

2018/19

ANNUAL BUDGET

Adopted in principle – April 2018



MANNINGHAM

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Mayor and CEO's Introduction

We are pleased to present the proposed 2018/19 Annual Budget and details about Council's key priorities over the coming financial year.

In developing this proposed budget, we believe we have taken a balanced approach to providing relevant and cost effective services and infrastructure to our community while also remaining focussed on ensuring Council's long term financial sustainability, especially following the State Government's introduction of the rate cap.

Key features include:

- In 2018/19 Council has allocated an additional \$1.5 million to improve footpaths and \$1.5 million to improve drainage assets. This is part of a \$10.5 million, 4 year package to upgrade drains and footpaths.
- Bringing funding forward to complete priority projects earlier, including female friendly sports facilities upgrades, the Pettys Reserve Sporting Development, and the Ruffey Creek Linear Path
- Improving service levels to manage and improve the city's streetscapes, in particular street trees
- Continuing to dedicate at least 33% of rate revenue to the capital works program
- Ongoing efficiencies, a focus on developing new revenue sources and containing costs. Savings and efficiencies for the 2017/18 financial year are forecast to be around \$2.1 million. This is in addition to \$1.7 million already achieved in 2016/17 financial year
- Achieving these and other improvements in priority areas given the State Government's rate cap of 2.25% (2% for 2017/18).

The proposed 2018/19 Annual Budget of \$153 million (of which \$89 million is derived from rates) includes \$35 million for the capital works program and \$118 million for service provision.

Rate revenue is Councils' largest source of funding which is used to maintain and upgrade local roads, streetlights, buildings, drains, bridges, footpaths, cycle trails, parks, playgrounds, libraries and sporting facilities. This revenue also provides services including waste management, public health as well as planning and building. It also funds the support of our children, youth, families, aged and vulnerable members of our community through maternal and child health, disability and aged care services.

For 2018/19, the combined Council rates and waste charges for an average property in Manningham with a standard waste service is projected to increase by 4.2% or \$81.40, representing a total rates and waste charges bill of \$2,031.61 for the average property in Manningham. This is based on a 2.25% increase in the general rate and a 20% increase for the waste charge (see below).

Waste and recycling cost-recovery charge

Following China's ban on certain recycling imports, recycling companies have recently introduced new fees for accepting recycling material.

Previously recycling companies paid Council a fee to take our recycling materials. This fee was used to offset the costs of Council's waste collection service. Under new proposals, Council will instead be required to pay a fee to the recycling company.

This will result in a significant cost increase to Council and therefore the cost-recovery charge to customers. The 2018/19 Annual Budget proposes a standard waste and recycling service charge (80 litre waste, 240 litre recycling, 240 litre garden waste) of \$254.50. The proposed waste charge remains cheaper than the equivalent service of 2012/13, some 6 years ago as a result of substantial cost decrease following a successful tender outcome in 2016/17.

To put this into perspective, for less than \$2.50 per week per bin (the cost of 1/2 a cup of coffee) Council sends a truck to every household and removes around 10kg of rubbish every week.

While Council achieves the mandated rate cap of 2.25% for general rates, the waste and recycling charge was impacted by the changes to recycling industry outside of Council's control. The Waste and recycling charge is excluded from the State Government rate cap.

Other key highlights of the budget include:

A \$118 million operating budget that provides funding to deliver services to the community including:

- \$13.4 million for waste and recycling, street cleaning and litter pick up
- \$12.9 million for the maintenance of sportsgrounds, parks and gardens
- \$12.7 million for the maintenance of roads streets and bridges
- \$10.1 million for Aged and Disability Support Services
- \$8.0 million for Community Services (Maternal and Child Health, Immunisation, Pre-schools, Community Development Grants and Community Planning Services)
- \$5.6 million for maintaining and operating Community Buildings
- \$4.8 million for Strategic Land Use, Open Space and Recreation Planning
- \$4.5 million for Approvals and Compliance, food safety, animal management and traffic management
- \$4.3 million for Capital Works Management and Infrastructure Planning
- \$4.2 million for Libraries
- \$4.0 million for maintaining drains
- \$3.9 million for Statutory Planning services
- \$3.5 million for Customer Services and Citizen Connect
- \$2.5 million for maintaining footpaths
- \$1.1 million for Economic Development and Tourism

An extensive \$35 million Capital Works Program comprising:

- \$14.7 million for roads (including \$7.0 million for road reseals and refurbishment, \$3.4 million for the King Street upgrade and \$2.3 million for Jumping Creek Road upgrade)
- \$4.7 million for community buildings (including \$2.5 million for the ongoing renewal of community buildings and \$1.1 million for the Domeney Reserve Pavilion upgrade)
- \$4.5 million for drainage improvements
- \$3.5 million to renew Council's core IT and telecommunications infrastructure
- \$2.7 million for parks, open space and neighbourhood activity centres (improvements to Ruffey Lake Park, Green Gully Linear Park, Lawford Reserve, Mullum Creek Liner Park)
- \$2.3 million for plant and equipment
- \$1.9 million to improve footpaths

Cr Andrew Conlon
Mayor

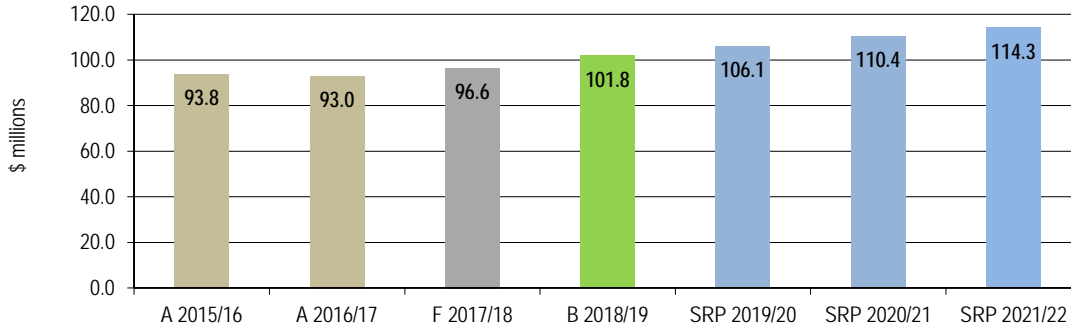
Warwick Winn
Chief Executive Officer

Budget summary

Council has prepared a Budget for the 2018/19 financial year which seeks to balance the demand for services and infrastructure with the community’s capacity to pay. Key budget information is provided below about the rate increase, operating result, services, cash and investments, capital works, financial position, financial sustainability and strategic objectives of the Council.

A= Actual F= Forecast B= Budget SRP= Strategic Resource Plan estimates

Rates and charges

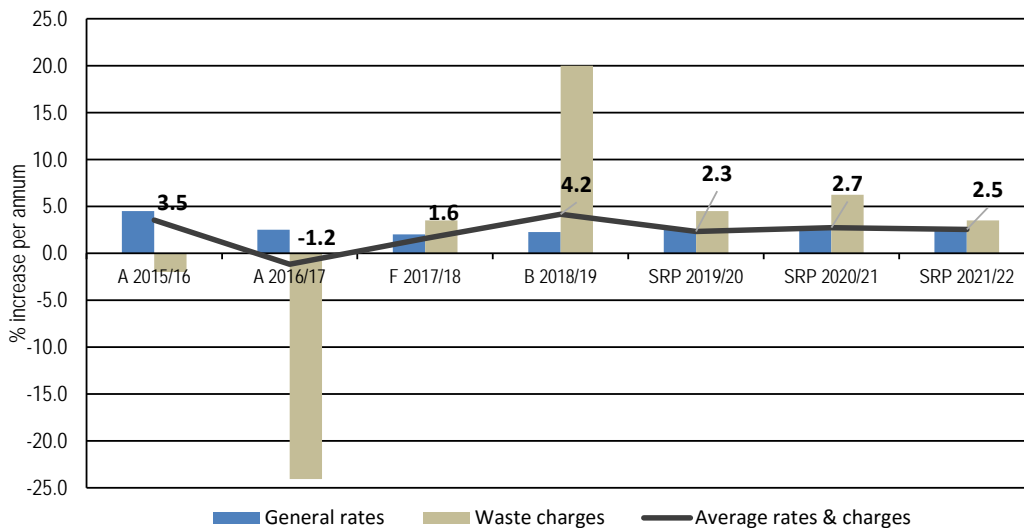


Council raises general rates to fund universally accessed services and capital infrastructure, and from a waste charge to fund the collection and disposal of refuse. In a changing environment that Council operates in, Council has been focusing on improving operational efficiency, implementing new revenue streams and cost saving opportunities. These strategies will help to address the State Government rate cap, while still maintaining services and preserving our investment in community infrastructure.

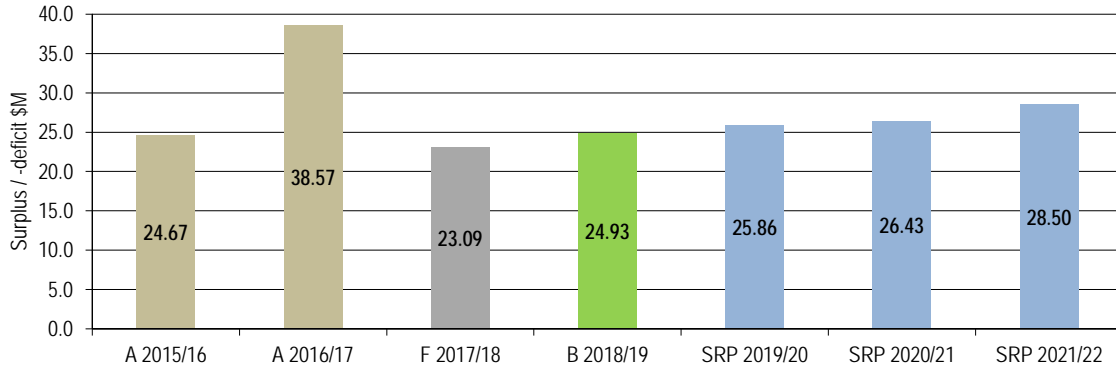
For 2018/19, general rates will increase by an average of 2.25% in line with the State Government rate cap. Council also levies a waste charge to all properties for the cost of collecting and disposal of waste and recyclable material. The cost of collecting and disposing of recyclable materials in 2018/19 is projected to increase significantly following China’s decision not to import a range of recycled material from Australia and many countries. This has led to an increase in the waste charge to \$254.50 per annum. While still cheaper than the equivalent service in 2012/13 (some 6 years ago), it does represent a 20% increase on the 2017/18 waste charge.

The total rates and charges bill for an average property is projected to increase by \$81 or 4.2% to \$2,031.

The chart below shows the comparison of general rates, waste charges and average rates and charges increases for the period 2015/16 to the projected 2021/22 result. Refer to Section 4.1.1 Rates and Charges for further details.

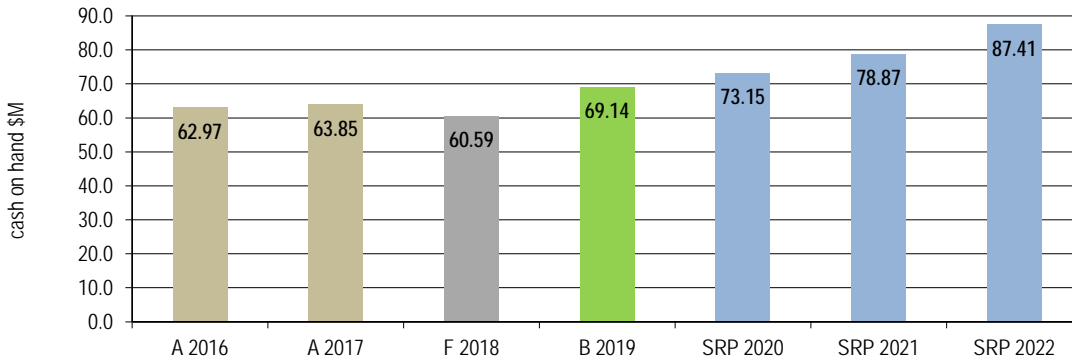


Operating Result



The budgeted operating result (income less expenses) for the 2018/19 year is a surplus of \$24.93 million, an improvement of \$1.84 million over the 2017/18 forecast result and primarily the result of a continued emphasis on containing costs. A strong surplus is required to fund Council's extensive capital works program, and ensuring that it has sufficient reserves to meet financial challenges as they arise in the future. During the four year period of the Strategic Resource Plan 2018 - 2022, Council is projecting to maintain an average of \$26.47 million operating surplus which underpins a financially sustainable organisation.

