planner  
Roger Woodlock, Manager Engineering and Technical Services  
Vivien Williamson, Manager City Strategy  
Leigh Harrison, Director Assets and Engineering

2. **Disclosure of Conflicts of Interest**  
Nil

3. **Items Considered**

1. Welcome and apologies
2. Bus Rapid Transit (BRT)
3. North East Link (NEL)
4. General Transport Matters
5. Social Media Update
6. Proposed 2018 Meeting Dates
7. Other Business

**Finishing time**  
The meeting ended at 7.30 PM

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### 14.3 Documents for Sealing

File Number: IN18/5  
Responsible Director: Executive Manager People and Governance  
Attachments: Nil

#### EXECUTIVE SUMMARY

*The following documents are submitted for signing and sealing by Council.*

#### 1. RECOMMENDATION

That the following documents be signed and sealed:

**Consent to Build Over an Easement  
Agreement under Section 173 of the Planning and Environment Act 1987  
Council and J E Vercillo and D R Vercillo  
12 Jolen Court, Donvale**

**Consent to Build Over an Easement  
Agreement under Section 173 of the Planning and Environment Act 1987  
Council and Telyndel Properties Pty Ltd  
307-309 High Street, Templestowe Lower**

**Consent to Build Over an Easement  
Agreement under Section 173 of the Planning and Environment Act 1987  
Council and K Moussa and S M Romanin  
188 Templestowe Road, Templestowe Lower**

**Consent to Build Over an Easement  
Agreement under Section 173 of the Planning and Environment Act 1987  
Council and Ruobing Pty Ltd  
9 Elvie Street, Doncaster East**

**Consent to Build Over an Easement  
Agreement under Section 173 of the Planning and Environment Act 1987  
Council and C H Freeman, K L Freeman, B R Freeman and J A Freeman  
60 Anderson Street, Templestowe**

**Consent to Build Over an Easement  
Agreement Under Section 173 of the Planning and Environment Act 1987  
Council and Centaur Development Group Pty Ltd  
4 Centaur Grove, Doncaster East**

**Lease  
Council and Child and Family Care Network Inc. and Department of Environment,  
Land, Water and Planning  
Part 3 Swilk Street, Templestowe**

**Deed of Renewal and Variation of Lease  
Council and Benevolence Australia Inc.  
Part 125 George Street, Doncaster East**



**Deed of Variation of Lease  
Council and Templestowe Bowling Club Inc. and Department of Environment,  
Land, Water and Planning  
Part 1 Swilk Street, Templestowe**

**Deed of Renewal and Variation of Lease  
Council and Templestowe Flat Track Racing Club Inc.  
Part 94-140 Porter Street, Templestowe**

**Licence  
Council and Rotary Club of Warrandyte Donvale Inc.  
Crown Allotment 8 Section 11, Crown Allotment 11 Section 12 and Part Crown  
Allotment 9 Section 13 in the Township and Parish of Warrandyte**

**Licence  
Council and Rotary Club of Warrandyte Donvale Inc.  
Part Stiggants Reserve, 45-55 Yarra Street Warrandyte**

**Community Services Lease  
Council and TRY Australia Children's Services (ACN 151 864 345)  
2-4 Damala Street, Doncaster East**

## **2. BACKGROUND**

The Council's common seal must only be used on the authority of the Council or the Chief Executive Officer under delegation from the Council. An authorising Council resolution is required in relation to the documents listed in the Recommendation section of this report.

## **3. DECLARATIONS OF CONFLICT OF INTEREST**

No Officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

## 15 NOTICES OF MOTION

### 15.1 Notice of Motion by Cr Dot Haynes (NOM No. 3/2017)

File Number: IN17/538

Attachments: Nil

This motion is proposed in accordance with clause 56 of the Manningham City Council Meeting Procedure Law 2017 and relates to the 110 year old historical church located at 283 Springvale Road, Donvale, formerly known as St John's Church. This motion was originally listed for consideration by Council at its meeting held on 26 September 2017, however Council resolved to defer the item for 3 months.

#### MOTION

**That Council:**

- A. Request the CEO to prepare a detailed report/assessment with itemised costs associated with the relocation of the former St John's church in or adjacent to the site known as Schramms Cottage.**
- B. Receive the quotations and contract papers that have been received by Historical Society of Doncaster and Templestowe which are now tabled with this notice of motion and this be taken into account in the preparation of the report/ assessment.**
- C. Take no further action on implementing the council resolution of 28 March 2017 at Item 15.1 "*That council requests that officers prepare a feasibility report for Council that considers alternative options for a structure, in or adjacent to, the site known as Schramms Cottage*" until such time as the report/assessment as detailed in (a) and (b) above is submitted to, and considered by Council.**
- D. Consider the report/assessment no later than the ordinary December 2017 Council meeting.**

**16 URGENT BUSINESS****17 COUNCILLORS' QUESTION TIME****18 CONFIDENTIAL REPORTS****18.1 Consideration of Key to the City**

*This information has been designated in writing as confidential information by the Chief Executive Officer pursuant to S77(2)(c) of the Local Government Act 1989. The relevant ground applying is S89(2)(h) of the Act concerning 'Any other matter which the Council or special committee considers would prejudice the Council or any person.'*