

MINUTES



Special (Annual) Meeting of the Council

MEETING DETAILS:

MEETING NO: 12
MEETING DATE: 10 November 2015
TIME: 7:00 PM
LOCATION: Council Chamber
699 Doncaster Road, Doncaster

MINUTES

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MANNINGHAM CITY COUNCIL
MINUTES OF THE ANNUAL COUNCIL MEETING
HELD AT COUNCIL CHAMBER
ON
10 NOVEMBER 2015

The meeting commenced at 7:00 PM.

Present: Councillor Meg Downie
Councillor Sophy Galbally
Councillor Geoff Gough
Councillor Jim Grivokostopoulos
Councillor Dot Haynes
Councillor Michelle Kleinert
Councillor Paul McLeish
Councillor Stephen O'Brien
Councillor Jennifer Yang

Officers Present: Chief Executive Officer, Mr Joe Carbone
Director Assets & Engineering, Mr Leigh Harrison
Director Community Programs, Mr Chris Potter
Director Planning & Environment, Ms Teresa Dominik
Director Shared Services, Mr Philip Lee
Manager Strategic Governance – Ms Melissa Harris

1. APPOINTMENT OF TEMPORARY CHAIRPERSON

The Chief Executive Officer called for nominations for a Temporary Chairperson.

Councillor Grivokostopoulos nominated and Councillor Haynes seconded the nomination of Councillor McLeish.

Councillor McLeish, being the only nominee, was declared elected by the Chief Executive Officer.

Councillor McLeish took the chair and assumed the position of Temporary Chairperson.

2. OPENING PRAYER & STATEMENTS OF ACKNOWLEDGMENT

The Temporary Chairperson read the Opening Prayer and Statements of Acknowledgement.

3. APOLOGIES FOR ABSENCE AND GRANTING OF LEAVE OF ABSENCE

There were no apologies as all Councilors were present.

4. PRIOR NOTIFICATION OF CONFLICTS OF INTEREST

There were no disclosures of conflict of interest.

5. ADDRESS BY OUTGOING MAYOR

Councillor McLeish addressed the Council in respect of his term as Mayor for 2014/15.

Councillors Haynes, Kleinert and Downie, on behalf of their respective Wards, and the Chief Executive Officer, congratulated Councillor McLeish on his service to the City in 2014/15.

6. ELECTION OF MAYOR

The Temporary Chairperson called for nominations for the position of Mayor for the 2015-2016 Municipal Year.

Councillor Downie nominated and Councillor Gough seconded the nomination of Councillor Yang.

Councillor Yang, being the only nominee, was declared to be duly elected by the Temporary Chairperson.

Councillor Yang was robed and enchainned.

Councillor Yang addressed the Council in respect of her election as Mayor.

Councillors O'Brien, Gough and Galbally, on behalf of their respective Wards, congratulated Councillor Yang on her election as Mayor.

The Chief Executive Officer on behalf of all staff congratulated Councillor Yang on her election as Mayor.

7. ADDRESS BY INCOMING MAYOR

Councillor Yang addressed the Council in respect of her election as Mayor and future term of office.

8. ELECTION OF DEPUTY MAYOR

The Mayor called for nominations for the position of Deputy Mayor for the 2015-2016 Municipal Year.

Councillor Grivokostopoulos nominated and Councillor O'Brien seconded the nomination of Councillor Haynes.

Councillor Haynes, being the only nominee, was declared elected by the Mayor.

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ADMISSION OF EXTRA BUSINESS

MOVED: McLEISH
SECONDED: DOWNIE

**That the report titled Council Representation on Committees and External Bodies/
Organisations be admitted and tabled as an item of business to the meeting.**

CARRIED

9. COUNCIL REPRESENTATION ON COMMITTEES AND EXTERNAL BODIES/ORGANISATIONS

Responsible Director: Strategic Governance

File No. T15/258

The ultimate destination for this report is: COUNCIL AGENDA

Neither the responsible Director, Manager nor the Officer authoring this report has a conflict of interest in this matter.

SUMMARY

This report proposes the appointment of Councillors to committees and to external bodies/organisations and, where required, the appointment of Councillors as Chairpersons of committees.

1. BACKGROUND

- 1.1. Council has established and operates a variety of committees. The membership structure of many of these committees includes provision for Councillor membership.
- 1.2. Council also is a member of or is associated with a variety of external bodies/organisations. The membership structure of many of these external bodies/organisations includes provision for Councillor membership.
- 1.3. Many of these Councillor appointments are made or renewed on an annual basis and require formal determination by Council.