Cash and investments

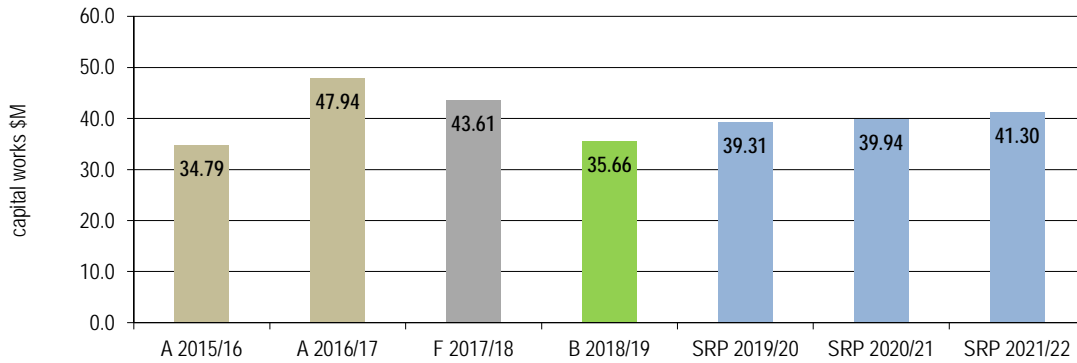


As at 30 June 2019, cash and investments are expected to increase by \$8.55 million in 2018/19 to \$69.14 million. This is consistent with Council's strategy to increase cash reserves as one measure of improving its long term financial sustainability.

Council holds cash balances to fund the daily working capital requirements, support cash backed reserves required by legislation and for future intended uses as directed by Council. Of the \$69.14 million cash and investments balance, cash that is restricted or has an intended use totals \$38.65 million, leaving an unrestricted cash balance of \$30.49 million as at 30 June 2019.

Refer Sections 4.2 and 4.5.5 for detailed analysis of the cash position and components of restricted cash.

Capital works

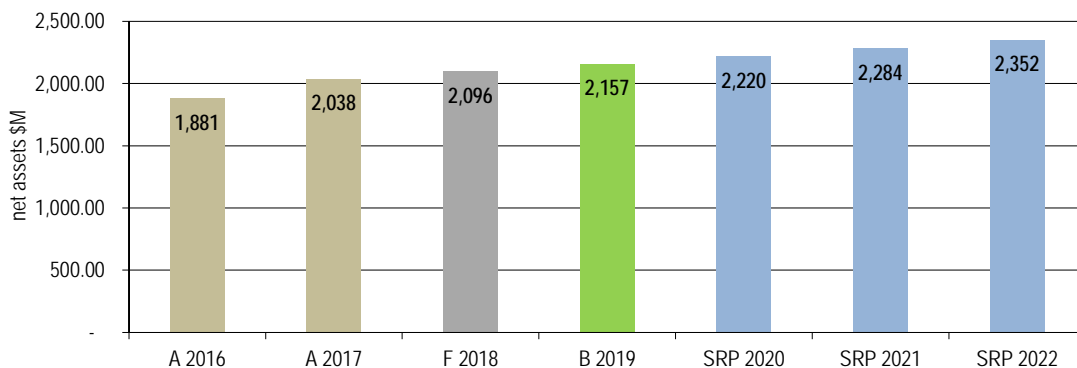


The capital works program for the 2018/19 year is budgeted to be \$35.66 million comprising of \$14.67 million for roads, \$4.73 million for community buildings, \$4.53 million for drainage improvements, \$2.70 million for parks and open space and \$1.90 million for footpaths.

In 2018/19, Council has allocated an additional \$1.5 million to improve footpaths and \$1.5 million to improve drainage assets. This is part of a \$10.5 million, 4 year package to upgrade drains and footpaths. The Strategic Resource Plan 2018-2021 also provides funding to bring forward completion of Female Friendly Sports Facilities upgrades, construction of sporting ovals and pavilion at Pettys Reserve and prioritises completion of upgrades to Ruffey Lake Park and the Main Yarra Trail.

The capital program is funded through \$29.27 million (or 82.1 per cent) of Council's cash generated through the operating result, \$2.67 million (or 7.5 per cent) from reserves and developer contributions, \$1.57 million (4.4 per cent) from external grants, \$0.65 million (or 1.8 per cent) from asset sales and carried forward component of \$1.51 million is fully funded from carried forward rates money. The capital works program has been set and prioritised through the development of sound business cases and consultation with stakeholders. (Capital works is forecast to be \$43.61 million for the 2017/18 year and includes completion of the Mullum Mullum Stadium).

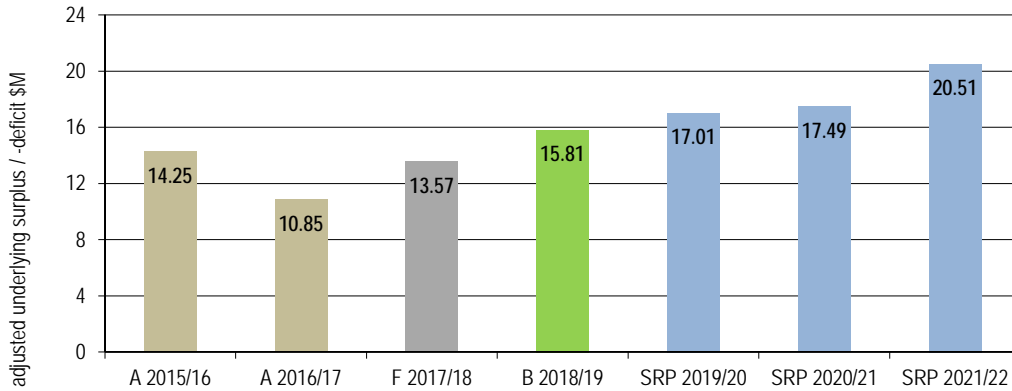
Financial position



The financial position is projected to improve with net assets (total assets less total liabilities) budgeted to increase by \$60.70 million to \$2,156.86 million. The increase in net assets mainly arises from the forecast increase in assets values from the annual revaluation of Council's land, buildings and infrastructure assets and the new assets added to Council's balance sheet from the capital works program as detailed in Section 4.6 of this report. (Net assets is forecast to be \$2,096.16 million as at 30 June 2018).

Refer Section 4.2 for an analysis of the budgeted financial position.

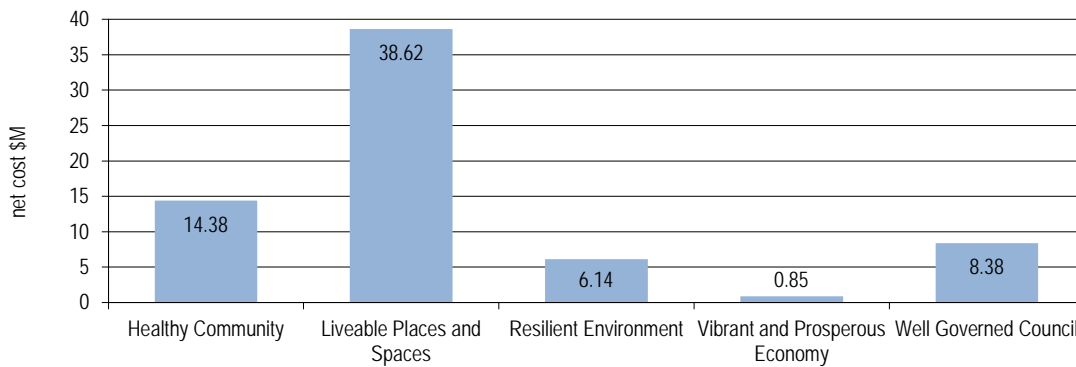
Financial sustainability



A high level Strategic Resource Plan for the years 2018/19 to 2021/22 has been developed to assist Council in adopting a budget within a longer term prudent financial framework. The key objective of the Plan is financial sustainability in the medium to long term, while still achieving the Council's strategic objectives as specified in the Council Plan. One measure of financial sustainability is the adjusted underlying result, which excludes recurrent capital income and developer income (cash and non-cash) from the operating surplus. A positive adjusted underlying result is an indication of financial stability. The projected adjusted underlying surplus over the 4 year Strategic Resource Plan show a positive trend in line with Council's strategy to improve the financial sustainability in the long term.

Refer Section 14 for more information on the Strategic Resource Plan.

Themes



The Annual Budget includes a range of operating services and initiatives to be funded that will contribute to achieving the themes specified in the Council Plan. This graph shows the net level of funding (expenses less income) allocated in the budget to achieving the strategic objectives as set out in the Council Plan for the 2018/19 year.

The services that contribute to these objectives are set out in Section 2.

Council expenditure allocations

This chart provides an indication of how Council allocates its expenditure across the main services that it delivers. It shows how much is allocated to each service area for every \$100 that Council spends. Council overheads, governance costs and administrative costs are allocated to our external facing services using an internal overhead allocation model.

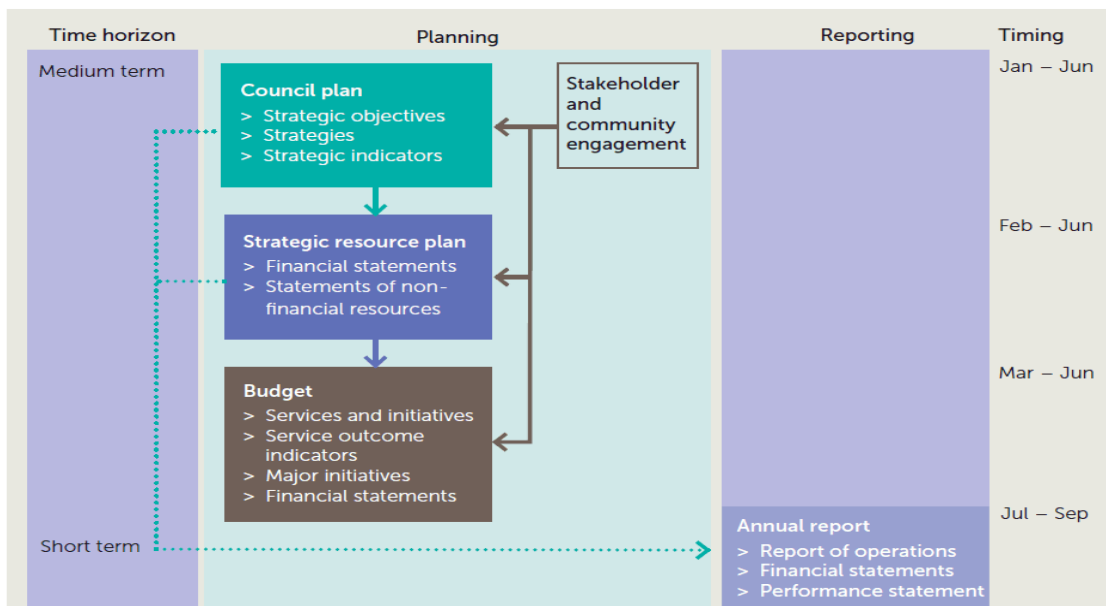


1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term, medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

1.1 Planning and accountability framework

The Strategic Resource Plan, part of and prepared in conjunction with the Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, considering the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning

In addition to the above, Council has a long term plan which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes.

1.2 Our purpose

Our vision

A Liveable and Harmonious City.

Our mission

A financially sustainable Council that listens, consults and acts with integrity, value and transparency.

Our values

Manningham City Council values are Working Together, Excellence, Accountability, Respectful and Empowered.

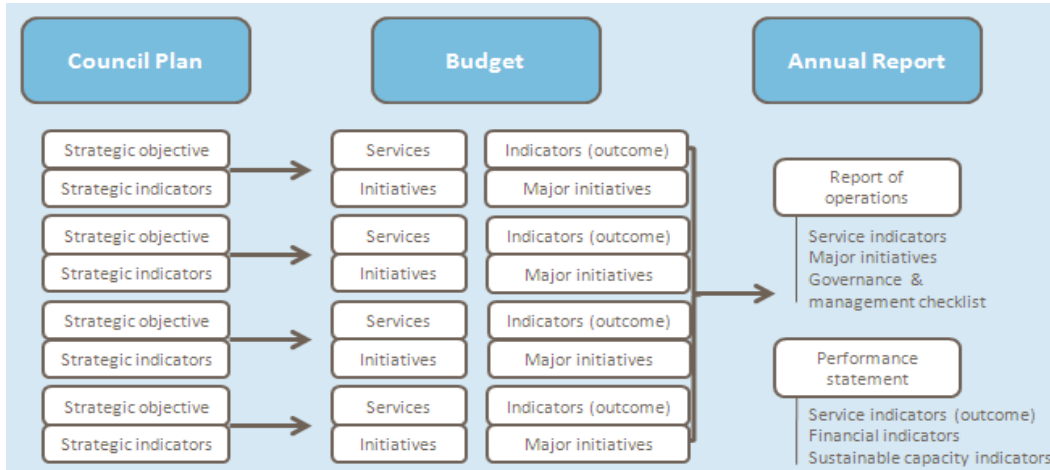
1.3 Themes

Council delivers activities and initiatives under 34 major service categories. Each initiative and action contributes to the achievement of one of the five Themes as set out in the Council Plan for the 2017-2021 years. The following table lists the five Themes as described in the Council Plan.

Themes	Description
1. Healthy Community	Council will work with the community and partners to ensure that Manningham is a healthy, resilient and safe community. We will provide opportunities and foster a connected and inclusive community across the municipality.
2. Liveable Places and Spaces	Council will deliver strong outcomes for residents with a focus on managing amenity to create inviting places and spaces, enhanced parks, open space and streetscapes, well connected, safe and accessible travel, and well utilised and maintained community infrastructure.
3. Resilient Environment	Communicate clearly with the community and consult in a meaningful and appropriate way. We will increasingly encourage residents and other stakeholders to participate in Council decision making.
4. Vibrant and Prosperous Economy	Council will work with our community and partners to protect and enhance our valued environment and biodiversity, reduce our environmental impact and adapt to climate change.
5. Well governed Council	Deliver high quality value for money services in areas that are important to the community and will involve the community in determining and evaluating performance on an ongoing basis.

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2018/19 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Environment, Land, Water and Planning

2.1 Theme 1: Healthy Community

To achieve our theme of a Healthy Community, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Goals

- 1.1. A healthy, resilient and safe community
- 1.2. A connected and inclusive community

Services

Service area	Description of services provided		2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000
Cultural Services	Management, coordination and delivery of a range of arts and cultural development programs within the community.	Exp	741	587	598
		Rev	-	-	-
		Net Cost	741	587	598
Community Events and Programs	Manages, develops and delivers Council's cultural and corporate events and manages the facilitation and support of external festivals and events produced by the community.	Exp	438	104	106
		Rev	(20)	-	-
		Net Cost	418	104	106

Service area	Description of services provided		2016/17	2017/18	2018/19
			Actual	Forecast	Budget
			\$'000	\$'000	\$'000
Library Services	This service provides public library service for visitors and residents . The service is managed by the Whitehorse Manningham Regional Library Corporation with branches at Bulleen, Doncaster, The Pines and Warrandyte.	Exp	3,989	4,056	4,202
		Rev	-	-	-
		Net Cost	3,989	4,056	4,202
Community Services	This service provides strategic planning, policy development and direct service provision for a diverse range of children, family and community services. Key services include Maternal and Child Health, Immunisation, Manningham Early Years, Preschool Field Officer Program and coordination of community grant programs.	Exp	7,674	8,029	7,991
		Rev	(2,333)	(2,344)	(2,389)
		Net Cost	5,341	5,685	5,602
Aged and Disability Support Services	This service is funded in partnership with the Federal and State Governments. It provides a range of services and activities designed to support Manningham residents to stay active, independent and living at home for as long as possible.	Exp	10,040	10,200	10,099
		Rev	(7,416)	(7,817)	(7,793)
		Net Cost	2,624	2,383	2,306
Approvals and compliance, food safety and animal management	This service protects the community's health and well being by coordinating food safety programs, animal management, litter, public health, parking and administration and enforcement of municipal local laws.	Exp	2,775	2,928	3,313
		Rev	(1,765)	(1,705)	(1,711)
		Net Cost	1,010	1,223	1,602
Traffic control and school crossings	This service supervises and monitors car parking facilities, school crossings and traffic control at community events to promote the safe use of Council and community assets.	Exp	1,321	1,315	1,175
		Rev	(1,480)	(1,477)	(1,502)
		Net Cost	(159)	(162)	(327)
Art Gallery and Programs	This service manages and delivers exhibitions and public education programs at the Manningham Art Gallery, visual and performing arts, health and well being courses at the Manningham Art Studios and performing arts at the Doncaster Playhouse Theatre as well as managing the Municipal Art Collection.	Exp	579	581	616
		Rev	(312)	(290)	(326)
		Net Cost	267	291	290

Major Initiatives

- 1) Plan for the health and wellbeing of the municipality through the delivery of 8 parent seminars by June 2019.
- 2) Promote a connected and inclusive community through 2017 – 2021 Manningham Inclusive Strategy.
- 3) Promote gender equity with delivery of Female Friendly Facility upgrades in a minimum of 6 local Pavilions including Bulleen Park (Pavilion 2), Mullum Mullum Bowls and Anderson Reserve by 30 June 2019.

Other Initiatives

- 4) Continue to provide a safe, healthy and accessible city by ensuring our local laws are current by mid-term review of the Community Local Law by 30 June 2019.
- 5) Strengthen opportunities for older people in building a Dementia and Age Friendly City through the delivery of a minimum of 2 sessions with key stakeholders, as well as consultation undertaken with broader community.

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Animal Management	Health and safety	Animal management prosecutions (number of successful prosecutions)	Number of successful animal management prosecutions
Food safety	Health and safety	Critical and major non-compliance notifications (Percentage of critical and major non-compliance notifications that are followed up by Council)	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100
Libraries	Participation	Active library members. (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100
Maternal and Child Health	Participation	Participation in the MCH service. (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100

2.2 Theme 2: Liveable Places and Spaces

To achieve our theme of Liveable Places and Spaces, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Goals

- 2.1. Inviting places and spaces
- 2.2. Enhanced parks, open space and streetscapes
- 2.3. Well connected, safe and accessible travel
- 2.4. Well utilised and maintained community infrastructure

Services

Service area	Description of services provided		2016/17	2017/18	2018/19
			Actual	Forecast	Budget
			\$'000	\$'000	\$'000
Building Services	This service provides statutory building services including processing of building permits and inspections to ensure Council meets its statutory obligations and to enhance Manningham as a well planned and liveable city.	Exp	826	853	866
		Rev	(359)	(334)	(320)
		Net Cost	467	519	546
Street lighting	This service provides for street lighting on Council's road network to enhance the safety and security of our community.	Exp	984	676	844
		Rev	-	-	-
		Net Cost	984	676	844
Street cleaning and litter pick up	This service is designed to keep the streets and surrounding areas neat, tidy and contributing the amenity and safety of the municipality. It includes mechanical kerb and street cleaning, roadside litter pick up and cleaning of footpaths at activity centres.	Exp	1,072	1,141	348
		Rev	-	-	-
		Net Cost	1,072	1,141	348
Graffiti Removal	This service facilitates the prompt removal of graffiti from Council properties and also private properties where the graffiti is in a prominent position along main roads.	Exp	72	86	89
		Rev	-	-	-
		Net Cost	72	86	89

Service area	Description of services provided		2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000
Parks and Recreation	This service provides the management, administration and maintenance activities for sports and recreation, aquatic facilities, sportsground maintenance, landscape maintenance, tree maintenance, bushland management, open space and parks maintenance and supervision of capital works projects.	Exp	11,917	12,673	12,931
		Rev	(305)	(288)	(459)
		Net Cost	11,612	12,385	12,472
Roads, streets and bridges	This service provides the day to day maintenance of Council roads, bridges and footpaths and includes both sealed and unsealed road maintenance such as repairs to potholes, patching, resheeting and minor works. A depreciation expense of \$8.20 million is included relating to the \$208 million value of roads, streets and bridges assigned to this activity.	Exp	11,386	11,945	12,703
		Rev	(135)	(53)	(51)
		Net Cost	11,251	11,892	12,652
Footpaths, vehicle crossings and kerb and channel maintenance	This service maintains Councils extensive footpath, vehicle crossings, cycleways and kerb and channel assets. A depreciation expense of \$1.16 million is included relating to the \$60 million value of assets assigned to this activity.	Exp	2,282	2,444	2,464
		Rev	(555)	(581)	(614)
		Net Cost	1,727	1,863	1,850
Line marking	This service maintains line marking on roads and also includes traffic management treatments at school crossings, local roads and car parks.	Exp	244	236	244
		Rev	-	-	-
		Net Cost	244	236	244
Signs and street furniture	This service maintains and repairs all traffic signals and roadside signs and furniture including guard rails on Council roads.	Exp	388	371	382
		Rev	-	-	-
		Net Cost	388	371	382
Public Transport	This service includes advocacy and policy development for public transport and active travel options in Manningham.	Exp	125	308	121
		Rev	-	-	-
		Net Cost	125	308	121

Service area	Description of services provided		2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000
Geographic Information Systems (GIS)	This service provides data for Councils Geographic Information System (GIS), Global Positioning Systems (GPS), 3D Virtual Modelling, Intranet, Internet, Census Demographics, mapping and general data collection.	Exp	387	398	427
		Rev	-	-	-
		Net Cost	387	398	427
Strategic Land Use Planning and Development	This service provides strategic planning, urban design, landscape, heritage and development activities to ensure management of growth that is responsive to demographic, community, economic and social trends.	Exp	2,740	2,930	2,964
		Rev	(60)	(86)	(1)
		Net Cost	2,680	2,844	2,963
Strategic Projects	This service is responsible for the delivery of Major Building Projects and other complex projects on Councils Capital Works Program and is responsible for the provision of strategic advice to Council on the development of strategies for sustainable transport, water conservation, water quality improvements and other sustainability matters.	Exp	965	989	1,018
		Rev	(834)	(1,088)	(1,110)
		Net Cost	131	(99)	(92)
Statutory Planning	This service is responsible for the administration and enforcement of the Manningham Planning Scheme and various Acts and regulations pertaining to the statutory planning functions of Council.	Exp	4,140	3,886	3,917
		Rev	(1,942)	(2,214)	(2,311)
		Net Cost	2,198	1,672	1,606
Infrastructure Planning	This service provides provision of engineering expertise to prepare Council strategies and policies in the key infrastructure categories of road transport and safety, drainage, pathways, traffic design and preparedness of emergencies. The service plays a key role in delivering the capital works program and in the preliminary designs for future capital projects.	Exp	4,063	4,298	4,259
		Rev	(579)	(1,025)	(786)
		Net Cost	3,484	3,273	3,473

Service area	Description of services provided		2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000
Council Buildings	This service provides building maintenance services for Council's building assets and includes cyclic, major and emergency maintenance, minor capital works projects, cleaning and security and mechanical service. Essential Safety Measures compliance requirements are also managed by this service. A depreciation expense of \$2.56 million is included relating to the \$186 million value of building assets assigned to this activity.	Exp	5,710	5,747	5,564
		Rev	(319)	(349)	(368)
		Net Cost	5,391	5,398	5,196
Developer contributions	This service relates to the collection of developer contributions required under the Manningham planning framework with funds for Council's capital works program.	Exp	-	-	-
		Rev	(6,607)	(4,123)	(4,500)
		Net Cost	(6,607)	(4,123)	(4,500)

Major Initiatives

- 6) Commence a planning scheme amendment process by 30 June 2019 to implement the priority actions arising from the 2018 Planning Scheme Review.
- 7) Implementation of Parks Improvement Program works as scheduled including Petty's Reserve, Ruffey Lake Park Management Plan, Lawford Reserve Management Plan (Stage 2) and Completion of the Main Yarra River Trail to Warrandyte.
- 8) Develop and Deliver a new Integrated Transport Strategy for private and public transport in the region through preparing a bus transport action plan by 31 December 2018 and commencing preparation of a draft Integrated Transport Strategy by 30 June 2019.
- 9) Improve connectivity through delivery of the Road Improvement Program including: King Street by 31 December 2019 and Jumping Creek Road by 30 June 2021.
- 10) Assist in addressing growing demand in indoor sports across Manningham, through the operation of Mullum Mullum Stadium 5 courts facility meeting demand at 80% capacity by 30 June 2019.

Other Initiatives

- 11) To deliver a new Parks Alive Program, partnering with local volunteers to improve the amenity and upkeep of our local parks. Measured through an Annual Community Survey.
- 12) Deliver footpath and drainage improvements across the municipality by constructing 2.2 km of 1.5 metre width footpath and completing adopted drainage improvement program for 2018/2019.

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population
Roads	Satisfaction	Satisfaction with sealed local roads. (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
Statutory Planning	Decision making	Council planning decisions upheld at VCAT. (Percentage of planning decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100

2.3 Theme 3: Resilient Environment

To achieve our theme of a resilient environment, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided		2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000
Natural and Built Environment	This service leads the protection and enhancement of biodiversity and environment, an integrated response to climate and energy issues and sustainable development policy and practice.	Exp	1,046	1,110	1,204
		Rev	(15)	-	-
		Net Cost	1,031	1,110	1,204
Open Space and Recreation Planning	This service design and provide high quality public open space and public spaces for the Manningham community, support the development of a high quality urban and natural environment and provide diverse, accessible and sustainable recreation facilities and activities for all ages and abilities through both organised and unstructured activities.	Exp	693	648	729
		Rev	(90)	(5)	-
		Net Cost	603	643	729

Service area	Description of services provided		2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000
Septic Tank Compliance	This service includes assessing applications, sand analysis, location identification for property owners. The objective is to protect the environment and enhance community health.	Exp	198	206	183
		Rev	(38)	(21)	(13)
		Net Cost	160	185	170
Waste Services	This service provides kerbside rubbish collections of garbage, hard waste and green waste from all households and some commercial properties in Council. It also provides a waste call centre, education services and the strategic planning of waste services.	Exp	10,611	11,380	13,109
		Rev	(10,903)	(11,380)	(13,109)
		Net Cost	(292)	-	-
Underground Drains	This service performs the inspection, maintenance and cleaning of underground drains to ensure correct operation. A depreciation expense of \$2.98 million is recognised on the \$245 million worth of drainage assets assigned to this activity.	Exp	3,910	4,020	4,035
		Rev	-	-	-
		Net Cost	3,910	4,020	4,035

Major Initiatives

- 13) Successful delivery of community program on the environment (9 activities), Stewardship/ Education (5 activities) and Sustainability (4 activities) by 30 June 2019.
- 14) Drainage upgrade program be progressed and completed on schedule including: complete design of Melbourne Hill Road by 30 September 2018.

Other Initiatives

- 15) Manage and maintain the Bolin Bolin Billabong Integrated Water Management Facility to supply harvested stormwater for sports ground irrigation. Ongoing maintenance and management delivered to meet performance indicators.