2. PROPOSAL/ISSUE

- 2.1. It is proposed that Council formalise the appointment of Councillors to committees and to external bodies/organisations for the current municipal year. It is also proposed, where required, that Council formalise the appointment of Councillors as Chairpersons of committees.

OFFICER'S RECOMMENDATION

That –

1. the Councillor appointments, with the Mayor ex-officio, be made to the committees as shown on Table 1;
2. the Chairperson appointments be made to the committees as shown on Table 1;
3. where membership of any of the committees shown on Table 1 includes a member or members of Council staff and/or community representatives, those existing appointments be confirmed;
4. where the number of Councillor appointees and the circumstances for the appointment of the Chairperson (i.e. the Chairperson being a Councillor appointed annually when committee appointments are made) varies from the existing terms of reference for any of the committees shown on Table 1, the respective terms of reference be amended to reflect this resolution;

5. Council note that the Doncaster Rail Advocacy Steering Committee and the Transport Advisory Committee are to be reported on separately and that representation considerations will be dealt with in that report; and
6. the Councillor appointments be made to the external bodies/organisations as shown on Table 2.

MOVED: DOWNIE
SECONDED: GRIVOKOSTOPOULOS

That as the report has been tabled and made available to members of the public here tonight, I move that the recommendation in the report be adopted.

CARRIED

“Refer Attachments – Tables 1 and 2”

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TABLE 1 - COMMITTEES

COMMITTEE	CURRENT MEETING COMMITMENTS / LOCATION	COUNCIL COMPOSITION / CHAIRPERSON APPOINTMENT REQUIREMENTS	CURRENT APPOINTEE(S)	NEW APPOINTEE(S) FOR 2015/16	CURRENT CHAIRPERSON APPOINTEE	NEW CHAIRPERSON APPOINTEE FOR 2015/16
Access and Equity Advisory Committee	Meets the 1st Monday of every 2nd month at 5pm Function Room 3 (to be reviewed)	One Councillor to be appointed. Councillor is Chairperson	<i>Cr Kleinert</i>	Cr Kleinert	<i>Appointed Councillor</i>	Appointed Councillor
Audit Committee	Friday mornings approx every 3 months @ 7.30am Function Room 3	Three Councillors to be appointed.	<i>Cr McLeish</i> <i>Cr Yang</i> <i>Cr Gough</i>	Cr McLeish Cr Haynes Cr Gough	-	-
Doncaster Rail Advocacy Steering Committee (DRASC)	Meets Mondays every 2nd month at 6pm Function Room 3	Three Councillors to be appointed. Chairperson is Councillor to be appointed annually when committee appointments are made	Cr McLeish Cr Yang Cr Grivokostopoulos	Cr Yang Cr McLeish Cr Grivokostopoulos	Cr McLeish	Cr Yang
Executive Performance Review Committee	As required and as per availability of Crs	Mayor and three Councillors, one from each Ward, to be appointed. Mayor is Chairperson	<i>Mayor</i> <i>Cr Galbally</i> <i>Cr Haynes</i> <i>Cr Kleinert</i>	Mayor Cr Gough Cr Haynes Cr Galbally	<i>Mayor</i>	Mayor
Heritage Advisory Committee	Quarterly – Wednesdays @ 6pm Function Room 3	One Councillor to be appointed. Councillor is Chairperson	<i>Cr Downie</i>	Cr Galbally	<i>Appointed Councillor</i>	Appointed Councillor
Manningham Art Collection Advisory Committee	Every 6 months @ 5pm MC2	One Councillor to be appointed. Councillor is Chairperson	<i>Cr O'Brien</i>	Cr O'Brien	<i>Appointed Councillor</i>	Appointed Councillor
Manningham Charitable Fund Grants Assessment	As required Function Centre	Mayor and one Councillor to be appointed. Mayor is Chairperson.	<i>Mayor</i> <i>Cr Grivokostopoulos</i>	Mayor Cr Kleinert	<i>Mayor</i>	Mayor