2.4 Theme 4: Vibrant and Prosperous Economy

To achieve our theme of a vibrant and prosperous economy, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided		2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000
Economic Development and Tourism	This Service develops programs and support services which will grow the local economy in relation to business, sponsorship, commercial investment, business support, employment and tourism.	Exp	560	1,020	1,071
		Rev	(49)	(79)	(92)
		Net Cost	511	941	979
Function Centre and Hall Hire	This service provides for the management and hire of the Manningham Function Centre and hire of halls and other venues to community and commercial hirers.	Exp	1,851	1,860	1,945
		Rev	(1,782)	(1,910)	(2,071)
		Net Cost	69	(50)	(126)

Major Initiatives

- 16) Grow the visitor economy and create opportunities for visitor destinations and events within Manningham that engage both residents and external visitors by implementation of 5 Tourism activities by 30 June 2019.

2.5 Theme 5: Well Governed Council

To achieve our theme of a well governed Council, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Goals

- 5.1. A financially sustainable Council that manages resources effectively and efficiently
5.2. A Council that values citizens in all that we do

Services

Service area	Description of services provided		2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000
Strategic Governance, Planning and Performance	This service provides statutory building services including processing of building permits and inspections to ensure Council meets its statutory obligations and to enhance Manningham as a well planned and liveable city.	Exp	2,099	1,431	1,523
		Rev	(181)	(112)	-
		Net Cost	1,918	1,319	1,523
Councillors and Chief Executive	This area includes the Mayor, Councillors and Chief Executive Officer and associated support.	Exp	1,080	1,055	1,092
		Rev	-	-	-
		Net Cost	1,080	1,055	1,092
Communications	This service leads the delivery of clear, consistent and inclusive communication and engagement with our citizens.	Exp	2,487	2,168	2,184
		Rev	-	-	-
		Net Cost	2,487	2,168	2,184
Citizen Connect	This service leads as the main customer interface, systems and processes with the community.	Exp	2,975	3,468	3,582
		Rev	-	-	-
		Net Cost	2,975	3,468	3,582

Major Initiatives

- 17) Update Council's rolling 10 Year Long Term Financial Plan to incorporate key strategies to address the long term sustainability of Council (adoption by 30 June 2019).
- 18) Through our Citizen Connect program, we will make it easy for citizens to interact with us, find out information, request a service, provide feedback or report an issue.

Other Initiatives

- 19) Work with customers to support them through the transition of National Disability Insurance Scheme (NDIS) with transitional arrangements in place by the conclusion of the NDIS phase-in period for Manningham concluding 30 April 2019.
- 20) Continue to support residents and business to manage their Council activity online. Deliver systems improvements to increase online transactions by 30 June 2019.

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community
Workforce Turnover	Sustainability	Resignations and Terminations compared to average staff	Number of permanent staff resignations and terminations / average number of permanent staff for the financial year x 100

2.6 Reconciliation with budgeted operating result

	Net Cost (Revenue) \$'000	Expenditure \$'000	Revenue \$'000
Healthy Community	14,379	28,100	13,721
Liveable Places and Spaces	38,621	49,141	10,520
Resilient Environment	6,138	19,260	13,122
Vibrant Prosperous Economy	853	3,016	2,163
Well Governed Council	8,381	8,381	-
Total services and initiatives	68,372	107,898	39,526
Other non-attributable	(2,992)		
Deficit before funding sources	65,380		
Funding sources:			
Rates and charges revenue	88,743		
Capital grants	1,568		
Total funding sources	90,311		
Operating surplus for the year	24,931		

3. Strategic Resource Plan Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2018/19 has been supplemented with projection to 2021/22 extracted from the Strategic Resource Plan.

This section includes the following financial statements prepared in accordance with the Local Government Act 1989 and the Local Government Planning and Reporting regulations 2014.

Comprehensive Income Statement

Balance Sheet

Statement of Changes in Equity

Statement of Cash Flows

Statement of Capital Works

Statement of Human Resources

Comprehensive Income Statement

For the four years ending 30 June 2022

		Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Strategic Resource Plan Projections		
	NOTES			2019/20 \$'000	2020/21 \$'000	2021/22 \$'000
Income						
General rates	4.1.1	85,743	88,744	92,361	95,707	98,889
Waste charges	4.1.1	10,809	13,042	13,744	14,725	15,366
Statutory fees and fines	4.1.2	3,718	3,757	3,888	4,179	4,169
User fees	4.1.3	10,209	9,881	10,147	10,502	10,867
Interest income		1,520	1,520	1,649	1,846	1,905
Grants - Operating	4.1.4	10,375	11,628	11,861	12,098	12,340
Grants - Capital	4.1.4	3,254	1,568	2,305	1,338	1,892
Contributions - monetary	4.1.5	4,123	4,500	7,982	8,350	9,439
Contributions - non-monetary	4.1.5	6,000	6,500	1,000	1,000	1,000
Net gain/(loss) on disposal of assets		342	195	-	-	-
Other income	4.1.6	1,338	1,399	1,448	310	321
Total income		137,431	142,734	146,385	150,055	156,188
Expenses						
Employee costs	4.1.7	52,612	54,247	55,661	57,230	59,510
Materials, services and contracts	4.1.8	12,572	13,211	13,681	13,904	14,720
Waste contracts	4.1.9	10,214	11,177	11,733	12,697	13,299
Utilities	4.1.10	2,308	2,630	2,762	2,900	3,046
Community grants	4.1.11	5,598	5,683	5,785	5,927	6,072
Finance costs	4.1.12	309	309	219	154	154
Depreciation and amortisation	4.1.13	20,287	20,648	20,661	20,674	20,596
Other expenses	4.1.14	10,444	9,898	10,028	10,137	10,288
Total expenses		114,344	117,803	120,530	123,623	127,685
Surplus/(deficit) for the year		23,087	24,931	25,855	26,432	28,503
Other comprehensive income						
Items that will not be reclassified to surplus or deficit in future periods						
Net asset revaluation increment /(decrement)		34,673	35,764	36,909	38,152	39,765
Total comprehensive result		57,760	60,695	62,764	64,584	68,268

Balance Sheet

For the four years ending 30 June 2022

	NOTES	Forecast	Budget	Strategic Resource Plan		
		Actual 2017/18 \$'000	2018/19 \$'000	Projections		
				2019/20 \$'000	2020/21 \$'000	2021/22 \$'000
Assets						
Current assets						
Cash and cash equivalents		43,594	69,141	73,153	78,873	87,410
Other financial assets		17,000	-	-	-	-
Trade and other receivables		12,081	9,014	9,325	9,517	9,596
Other assets		1,903	1,903	1,903	1,903	1,903
Total current assets	4.2.1	<u>74,578</u>	<u>80,058</u>	<u>84,381</u>	<u>90,293</u>	<u>98,909</u>
Non-current assets						
Investments (Regional Library)		2,636	2,636	2,636	2,636	2,636
Trade and other receivables		31	31	31	31	31
Property, infrastructure, plant & equipment		2,063,172	2,120,754	2,177,866	2,237,047	2,299,193
Intangible assets		2,765	2,001	1,442	676	-
Total non-current assets	4.2.2	<u>2,068,604</u>	<u>2,125,422</u>	<u>2,181,975</u>	<u>2,240,390</u>	<u>2,301,860</u>
Total assets		<u><u>2,143,182</u></u>	<u><u>2,205,480</u></u>	<u><u>2,266,356</u></u>	<u><u>2,330,683</u></u>	<u><u>2,400,769</u></u>
Liabilities						
Current liabilities						
Trade and other payables		14,678	15,146	15,752	14,339	14,991
Trust funds and deposits		10,811	11,761	12,711	13,661	14,611
Provisions		12,515	12,868	13,231	13,605	13,989
Interest-bearing liabilities	4.2.5	-	3,640	-	-	-
Income received in advance		1,259	1,309	1,359	1,409	1,459
Total current liabilities	4.2.3	<u>39,263</u>	<u>44,724</u>	<u>43,053</u>	<u>43,014</u>	<u>45,050</u>
Non-current liabilities						
Provisions		478	260	42	(176)	(394)
Interest-bearing liabilities	4.2.5	7,279	3,639	3,640	3,640	3,640
Total non-current liabilities	4.2.4	<u>7,757</u>	<u>3,899</u>	<u>3,682</u>	<u>3,464</u>	<u>3,246</u>
Total liabilities		<u>47,020</u>	<u>48,623</u>	<u>46,735</u>	<u>46,478</u>	<u>48,296</u>
Net assets		<u><u>2,096,162</u></u>	<u><u>2,156,857</u></u>	<u><u>2,219,621</u></u>	<u><u>2,284,205</u></u>	<u><u>2,352,473</u></u>
Equity						
Accumulated surplus		701,224	724,321	749,487	775,325	796,940
Reserves		1,394,938	1,432,536	1,470,134	1,508,880	1,555,533
Total equity		<u><u>2,096,162</u></u>	<u><u>2,156,857</u></u>	<u><u>2,219,621</u></u>	<u><u>2,284,205</u></u>	<u><u>2,352,473</u></u>

Statement of Changes in Equity

For the four years ending 30 June 2022

	NOTES	Total \$'000	Accumulate d Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2017/18 Forecast Actual					
Balance at beginning of the financial year		2,038,402	675,446	1,355,471	7,485
Surplus/(deficit) for the year		23,087	23,087	-	-
Net asset revaluation increment/(decrement)		34,673	-	34,673	-
Transfers to other reserves		-	(4,123)	-	4,123
Transfers from other reserves		-	6,814	-	(6,814)
Balance at end of the financial year		2,096,162	701,224	1,390,144	4,794
2018/19 Budget					
Balance at beginning of the financial year		2,096,162	701,224	1,390,144	4,794
Surplus/(deficit) for the year		24,931	24,931	-	-
Net asset revaluation increment/(decrement)		35,764	-	35,764	-
Transfers to other reserves		-	(4,500)	-	4,500
Transfers from other reserves		-	2,666	-	(2,666)
Balance at end of the financial year	4.3	2,156,857	724,321	1,425,908	6,628
2019/20 Strategic Resource Plan					
Balance at beginning of the financial year		2,156,857	724,321	1,425,908	6,628
Surplus/(deficit) for the year		25,855	25,855	-	-
Net asset revaluation increment/(decrement)		36,909	-	36,909	-
Transfers to other reserves		-	(7,982)	-	7,982
Transfers from other reserves		-	7,293	-	(7,293)
Balance at end of the financial year		2,219,621	749,487	1,462,817	7,317
2020/21 Strategic Resource Plan					
Balance at beginning of the financial year		2,219,621	749,487	1,462,817	7,317
Surplus/(deficit) for the year		26,432	26,432	-	-
Net asset revaluation increment/(decrement)		38,152	-	38,152	-
Transfers to other reserves		-	(8,350)	-	8,350
Transfers from other reserves		-	7,756	-	(7,756)
Balance at end of the financial year		2,284,205	775,325	1,500,969	7,911
2021/22 Strategic Resource Plan					
Balance at beginning of the financial year		2,284,205	775,325	1,500,969	7,911
Surplus/(deficit) for the year		28,503	28,503	-	-
Net asset revaluation increment/(decrement)		39,765	-	39,765	-
Transfers to other reserves		-	(9,439)	-	9,439
Transfers from other reserves		-	2,551	-	(2,551)
Balance at end of the financial year		2,352,473	796,940	1,540,734	14,799

Statement of Cash Flows

For the four years ending 30 June 2022

	Forecast	Budget	Strategic Resource Plan		
	Actual 2017/18 Notes \$'000	2018/19 \$'000	2019/20 \$'000	Projections 2020/21 2021/22 \$'000	
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities					
General rates	85,822	88,451	92,050	95,515	98,810
Waste charges	10,809	13,042	13,744	14,725	15,366
User charges, fees and fines	13,977	13,688	14,085	14,731	15,086
Grants - operating	10,375	11,628	11,861	12,098	12,340
Grants - capital	3,254	1,568	2,305	1,338	1,892
Contributions	4,123	4,500	7,982	8,350	9,439
Interest income	1,520	1,520	1,649	1,846	1,905
Trust funds and deposits taken	950	950	950	950	950
Other receipts	1,338	1,399	1,448	310	321
Employee costs	(52,414)	(54,084)	(55,061)	(58,961)	(59,122)
Materials, services and contracts	(20,053)	(21,084)	(22,077)	(22,258)	(23,408)
Waste contracts	(10,214)	(11,177)	(11,733)	(12,697)	(13,299)
Finance costs	(309)	(309)	(219)	(154)	(154)
Other payments	(10,444)	(9,898)	(10,028)	(10,137)	(10,288)
Net cash provided by/(used in) operating activities 4.4.1	38,734	40,194	46,956	45,656	49,838
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(43,609)	(35,657)	(39,305)	(39,936)	(41,301)
Proceeds from sale of property, infrastructure, plant and equipment	1,616	4,010	-	-	-
Net proceeds from other financial assets	(2,500)	17,000	-	-	-
Net cash provided by/ (used in) investing activities 4.4.2	(44,493)	(14,647)	(39,305)	(39,936)	(41,301)
Cash flows from financing activities					
Repayment of borrowings	-	-	(3,639)	-	-
Net cash provided by/(used in) financing activities 4.4.3	-	-	(3,639)	-	-
Net increase/(decrease) in cash & cash equivalents	(5,759)	25,547	4,012	5,720	8,537
Cash and cash equivalents at the beginning of the financial year	49,353	43,594	69,141	73,153	78,873
Cash and cash equivalents at the end of the financial year	43,594	69,141	73,153	78,873	87,410
Investments					
Term deposits over 3 month maturity	17,000	-	-	-	-
Total cash and investments	60,594	69,141	73,153	78,873	87,410

Statement of Capital Works

For the four years ending 30 June 2022

	Forecast Actual	Budget Strategic Resource Plan Projections			
		2017/18 \$'000	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
Property					
Buildings	16,309	4,271	6,928	7,750	3,876
Building improvements	200	460	450	72	76
Total buildings	16,509	4,731	7,378	7,822	3,952
Total property	16,509	4,731	7,378	7,822	3,952
Plant and equipment					
Plant, machinery and equipment	2,810	2,290	1,398	889	1,780
Fixtures, fittings and furniture	64	66	69	72	76
Computers and telecommunications	3,432	3,512	2,472	1,363	471
Total plant and equipment	6,306	5,868	3,939	2,324	2,327
Infrastructure					
Roads	9,043	14,671	14,857	16,862	18,148
Footpaths and cycleways	640	1,903	2,543	2,464	2,099
Drainage	3,148	4,534	4,270	4,452	4,335
Recreational, leisure and community facilities	1,889	1,254	1,230	1,306	1,414
Parks, open space and streetscapes	4,574	2,696	4,882	4,706	8,996
Off street car parks	-	-	-	-	30
Total infrastructure	19,294	25,058	27,782	29,790	35,022
Intangible assets					
Software	1,500	-	206	-	-
Total intangible assets	1,500	-	206	-	-
Total capital works expenditure	4.5.1 43,609	35,657	39,305	39,936	41,301
Represented by:					
New asset expenditure	17,007	8,881	10,386	10,171	10,952
Asset renewal expenditure	21,805	21,440	22,855	23,381	23,546
Asset expansion expenditure	1,308	1,287	1,474	1,733	1,923
Asset upgrade expenditure	3,489	4,049	4,590	4,651	4,880
Total capital works expenditure	4.5.1 43,609	35,657	39,305	39,936	41,301
Funding sources represented by:					
Grants	3,864	1,568	2,305	1,338	1,892
Contributions	6,091	2,666	5,971	6,178	5,624
Council cash	33,654	31,423	31,029	32,420	33,785
Borrowings	-	-	-	-	-
Total capital works expenditure	4.5.1 43,609	35,657	39,305	39,936	41,301

Statement of Human Resources

For the four years ending 30 June 2022

	Forecast	Budget	Strategic Resource Plan Projections		
	Actual		2019/20	2020/21	2021/22
	2017/18	2018/19	2019/20	2020/21	2021/22
	\$'000	\$'000	\$'000	\$'000	\$'000
Staff expenditure					
Employee costs - operating	52,612	54,247	55,661	57,230	59,510
Employee costs - capitalised	1,840	1,702	1,687	1,554	1,608
Total staff expenditure	54,452	55,949	57,348	58,784	61,118
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees (including capital)	523.6	521.3	521.3	521.3	521.3
Total staff numbers	523.6	521.3	521.3	521.3	521.3

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2018/19 \$'000	Comprises			
		Permanent		Casual	Temporary
		Full Time \$'000	Part time \$'000	\$'000	\$'000
Chief Executive & Councillors	1,909	1,854	55	-	-
Shared Services	8,199	6,694	1,273	-	232
Community Programs	14,062	5,200	7,208	127	1,527
People and Governance	2,684	2,159	434	-	91
Planning and Environment	9,886	7,523	1,972	155	236
Assets and Engineering	15,850	14,920	647	-	283
	52,590	38,350	11,589	282	2,369
Other employee related costs	1,657				
Total operating expenditure	54,247				
Capitalised labour expenditure	1,702				
Total expenditure	55,949				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget 2018/19	Comprises			
		Permanent		Casual	Temporary
		Full Time	Part time		
Chief Executive & Councillors	14.6	14.0	0.6	-	-
Shared Services	74.3	58.0	13.9	-	2.4
Community Programs	149.4	47.8	83.6	1.1	16.9
Strategic Governance	21.4	17.0	3.4	-	1.0
Planning and Environment	91.8	67.0	20.8	1.4	2.6
Assets and Engineering	169.8	159.1	7.2	-	3.6
Total staff	521.3	362.9	129.4	2.5	26.4

4. Analysis

This section provides detailed analysis to support and explain the budget reports in the previous section. This section includes the following analysis and information.

4.1 Comprehensive Income Statement

4.2 Balance Sheet

4.3 Statement of Changes in Equity

4.4 Statement of Cash Flows

4.1 Comprehensive Income Statement

Income

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2018/19 the FGRS cap has been set at 2.25 per cent and is calculated on the basis of council's average rates.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate will increase by 2.25 per cent in line with the rate cap (refer below for details).

The 2018/19 total rates and charges income of \$101.79 million is comprised of:

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change Fav (Unfav) \$'000	%
General rates	85,409	88,412	3,003	3.5%
Waste charges	10,809	13,042	2,233	20.7%
Interest on rates and charges	334	332	(2)	-0.6%
Total rates and charges	96,552	101,786	5,234	5.4%

General rate income of \$88.41 million in 2018/19 is comprised of:

- Base rate revenue of \$87.56 million (maximum allowed per the State Government rate cap)
- New properties/improvements (supplementary rate income) forecast at \$0.83 million.
- Cultural and recreational land charge in lieu of rates \$0.03 million.

The proposed budget maintains a rebate to holders of the low income "LI" Health Care Card. The rebate has been increased by 2.25 per cent in 2018/19 to \$62.70.

Waste charges income is budgeted at \$13.04 million for 2018/19. The annual waste charges are calculated to recover the cost of collecting and disposing of waste. As such the waste charge may increase or decrease depending on the projected cost of the service. Two years ago (2016/17) Council delivered a substantial cost decrease of \$65.00 to the standard waste service (from \$270 to \$205) following a successful tender outcome.

In 2018/19 the standard waste charge is proposed to increase by \$42.30 to \$254.50 following external cost increases to Council's recycling program. The proposed standard waste charge remains cheaper than the equivalent service of 2012/13, some 6 years ago.

The increase in recycle costs for 2018/19 arises from a decision by the Chinese Government to restrict the import of certain recyclable materials entering their country, causing worldwide disruption to the recycling industry. Manningham previously received a \$0.72 million rebate from recyclers for the sale of recyclable materials collected as part of the kerbside waste collection service. Council has been advised that it will now be required to pay a processing fee of \$0.72 million on recyclable materials resulting in a significant shortfall in the waste budget.

The section below includes a more detailed analysis of rates and charges to be levied for 2018/19 and incorporates the legislated information to be disclosed regarding rates and charges.

4.1.1(a) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2017/18 cents/\$CIV	2018/19 cents/\$CIV	Change	%
Uniform Rate	0.00177276	0.00153575	(0.00023701)	-13.4%

4.1.1(b) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous

Type or class of land	2017/18 \$'000	2018/19 \$'000	Change \$'000	%
Residential	78,593,203	81,919,890	3,326,687	4.2%
Commercial	5,450,944	5,300,326	(150,618)	-2.8%
Industrial	351,269	343,325	(7,944)	-2.3%
Cultural and Recreational	31,000	31,699	699	2.3%
Total amount to be raised by general rates	84,426,416	87,595,240	3,168,824	3.8%

4.1.1(c) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2017/18 Number	2018/19 Number	Change \$'000	%
Residential	46,296	47,342	1,046	2.3%
Commercial	1,736	1,735	(1)	-0.1%
Industrial	200	196	(4)	-2.0%
Cultural and Recreational	17	17	-	0.0%
Total number of assessments	48,249	49,290	1,041	2.2%

4.1.1(d) The basis of valuation to be used is the Capital Improved Value (CIV)

4.1.1(e) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2017/18 \$million	2018/19 \$million	Change \$million	%
Residential	44,334	53,342	9,008	20.3%
Commercial	3,075	3,451	376	12.2%
Industrial	198	224	25	12.8%
Cultural and Recreational	49	57	8	15.4%
Total value of land	47,655.9	57,073.4	9,417.5	19.8%

4.1.1(f) The municipal charge under Section 159 of the Act compared with the previous financial year

No municipal charge is proposed for 2018/19

4.1.1(g) The estimated total amount to be raised by municipal charges compared with the previous financial year

No municipal charge is proposed for 2018/19

4.1.1(h) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2017/18	Per Rateable Property *	Change	
	\$	\$	\$	%
Residential				
Standard service				
80 litre garbage, 240 litre recycling and 240 litre garden	212.20	254.50	42.30	19.9%
Other waste options				
Charge for larger 120 litre garbage bin	65.20	78.00	12.80	19.6%
Charge for larger 360 litre recycling bin	31.00	37.00	6.00	19.4%
120 litre garbage, 240 litre recycling and 240 litre garden	277.40	332.50	55.10	19.9%
120 litre garbage, 240 litre recycling and 120 litre garden	277.40	332.50	55.10	19.9%
80 litre garbage, 240 litre recycling and 120 litre garden	212.20	254.50	42.30	19.9%
120 litre garbage, and 240 litre recycling	277.40	332.50	55.10	19.9%
80 litre garbage, and 240 litre recycling	212.20	254.50	42.30	19.9%
Additional 80 litre garbage	140.80	169.00	28.20	20.0%
Additional 120 litre garbage	165.60	198.50	32.90	19.9%
Additional 240 litre recycling	60.50	72.50	12.00	19.8%
Additional 360 litre recycling	91.10	109.50	18.40	20.2%
Additional 120 litre garden	79.70	95.50	15.80	19.8%
Additional 240 litre garden	99.90	120.00	20.10	20.1%
Domestic change bin (charged per changeover not per annum)	46.50	56.00	9.50	20.4%
Commercial				
Commercial 240 litre garbage	414.00	497.00	83.00	20.0%
Additional 240 litre commercial garbage	517.50	621.00	103.50	20.0%

* increase rounded to nearest 50 cents.

4.1.1(i) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2017/18 \$	2018/19 \$	Change \$	%
Residential				
Standard service				
80 litre garbage, 240 litre recycling and 240 litre garden	8,901,080	10,784,438	1,883,358	21.2%
Other waste options				
Charge for larger 120 litre garbage bin	933,860	1,153,464	219,604	23.5%
Charge for larger 360 litre recycling bin	60,574	74,518	13,944	23.0%
Additional 80 litre garbage	15,066	33,631	18,565	123.2%
Additional 120 litre garbage	88,596	143,317	54,721	61.8%
Additional 240 litre recycling	12,826	22,403	9,577	74.7%
Additional 360 litre recycling	4,191	7,884	3,693	88.1%
Additional 120 litre garden	478	573	95	19.9%
Additional 240 litre garden	46,553	77,880	31,327	67.3%
Supplementary charges	42,440	50,900	8,460	19.9%
Commercial				
Commercial 240 litre garbage	306,360	367,780	61,420	20.0%
Additional 240 litre commercial garbage	112,815	135,378	22,563	20.0%
Special accommodation				
Retirement villages & nursing homes	154,398	185,043	30,645	19.8%
MC ²	4,030	4,906	876	21.7%
Total	10,683,267	13,042,114	2,358,847	22.1%

4.1.1(j) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2017/18 \$'000	2018/19 \$'000	Change \$'000	%
Residential	78,593,203	81,919,890	3,326,688	4.2%
Commercial	5,450,944	5,300,326	(150,618)	-2.8%
Industrial	351,269	343,325	(7,944)	-2.3%
General rates revenue	84,395,416	87,563,541	3,168,125	3.8%
Cultural and Recreational	31,000	31,699	699	2.3%
Supplementary rates	696,257	828,000	131,743	18.9%
Total general rates	85,122,673	88,423,240	3,300,567	3.9%
Waste charges	10,683,267	13,042,114	2,358,847	22.1%
Total rates and charges	95,805,940	101,465,354	5,659,414	5.9%

4.1.1(k) Fair Go Rates System Compliance

Manningham City Council is compliant with the State Government's 2.25% maximum average rate increase.