COMMITTEE	CURRENT MEETING COMMITMENTS / LOCATION	COUNCIL COMPOSITION / CHAIRPERSON APPOINTMENT REQUIREMENTS	CURRENT APPOINTEE(S)	NEW APPOINTEE(S) FOR 2015/16	CURRENT CHAIRPERSON APPOINTEE	NEW CHAIRPERSON APPOINTEE FOR 2015/16
Panel						
Municipal Emergency Management Planning Committee	Quarterly 1 st Friday of the month @ 10am Chamber	One Councillor to be appointed. Councillor is Chairperson	<i>Cr Downie</i>	Cr Downie	<i>Appointed Councillor</i>	Appointed Councillor
Municipal Fire Management Planning Committee	Quarterly 1 st Friday of the month @ 8am Chamber	One Councillor to be appointed. Councillor is Chairperson	<i>Cr Downie</i>	Cr Downie	<i>Operations Officer CFA</i>	-
Open Space and Streetscape Design Advisory Committee	Quarterly Mondays @ 6pm Heide Room	Three Councillors to be appointed. Chairperson is Councillor to be appointed annually when committee appointments are made	<i>Cr Galbally</i> <i>Cr Gough</i> <i>Cr Haynes</i>	Cr Downie Cr Gough Cr Yang	<i>Cr Gough</i>	Cr Gough
Senior Citizens Reference Group	Monthly Wednesday @ 9.30am Heide Room	One Councillor to be appointed. Councillor is Chairperson	<i>Cr Downie</i>	Cr Downie	<i>Appointed Councillor</i>	Appointed Councillor
Sustainable Design Taskforce	Monthly 3 rd Thursday of the month @ 7.30am	Two Councillors to be appointed. Chairperson is Councillor to be appointed annually when committee appointments are made	<i>Cr O'Brien</i> <i>Cr Downie</i>	Cr O'Brien Cr Downie Cr Gough	<i>Cr O'Brien</i>	Cr O'Brien
Transport Advisory Committee	Bi-monthly Mondays @ 4pm Function Room 3	Three Councillors, one from each Ward, to be appointed. Chairperson is Councillor to be appointed annually when committee appointments are made	Cr Haynes Cr Galbally Cr Kleinert	Cr Haynes Cr McLeish Cr Grivokostopoulos	Cr Haynes	Cr Haynes

TABLE 2 – EXTERNAL BODIES/ORGANISATIONS

BODY / ORGANISATION	CURRENT MEETING COMMITMENTS / LOCATION	COUNCIL COMPOSITION	CURRENT APPOINTEE(S)	NEW APPOINTEE(S) FOR 2015/16
Eastern Affordable Housing Alliance	3 to 4 meetings per year Thursdays @ 6pm Rotated around Knox, Manningham & Whitehorse	One Councillor to be appointed	<i>Cr Galbally</i>	Cr Galbally
Eastern Transport Coalition	Monthly, 2 nd Thursday of the month @ 6.30pm Rotates around the Eastern Region	One Councillor to be appointed	<i>Cr Yang</i>	Cr Grivokostopoulos
Manningham Interfaith Network	1 st Thursday of every month 7.30pm Function Centre	One Councillor to be appointed	<i>Cr Haynes</i>	Cr Haynes
Metropolitan Transport Forum	First Wednesday of every month @ 6pm Melbourne Town Hall	One Councillor to be appointed	<i>Cr McLeish</i>	Cr McLeish
Metropolitan Waste Management Group	Every 2 months on the 2 nd Thursday @ 6.15pm Marriott Hotel	One Councillor and one Officer to be appointed	<i>Cr Haynes (Officer – Manager Engineering Operations)</i>	Cr Haynes (Officer – Manager Engineering Operations)
Municipal Association of Victoria	Attendance at MAV State Council May & October Attendance at Quarterly Metro East region meeting	One Councillor to be appointed as Council representative and one Councillor to be appointed as substitute Council representative	<i>Cr Galbally Substitute – Cr Grivokostopoulos</i>	Cr McLeish Substitute – Cr Gough
Northern Alliance for Greenhouse Action (NAGA) Executive Committee	Every 3 months on the 2 Monday @ 9am City location	One Councillor to be appointed	<i>Cr Galbally</i>	Cr Galbally
Victorian Local Governance Association	4 th Thursday of every Month @ 4pm Carlton	One Councillor to be appointed. Mayor or nominated other Councillor as Council's representative	<i>Mayor Substitute - Cr Grivokostopoulos</i>	Cr Galbally
Whitehorse Manningham	Fourth Wednesday of every 3rd	Two Councillors to be appointed	<i>Cr Grivokostopoulos</i>	Cr Gough

BODY / ORGANISATION	CURRENT MEETING COMMITMENTS / LOCATION	COUNCIL COMPOSITION	CURRENT APPOINTEE(S)	NEW APPOINTEE(S) FOR 2015/16
Regional Library Corporation	month @ 5pm Whitehorse		<i>Cr Downie</i>	Cr Downie

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The meeting concluded at 7.40pm.

Chairman
CONFIRMED THIS 24 NOVEMBER 2015

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