	2017/18	2018/19
Total annualised rates	\$ 82,740,604	\$ 85,636,783
Number of rateable properties	48,232	49,273
Base Average Rates	\$ 1,715.47	\$ 1,738.01
Maximum Rate Increase (set by the State Government)	2.00%	2.25%
Capped Average Rate	\$ 1,749.78	\$ 1,777.11
Maximum General Rates Revenue	\$ 84,395,416	\$ 87,563,541
Budgeted General Rates Revenue	\$ 84,395,416	\$ 87,563,541

4.1.1(l) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2018/19: estimated \$828,000 and 2017/18: \$697,000)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(m) Differential rates

No differential rates are proposed for 2018/19

4.1.1(n) Cultural and Recreational Land; Charges in lieu of rates

In accordance with Section 4(4) of the Cultural and Recreational Lands Act 1963, Cultural and Recreational Lands be charged in lieu of rates as per the below schedule:

Club	Address	Charges in Lieu of rates for 2018/19
Veneto Club	191 Bulleen Road, Bulleen	\$ 15,488
Yarra Valley Country Club	9-15 Templestowe Road, Bulleen	\$ 14,582
Doncaster Bowling Club	Rear 699 Doncaster Road, Doncaster	Nil
Donvale Bowls Club	11 Springvale Road, Donvale	Nil
Greythorn Bowling Club	7 Gregory Court, Bulleen	Nil
Templestowe Bowling Club	1-3 Swilk Street, Templestowe	Nil
Doncaster Hockey Club	7 Springvale Road, Donvale	Nil
Bulleen Tennis Club	284 Thompsons Road, Lower Templestowe	Nil
Currawong Tennis Club	25 Springvale Road, Donvale	Nil

Club	Address	Charges in Lieu of rates for 2018/19
Doncaster Tennis Club	802-804 Doncaster Road, Doncaster	Nil
Donvale Tennis Club	36 Mitcham Road, Donvale	Nil
Park Orchards Tennis Club	568 Park Road, Park Orchards	Nil
Serpell Tennis Club	7A Burleigh Drive, Templestowe	Nil
South Warrandyte Tennis Club	64 Croydon Road, Warrandyte South	Nil
Templestowe Park Tennis Club	94 Porter Street, Templestowe	Nil
Warrandyte Tennis Club	12 Taroona Avenue, Warrandyte	Nil
Wonga Park Tennis Club	6 Old Yarra Road, Wonga Park	Nil

4.1.1(o) Interest on overdue rates and charges

Interest is charged on overdue rates and charges debts. Interest is charged under the Local Government Act per interest rate prescribed in Victoria's Penalty Interest Rate Act.

4.1.1(p) Combined General Rate and Waste Charge

The combined general rate and waste charge for an average property is expected to increase by 4.2 per cent as detailed below:

	2017/18	2018/19	Change	
	\$	\$	\$	%
Property value	\$980,396	\$1,157,160	\$176,764	18.0%
Rate in \$	0.00177276	0.00153575	-\$ 0.00023701	-13.4%
General rate (property value x rate in \$)	\$1,738.01	\$1,777.11	\$39.10	2.2%
Standard waste charge	\$212.20	\$254.50	\$42.30	19.9%
Total rates and charges	\$1,950.21	\$2,031.61	\$81.40	4.2%

4.1.2 Statutory fees and fines

	Forecast Actual	Budget	Change	
	2017/18	2018/19	Fav (Unfav)	%
	\$'000	\$'000	\$'000	%
Infringements and costs	1,517	1,508	(9)	-0.6%
Town planning fees	1,608	1,640	32	2.0%
Land and property information certificates	307	308	1	0.3%
Asset protection and other permits	286	301	15	5.2%
Total statutory fees and fines	3,718	3,757	39	1.0%

Statutory fees are forecast to remain at the current level. These fees mainly relate to fees and fines levied in accordance with legislation and the decision to increase is not made by Council, but by the State Government under various legislations.

4.1.3 User fees

	Forecast 2017/18 \$'000	Budget 2018/19 \$'000	Change Fav (Unfav) \$'000	%
Leisure centre management fee	12	200	188	1566.7%
Hall hire and function centre charges	2,000	2,169	169	8.5%
Social and community services charges	738	736	(2)	-0.3%
Town planning fees (non-statutory)	595	600	5	0.8%
Aged Care services fees	809	804	(5)	-0.6%
Registration fees	1,310	1,307	(3)	-0.2%
Advertising fees	409	290	(119)	-29.1%
Culture and recreation fees	271	312	41	15.1%
Chargeable works fees	881	658	(223)	-25.3%
Rent and lease charges	1,807	1,751	(56)	-3.1%
Other fees and charges	1,377	1,054	(323)	-23.5%
Total user fees	10,209	9,881	(328)	-3.2%

User charges relate primarily to the recovery of service delivery costs through the charging of fees to users of Council's services. Total user fees are projected to decrease by \$0.33 million or 3.2 per cent due to:

- Following recent changes in the recycling industry, Council is no longer expecting to receive approximately \$0.72 million from the sale of recyclable materials (see 4.1.1 Rates and Charges section for further details);
- engineering referral fees and advertising income from bus shelters in the municipality is forecasts to decrease over the year by \$0.24 million; and partly offset by
- an anticipated increase in usage of function centre and hall hire and management income of Council's aquatic facility totaling \$0.36 million.

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Forecast 2017/18 \$'000	Budget 2018/19 \$'000	Change Fav (Unfav) \$'000	%
Summary of grants				
Commonwealth funded grants	8,182	9,568	1,386	16.9%
State funded grants	3,575	3,437	(138)	-3.9%
Community/club contributions	1,872	191	(1,681)	-89.8%
Total grants	13,629	13,196	(433)	-3.2%

Total grants include monies received from State, Federal and community sources for the purposes of funding the delivery of services to ratepayers and capital works program. Overall the level of total grants is forecast to decrease by \$0.60 million or 4.3 per cent compared to 2017/18. Major changes relate to:

Operating grants

- The increase in operating grants chiefly relates to 50 per cent or \$1.24 million of the 2017/18 Financial Assistance Grants paid in advance in 2016/17. The 2018/19 Budget is based 2018/19 grants being received in the 2018/19 financial year.

Capital grants

- Higher Roads to Recovery grant income in 2017/18 relates to amounts carried forward from prior years and is expected to be claimed in 2017/18. Offsetting this is a timing difference in the payment of the Federal Government Financial Assistance Grants.
- The reduction in the non-recurrent capital grants attributable to the nature and the value of grants dependant on the proposed capital works program.

	Forecast 2017/18 \$'000	Budget 2018/19 \$'000	Change Fav (Unfav) \$'000	%
(a) Operating Grants				
<i>Recurrent - Commonwealth Government</i>				
Financial Assistance Grants	1,289	2,494	1,205	93.5%
Aged care	5,567	5,600	33	0.6%
Food Services	208	265	57	27.4%
<i>Recurrent - State Government</i>				
Aged care	1,229	1,120	(109)	-8.9%
Maternal and child health	711	714	3	0.4%
Family and children	610	665	55	9.0%
School crossing supervisors	237	240	3	1.3%
Community health	136	139	3	2.2%
Emergency services	80	80	-	0.0%
Immunisation	80	82	2	2.5%
Recreation	71	71	-	0.0%
Other	113	117	4	3.5%
Total recurrent grants	10,331	11,587	1,256	12.2%
<i>Non-recurrent - Other</i>				
Other	44	41	(3)	-6.8%
Total non-recurrent grants	44	41	(3)	-6.8%
Total operating grants	10,375	11,628	1,253	12.1%
(b) Capital Grants				
<i>Recurrent - Commonwealth Government</i>				
Roads to recovery	740	402	(338)	-45.7%
Financial Assistance Grants	378	807	429	113.5%
Total recurrent grants	1,118	1,209	91	8.1%
<i>Non-recurrent - Commonwealth Government</i>				
<i>Non-recurrent - State Government</i>				
Sheahans Road Highball Facility	57	-	(57)	-100.0%
Mullum Mullum Linear Park Stage 3	65	-	(65)	-100.0%
Doncaster SES Building Extension	100	-	(100)	-100.0%
Other	86	-	(86)	-100.0%
Female Friendly Sporting Facilities Upgrades	-	209	209	100.0%
<i>Non-recurrent - Community/club contributions</i>				
Mullum Mullum Highball Facility	959	-	(959)	-100.0%
Doncaster Hockey Club - Pitch Replacement	345	-	(345)	-100.0%
Colman Park Pavilion Upgrade	195	-	(195)	-100.0%
Bolin Bolin Wetlands	125	-	(125)	-100.0%
Domeney Reserve Pavilion Upgrade	-	84	84	100.0%
Other	204	66	(138)	-67.6%
Total non-recurrent grants	2,136	359	(1,777)	-83.2%
Total capital grants	3,254	1,568	(1,686)	-51.8%

4.1.5 Contributions

	Forecast	Budget	Change	
	Actual		Fav (Unfav)	
	2017/18		2018/19	\$'000
	\$'000	\$'000		
Monetary	4,123	4,500	377	9.1%
Non-monetary	6,000	6,500	500	8.3%
Total contributions	10,123	11,000	877	8.7%

Total contributions is projected to increase by \$0.88 million or 8.7 per cent compared to 2017/18 and includes cash and non-cash contributions by developers in regard to public resort and recreation (open space), development contribution plan and value of land, roads and footpaths transferred to council ownership by developers.

4.1.6 Other income

	Forecast	Budget	Change	
	Actual		Fav (Unfav)	
	2017/18		2018/19	\$'000
	\$'000	\$'000		
Interest	1,520	1,520	-	0.0%
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	342	195	(147)	-43.0%
Other	1,338	1,399	61	4.6%
Total other income	3,200	3,114	(86)	-2.7%

Other income includes royalties associated with the partial filling of Council's quarry and is projected to remain at the 2017/18 level.

Expenditure

4.1.7 Employee costs

	Forecast	Budget	Change	
	Actual		Fav (Unfav)	
	2017/18		2018/19	\$'000
	\$'000	\$'000		
Salaries and wages (incl agency staff and capitalised labour)	45,839	47,424	(1,585)	-3.5%
On costs	6,824	6,943	(119)	-1.7%
Other	(51)	(120)	69	135.3%
Total employee costs	52,612	54,247	(1,635)	-3.1%

Total employee costs are forecast to increase by \$1.64 million or 3.1 per cent. Budgeted full time equivalent staff resourcing is expected to decrease by 2.4 FTE to 521.3 FTE.

Council's total employee cost increase is chiefly due to an anticipated 2.0% increase in Council's Enterprise Bargaining Agreement, a 30% increase in the Workcover contribution rate and the filling of positions that were vacant for part of 2017/18.

Key movements in staffing levels relate to:

Increase:

- 1.0 FTE for a new Parks Alive Officer position. The officer will engage our community to improve the quality and accessibility of local parks and open spaces, leading to increased community health, happiness and wellbeing.
- 0.6 FTE increase arising from new Community Based Emergency Management Officer position to engage our community to address fire risks and community preparedness as part of Council's overall emergency management approach.
- 0.4 FTE increase relating to increased Maternal and Child Health programs following an increase in births in Manningham.

Decrease:

- 4.4 FTE net decrease in operations mainly arising from changes in the Aged Care Services following the introduction of the National Disability Insurance Scheme (NDIS).

A summary of human resources expenditure categorised according to the organisational structure of Council and number of full time equivalent Council staff in relation to the above expenditure is included in Section 3 Statement of Human Resources.

4.1.8 Materials, services and contracts

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change Fav (Unfav) \$'000	%
Materials and services	3,697	4,147	(450)	-12.2%
Fleet costs	833	865	(32)	-3.8%
Community building repairs and maintenance	1,440	1,418	22	1.5%
Parks, gardens, sporting reserves and street trees	3,907	3,972	(65)	-1.7%
Drains, roads and footpaths	2,695	2,809	(114)	-4.2%
Total materials and services	12,572	13,211	(639)	-5.1%

This group of expenses covers the purchase of materials, services and contracts to enable Council to provide the wide range of services to our community of approximately 126,000 people.

Key movement in materials and services relate to:

- projected general increase in cost of purchased materials by CPI of 2.25 per cent (\$0.28 million).
- contractor costs to decrease by \$0.64 million following completion of non continuing Information Management Transformation Projects in 2017/18.
- an increased budget provision of \$0.20 million to improve the amenity of public streetscapes (including street trees).
- additional maintenance costs relating to Council's extensive capital works program resulted in an increase in operating costs of \$0.72 million in 2018/19;

4.1.9 Waste contracts

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change Fav (Unfav) \$'000	%
Waste contracts	10,214	11,177	(963)	-9.4%

Waste contracts includes garbage, garden, hardwaste and recyclables collection and disposal services. The cost of providing these services are forecast to increase by \$0.96 million or 9.4 per cent. Key factors impacting increase include:

- a significant increase in disposing recycling material as a result of Chinese government ban on recycling imports. Up until recently, Council did not need to pay the costs for disposal of recycling materials as the majority of recycling materials were exported to China. Following the recent ban on imports, Council is now required to pay \$60/tonne disposal costs which will result in an increase of recycling disposal costs of \$0.72 million per annum;
- an increase in waste collection and disposal costs due to a projected increase in CPI and fuel prices resulted in an increase of \$0.42 million for the year;
- Other waste related services and materials expenditure is projected to increase by CPI of 2.25 per cent.

4.1.10 Utilities

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change Fav (Unfav) \$'000	%
Utilities	1,847	2,127	(280)	-15.2%
Rent, cleaning and rates	461	503	(42)	-9.1%
Total Utilities	2,308	2,630	(322)	-14.0%

Utilities include electricity, gas, water and street lighting and is projected to increase by \$0.28 million due to increased electricity prices of up to 30 percent following a recent public tender by Council.

4.1.11 Community grants and contributions

	Forecast 2017/18 \$'000	Budget 2018/19 \$'000	Change Fav (Unfav) \$'000	%
Library contributions	3,647	3,737	(90)	-2.5%
Community grants	1,951	1,946	5	0.3%
Total Community grants/contributions	5,598	5,683	(85)	-1.5%

Community grants are provided to a wide range of community groups to support community development programs throughout the municipality. Council's library service is operated by the Whitehorse Manningham Regional Library Corporation. The library contribution is forecast to increase by 2.5% to \$3.74 million.

4.1.12 Finance costs

Borrowing costs relate to interest charged by financial institutions on funds borrowed. The finance costs of \$0.31 million relate to a \$7.28 million loan taken up in 2014. The loan is for a fixed 5 year term, interest only (interest rate 4.24 per cent) and maturing in full in November 2019.

4.1.13 Depreciation and amortisation

	Forecast 2017/18 \$'000	Budget 2018/19 \$'000	Change Fav (Unfav) \$'000	%
Property (buildings)	3,574	3,305	269	7.5%
Plant, machinery and other assets	1,904	1,964	(60)	-3.2%
Roads, drains, bridges and other infrastructure	14,194	14,615	(421)	-3.0%
Total depreciation	19,672	19,884	(212)	-1.1%
Intangible assets	615	764	(149)	-24.2%
Total depreciation and amortisation	20,287	20,648	(361)	-1.8%

Depreciation and amortisation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment, infrastructure assets such as roads and drains and software. The increase of \$0.36 million for 2018/19 is due mainly to the completion of the 2018/19 capital works program and the full year impact of depreciation and amortisation of the 2017/18 capital works program.

4.1.14 Other expenses

	Forecast 2017/18 \$'000	Budget 2018/19 \$'000	Change Fav (Unfav) \$'000	%
Service delivery materials	2,434	2,591	(157)	-6.5%
Software licences and support	1,721	1,997	(276)	-16.0%
Consultants	1,700	948	752	44.2%
Fuel, oil and vehicle operating costs	801	832	(31)	-3.9%
Legal	676	675	1	0.1%
Insurance	683	693	(10)	-1.5%
Leases	475	541	(66)	-13.9%
Councillors' allowances	304	311	(7)	-2.3%
Other	1,650	1,310	340	20.6%
Total other expenses	10,444	9,898	546	5.2%

Other expenses relate to a variety of costs incurred to provide and support the wide range of community services delivered by Council. These include insurances, advertising, legal, telephone, software licences & support, bank charges, postage, Councillor allowances, consultants and many other expenses.

Other expenses are forecast to decrease by \$0.55 million or 5.2% from 2017/18. Key variances relate to:

- Service delivery costs covers a wide range of materials consumed in the delivery of direct services to the community.
- New and upgraded software to support improved service delivery resulted in an increase in software licences and support costs of \$0.28 million.
- Consultants are used to obtain specialist expertise that is not available within Council. The work is often project specific and as such the level of expenditure is quite variable. In 2018/19, consultants are budgeted at \$0.95 million to provide expertise on a range of subject matters including the environment, heritage, traffic, design, planning scheme reviews, asset benchmarking and developing a customer improvement program.

4.2 Balance Sheet

4.2.1 Current Assets

Current assets include cash held in bank accounts, term deposits or other highly liquid investments with maturities of three months or less, term deposits with term between three and twelve months classified as other financial assets liquid assets and monies owed to Council by ratepayers and others.

As at 30 June 2019, total current assets are projected to increase by \$5.48 million or 7.3 per cent due mainly to increased cash reserves as a result of strong operating surplus and a lower level of capital works in 2018/19 (2017/18 capital works program is one of the highest program for many years and is chiefly attributable to the construction of Mullum Mullum Stadium).

4.2.2 Non-current Assets

Property, infrastructure, plant and equipment represents 99.8 per cent of Council's non-current assets includes land, buildings, road, drains, footpaths, equipment etc. During 2018/19, these assets are projected to increase by \$56.08 million as a result of the capital works program (\$35.66 million), annual revaluation of Council's land, building and infrastructure assets (\$35.76 million), contribution of assets by developers (\$6.50 million), partly offset by depreciation/amortisation of assets (\$20.65 million).

4.2.3 Current Liabilities

Total current liabilities (obligations to pay within the next twelve months) are budgeted to increase by \$5.46 million in 2018/19 relates to:

- transfer of \$3.64 million of interest-bearing liabilities from non-current liabilities to current liabilities. This relates to a loan taken up in 2014 for a fixed five year term which matures in November 2019 (refer to Section 4.2.4 'Non-Current Liabilities' for a similar reduction).

The cash surplus on operations for each year until 2024/25 includes \$0.73 million for the repayment of the loan principal. At the end of each year, this cash is included in the accumulated cash surplus and noted as an 'intended' use of cash (refer to Section 4.5 'Restricted and unrestricted cash and investments'). In November 2019, a total of \$3.64 million will have been set aside, sufficient to repay 50 per cent of the loan principal. Council's ten year financial is based on repayment of 50% of the loan in November 2019 and taking out a new loan for 50% with repayments over 5 years to November 2024. Further modelling will be undertaken on the options available to either repay the loan in full or renegotiate a new loan facility.

- Trust funds and deposits include contractor deposits, landscape bonds, bonds for the hire of Council facilities and other works bonds and is expected to increase by \$0.95 million over 2017/18.
- Provision and other payables include employees entitlements (annual leave, long service leave etc.) and monies which Council owes are budgeted to increase by \$0.82 million in 2018/19.

4.2.4 Non-Current Liabilities

Total non-current liabilities are budgeted to decrease by \$3.86 million in 2018/19 relates to classification of interest-bearing liabilities from non-current to current liabilities (refer above Section 4.2.3).

4.2.5 Borrowings

Council is not proposing to take up new borrowings in 2018/19. The table below shows information on borrowings.

	2017/18 \$'000	2018/19 \$'000
Amount borrowed as at 30 June of the prior year	7,279	7,279
Amount proposed to be borrowed	-	-
Amount projected to be redeemed	-	-
Amount of borrowings as at 30 June	7,279	7,279

4.3 Statement of changes in Equity

Equity is the difference between the value of the total assets and value of total liabilities. It represents the net worth of Council as at 30 June and is made up of the following components:

- Accumulated surplus is the value of all the net assets less reserves that have accumulated over time. For the year ending 30 June 2019, the accumulated surplus is budgeted to increase by \$23.10 million chiefly as a result of 2018/19 operating surplus.
- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations and is projected to increase by \$35.76 million in 2018/19.
- Other reserves which Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. This component includes Public Resort and Recreation and Family Day Care Workcover reserves. These amounts are transferred from the accumulated surplus of the Council to be separately disclosed and is budgeted to increase by \$1.83 million in 2018/19 as a result of net contributions from developers to be used in the future.

4.4 Statement of Cash Flows

4.4.1 Net cash flows provided by/used in operating activities

Cash flows from operating activities is budgeted to increase by \$1.46 million. The increase mainly relates to an increase in rates and charges of \$4.86 million partly offset by an increase in operating expenses of \$3.11 million. Refer to Section 4.1 'Comprehensive Income Statement' for detailed analysis.

4.4.2 Net cash flows provided by/used in investing activities

Cash outflows from investing activities are projected to increase by \$23.13 million primarily due to \$17.00 million of term deposits to be redeemed during 2018/19 and transferred to cash. The budget also provides for a lower level of capital works in 2018/19 following the completion of Mullum Mullum Stadium in 2017/18.

4.4.3 Net cash flows provided by/used in financing activities

There are no projected financing activities in 2017/18 and 2018/19.

4.5 Restricted and unrestricted cash and investments

Total cash and financial investments held by Council are restricted in part, and not fully available for Council's operations. The budgeted cash flow statement (Section 3) indicates that Council is estimating at 30 June 2019 it will have total cash and investments of \$69.14 million, which has been restricted as shown in the following table.

	Ref	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change Fav (Unfav) \$'000
Total cash and investments		60,594	69,141	8,547
Restricted cash and investments				
Statutory reserves	4.5.1			
- Resort and recreation reserve		(4,598)	(6,432)	(1,834)
- Waste initiatives		(9,443)	(9,463)	(20)
		(14,041)	(15,895)	(1,854)
Other restricted cash	4.5.2			
- Trust funds and deposits		(10,811)	(11,761)	(950)
- Cash held to fund carry forward capital works		(1,505)	-	1,505
		(12,316)	(11,761)	555
Unrestricted cash and investments	4.5.3	34,237	41,485	7,248
Intended use of cash	4.5.4			
- Loan repayment		(2,912)	(3,640)	(728)
- Superannuation Defined Benefits liability		(2,500)	(5,000)	(2,500)
- Asset sale proceeds to fund capital works		(2,157)	(2,157)	-
- Family Day Care workcover liability		(196)	(196)	-
Unrestricted cash adjusted for intended use of cash	4.5.5	26,472	30,492	4,020

4.5.1 Statutory reserves

These funds must be applied for specified statutory purposes in accordance with various legislative requirements. While these funds can earn interest revenues for Council, the funds are not available for other purposes.

During 2018/19, statutory reserves are projected to increase by \$1.85 million due mainly to high level of resort and recreation contributions from developers. These funds are used to fund future capital works as part of the capital works program.

4.5.2 Other restricted cash

Council receives refundable deposits and other trust funds. This includes contractor deposits, landscape bond, bonds for the hire of Council facilities and other work bonds. In addition, other restricted reserve includes cash held for committed capital works budgeted but not completed in 2017/18 financial year.

4.5.3 Unrestricted cash and investments

These funds are free of all specific Council commitments and represents funds available to meet daily cash flow requirements, unexpected short term needs and any budget commitments which will be expended in the following year. Council regards these funds are necessary to ensure that it can meet its commitments as and when they fall due without borrowing further funds. For the 2018/19, these funds are expected to increase by \$3.89 million.

4.5.4 Intended use of cash

This group includes cash set aside for specific future purposes by Council which is not subject to any external restriction or legislative requirements. As at 30 June 2019, Council is forecasting to have cash reserves of \$10.99 million for future intended uses. This includes:

- Loan repayment reserve for the future repayment of interest only bond maturing in November 2019. Each year, Council sets aside cash to have sufficient to repay 50 per cent of \$7.28 million of bond principal in November 2019.
- Council has set aside \$5.00 million to fund a potential future defined benefits superannuation call. The last call was in 2012 and resulted in a \$7.90 million unbudgeted cost to Council. The allocation of part of Council's cash reserves to fund a future call is a prudent financial strategy.

4.5.5 Unrestricted cash adjusted for intended use of cash

Council is forecasting to hold \$30.49 million in cash without commitments or intended use as at 30 June 2019. This level is considered appropriate for Council's current financial sustainability, however noting that one of Council's financial goals is to improve long term financial sustainability which includes increasing the level of cash held in reserve.

4.6 Capital Works Program

This section presents a listing of the capital works projects that will be undertaken for the 2018/19 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.6.1 Summary

	Notes	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change Fav (unfav) \$'000	%
Works carried forward	4.6.1.1				
Property		995	150	(845)	-84.9%
Plant and equipment		575		(575)	-100.0%
Infrastructure		3,885	1,355	(2,530)	-65.1%
Intangible assets		1,466		(1,466)	-100.0%
Total works carried forward		6,921	1,505	(5,416)	-78.3%
New works	4.6.1.2				
Property		15,514	4,581	(10,933)	-70.5%
Plant and equipment		5,731	5,868	137	2.4%
Infrastructure		15,409	23,703	8,294	53.8%
Intangible assets		34	-	(34)	-100.0%
Total new works		36,688	34,152	(2,536)	-6.9%
Total capital works		43,609	35,657	(7,952)	-18.2%

4.6.1.1 Carried forward works

At the end of each financial year there are projects which are either incomplete or not commenced, due to planning issues, weather delays and extended consultation. For the 2017/18 year, it is forecast that there will be \$1.51 million of works funded in 2017/18 that will be completed in 2018/19.

These projects include King Street upgrade stage 2A (\$0.30 million), Jumping Creek Road upgrade (\$0.40 million), Bicycle Strategy implementation (\$0.39 million), Colman Park Pavilion extension (\$0.15 million) and road upgrades to improve traffic management (\$0.12 million).

4.6.1.2 New works

Property (\$4.58 million)

For the 2018/19 year, \$4.58 million will be expended on building and building improvement projects including community facilities, sports facilities and pavilions:

- \$2.57 million for the ongoing refurbishment and renewal of Council's building assets;
- \$1.32 million to upgrade the Domeney Reserve Pavilion; and
- \$0.46 million to upgrade change room facilities at sports pavilions to encourage female to participate in sporting activities.

Plant and equipment (\$5.87 million)

The significant projects include the ongoing cyclical replacement of the plant and vehicle fleet (\$2.29 million) and upgrade/replacement of information technology equipment and hardware at Council workplaces (\$3.51 million).

Infrastructure (\$23.70 million)

Infrastructure includes roads, footpaths and cycleways, drainage, recreation, leisure and community facilities, parks, open space and streetscapes and off street car parks. For the 2018/19 year, Council is forecasting to spend \$23.70 million on total infrastructure and major projects in each category are listed below:

Roads (\$14.37 million)

- \$6.98 million for the ongoing refurbishment and renewal of local road resurfacing and rehabilitation;
- \$3.37 million to upgrade King Street as part of Council's Road Management Strategy Upgrades Program;
- \$1.94 million to commence the construction of Jumping Creek Road; and
- \$0.56 million on road safety and traffic management and other improvement works.

Footpaths and cycleways (\$1.90 million)

- \$1.50 million to design and construct new local footpaths;
- \$0.40 million for new footpath construction works as part of Council's Principle Pathways Network; and
- \$0.35 million on bicycle strategy improvement works.

Drainage (\$4.53 million)

- \$4.27 million allocation for the implementation of Council's Drainage Strategy to protect properties from inundation; and
- \$0.26 million on the refurbishment and renewal of the drainage network.

Recreation, leisure and community facilities (\$1.20 million)

- \$0.73 million on the replacement of playground equipment and facilities;
- \$0.26 million for the refurbishment and upgrade of sportsgrounds and general leisure facilities; and
- \$0.13 million for the upgrade of tennis court surfaces.

Parks, open space and streetscapes (\$2.69 million)

- \$0.98 million for the ongoing refurbishment and renewal of Council's passive and open space assets;
- \$0.39 million for Lawford Reserve Development Plan implementation;
- \$0.37 million for upgrades and improvements to Neighbourhood and Local Activity Centres;
- \$0.33 million on the development, upgrade and acquisition of open space assets; and
- \$0.21 million on the upgrade of Mullum Mullum Linear Park Stage 1.

4.6.2 New works by works area										
Proj ID	Capital Works Area	Project Cost	Asset expenditure types				Summary of Funding Sources			
			New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council cash	Loans
No		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
	PROPERTY									
	Buildings									
1	Renewal of Council's community buildings (Buildings Asset Management Strategy)	2,569	-	2,569	-	-	-	-	2,569	-
2	Pettys Reserve Sporting Development - Stage 2 (Construction of synthetic soccer pitches, floodlights, pavilion/change rooms, toilets, carpark and entrance)	100	34	33	20	13	-	100	-	-
3	Domeney Reserve Pavilion upgrade	1,132	566	283	170	113	84	419	629	-
4	Schramms Cottage Precinct enhancements	300	225	75	-	-	-	-	300	-
6	Public Art Program renewal	20	10	10	-	-	-	-	20	-
7	Female Friendly Pavilion Sporting Upgrades (Bulleen Park, Anderson Park, Doncaster Hockey, Stintons Reserve and Timber Ridge)	460	161	115	184	-	209	200	51	-
	TOTAL PROPERTY	4,581	996	3,085	374	126	293	719	3,569	-
	PLANT AND EQUIPMENT									
	Plant, Machinery and Equipment									
9	Replacement of heavy vehicles, cars, plant and equipment	2,290	-	2,290	-	-	-	-	2,290	-
	Fixtures, Fittings and Furniture									
10	Replacement of office furniture & equipment	66	-	66	-	-	-	-	66	-
	Computers and Telecommunications									
11	Computer Infrastructure (upgrade hardware, software, data storage)	392	-	392	-	-	-	-	392	-
12	GIS/GPS Initiatives (upgrade hardware, aerial mapping and "dial before you dig" automation)	180	-	180	-	-	-	-	180	-
13	Citizen Connect - Customer Relationship Management (CRM) and Data Warehouse.	2,355	909	1,177	269	-	-	-	2,355	-
15	Smart Cities -improving parking, pedestrian & traffic flows in activity centres	200	200	-	-	-	-	-	200	-
17	Enterprise Application Interface (Integration of various IT systems)	385	289	96	-	-	-	-	385	-
	TOTAL PLANT AND EQUIPMENT	5,868	1,398	4,201	269	-	-	-	5,868	-
	INFRASTRUCTURE									
	Roads									
20	Renewal of Council's road assets (Road, Reserve & Drainage AMS)	6,983	-	6,983	-	-	-	-	6,983	-
21	Road Management Strategy - Upgrades (King Street, Union/Swilk/James/Anderson/Porter Street, Harris Gully/Tindals Road and Yarra Road)	3,065	307	1,226	919	613	502	-	2,563	-
22	Road Management Strategy - Upgrade Jumping Creek Road	1,939	679	776	291	193	-	-	1,939	-
23	Road safety and traffic control upgrades	558	194	137	132	95	308	-	250	-
24	Advance design fees and AMS project management	426	180	246	-	-	-	-	426	-
25	Bicycle Strategy - construct bicycle paths, signage and barriers	346	139	103	69	35	346	-	-	-
26	Bus Bay Construction	54	54	-	-	-	53	-	1	-

* the Project ID Number refers to the respective four year project number in section 4.8 of the budget. As not all projects have funding in year one, the project numbers in year 1 are not continuous.

Proj ID	Capital Works Area	Project Cost	Asset expenditure types				Summary of Funding Sources			
			New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council cash	Loans
No		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
	Footpaths and Cycleways									
28	New Footpath Construction (Principle Pathways Network)	403	363	40	-	-	-	-	403	-
29	Local Footpath Construction (Construction of new footpaths in residential streets)	1,500	1,125	375	-	-	-	-	1,500	-
	Drainage									
30	Strategic drainage works to protect properties and assets from inundation (Drainage Strategy)	4,268	1,152	1,708	1,408	-	-	-	4,268	-
31	Miscellaneous drainage improvements	266	90	88	88	-	-	-	266	-
	Recreational, Leisure & Community Facilities									
32	Playspaces Development Program (upgrade and replacement of playspaces)	732	366	366	-	-	-	732	-	-
33	Tennis Court Strategy Implementation (upgrade tennis court surfaces)	133	34	66	33	-	66	-	67	-
34	Sportsground refurbishment and drainage program (Ongoing upgrade of sportsgrounds as part of Water Conservation & Recreational Strategy)	133	36	53	44	-	-	-	133	-
35	Miscellaneous recreation and leisure upgrades	201	113	88	-	-	-	-	201	-
	Parks, Open Space and Streetscapes									
36	Renewal of Council's open space assets (Passive and Open Space Asset Management Strategy)	979	-	979	-	-	-	-	979	-
37	Neighbourhood Activity Centre upgrades	372	112	149	74	37	-	-	372	-
41	Open Space Development Program	300	300	-	-	-	-	300	-	-
42	Ruffey Lake Park Development (Pathways, landscaping, furniture, signs and associated works)	100	75	25	-	-	-	100	-	-
43	Mullum Mullum Creek Linear Park / Currawong - Stage 1 (landscaping, paths, furniture, signs and associated works)	210	158	52	-	-	-	150	60	-
44	Tullamore Interface Park Upgrade	35	9	9	17	-	-	35	-	-
47	Lawford Reserve Development Plan implementation (Earthworks, paths, playspace, furniture, signage and landscape works)	395	316	79	-	-	-	395	-	-
49	Street lighting replacement and upgrade program	40	-	20	10	10	-	-	40	-
50	Concept plans and miscellaneous open space improvements	67	67	-	-	-	-	67	-	-
53	Green Gully Linear Park (landscaping, furniture, signs, pathways and associated works)	150	112	38	-	-	-	120	30	-
56	Koonung Creek Linear Park Management Plan Implementation (landscaping, furniture, signs, pathways and associated works)	48	36	12	-	-	-	48	-	-
	TOTAL INFRASTRUCTURE	23,703	6,017	13,618	3,085	983	1,275	1,947	20,481	-
	TOTAL NEW CAPITAL WORKS	34,152	8,411	20,904	3,728	1,109	1,568	2,666	29,918	-

Proj ID	Capital Works Area	Project Cost	Asset expenditure types				Summary of Funding Sources			
			New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council cash	Loans
No		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
4.6.3 Works carried forward from the 2017/18 year										
PROPERTY										
Buildings										
5	Colman Park Pavilion Extension	150	67	38	30	15	-	-	150	-
TOTAL PROPERTY		150	67	38	30	15	-	-	150	-
INFRASTRUCTURE										
Roads										
21	Road Management Strategy - Upgrade of King Street	300	30	120	90	60	-	-	300	-
22	Road Management Strategy - Upgrade of Jumping Creeek Road	400	140	160	60	40	-	-	400	-
23	Road Management Strategy - Road Safety Link Roads (Miscellaneous works at congestion sites or intersection improvements)	119	11	36	48	24	-	-	119	-
24	Advanced Design Fees (forward design of road projects)	88	53	35	-	-	-	-	88	-
25	Bicycle Strategy - construct bicycle paths, signage and barriers	393	157	118	79	39	-	-	393	-
Recreational, Leisure & Community Facilities										
33	Tennis Court Strategy Implementation (upgrade tennis court surfaces)	55	13	28	14	-	-	-	55	-
TOTAL INFRASTRUCTURE		1,355	404	497	291	163	-	-	1,355	-
TOTAL CARRIED FORWARD CAPITAL WORKS 2017/18		1,505	471	535	321	178	-	-	1,505	-

4.7 Capital Works Program - 2018/19

This section details Council's four year capital works program. Year one of this program is adopted by Council as part of the Annual Budget 2018/19. Year 2-4 (2019/20 - 2021/22) are shown as a guide, as priorities can change over time and new projects may be added.

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Loans \$'000
2018/19									
PROPERTY									
Buildings	4,271	902	3,008	220	141	84	519	3,668	-
Building Improvements	460	161	115	184	-	209	200	51	-
TOTAL PROPERTY	4,731	1,063	3,123	404	141	293	719	3,719	-
PLANT AND EQUIPMENT									
Plant, Machinery and Equipment	2,290	-	2,290	-	-	-	-	2,290	-
Fixtures, Fittings and Furniture	66	-	66	-	-	-	-	66	-
Computers and Telecommunications	3,512	1,398	1,845	269	-	-	-	3,512	-
TOTAL PLANT AND EQUIPMENT	5,868	1,398	4,201	269	-	-	-	5,868	-
INFRASTRUCTURE									
Roads	14,671	1,944	9,940	1,688	1,099	1,209	-	13,462	-
Footpaths and Cycleways	1,903	1,488	415	-	-	-	-	1,903	-
Drainage	4,534	1,242	1,796	1,496	-	-	-	4,534	-
Recreational, Leisure and Community	1,254	562	601	91	-	66	732	456	-
Parks, Open Space and Streetscapes	2,696	1,185	1,363	101	47	-	1,215	1,481	-
TOTAL INFRASTRUCTURE	25,058	6,421	14,115	3,376	1,146	1,275	1,947	21,836	-
TOTAL CAPITAL WORKS	35,657	8,882	21,439	4,049	1,287	1,568	2,666	31,423	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Loans \$'000
2019/20									
PROPERTY									
Buildings	6,928	1,183	4,607	690	449	650	2,800	3,478	-
Building Improvements	450	158	113	180	-	100	280	70	-
TOTAL PROPERTY	7,378	1,341	4,719	870	449	750	3,080	3,548	-
PLANT AND EQUIPMENT									
Plant, Machinery and Equipment	1,398	-	1,398	-	-	-	-	1,398	-
Fixtures, Fittings and Furniture	69	-	69	-	-	-	-	69	-
Computers & Telecommunications	2,472	740	1,264	468	-	180	-	2,292	-
TOTAL PLANT AND EQUIPMENT	3,939	740	2,731	468	-	180	-	3,759	-
INFRASTRUCTURE									
Roads	14,857	1,721	10,733	1,446	957	1,237	150	13,470	-
Footpaths and Cycleways	2,543	2,030	513	-	-	-	-	2,543	-
Drainage	4,270	1,172	1,689	1,409	-	-	-	4,270	-
Recreational, Leisure and Community	1,230	561	589	80	-	68	753	409	-
Parks, Open Space and Streetscapes	4,882	2,616	1,880	317	69	70	1,988	2,824	-
TOTAL INFRASTRUCTURE	27,782	8,100	15,404	3,252	1,025	1,375	2,891	23,516	-
INTANGIBLE ASSETS									
Software	206	206	-	-	-	-	-	206	-
TOTAL INTANGIBLE ASSETS	206	206	-	-	-	-	-	206	-
TOTAL CAPITAL WORKS	39,305	10,387	22,855	4,590	1,474	2,305	5,971	31,029	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Loans \$'000
2020/21									
PROPERTY									
Buildings	7,750	1,321	5,173	761	495	-	3,804	3,946	-
Building Improvements	72	32	18	14	7	-	-	72	-
TOTAL PROPERTY	7,822	1,354	5,191	775	502	-	3,804	4,018	-
PLANT AND EQUIPMENT									
Plant, Machinery and Equipment	889	-	889	-	-	-	-	889	-
Fixtures, Fittings and Furniture	72	-	72	-	-	-	-	72	-
Computers and Telecommunications	1,363	427	812	125	-	-	-	1,363	-
TOTAL PLANT AND EQUIPMENT	2,324	427	1,773	125	-	-	-	2,324	-
INFRASTRUCTURE									
Roads	16,862	2,222	11,721	1,787	1,131	1,267	156	15,439	-
Footpaths and Cycleways	2,464	2,027	437	-	-	-	-	2,464	-
Drainage	4,452	1,222	1,761	1,469	-	-	-	4,452	-
Recreational, Leisure and Community	1,306	596	627	83	-	71	775	460	-
Parks, Open Space and Streetscapes	4,706	2,323	1,872	412	100	-	1,443	3,263	-
Off Street Car Parks	-	-	-	-	-	-	-	-	-
TOTAL INFRASTRUCTURE	29,790	8,390	16,418	3,751	1,231	1,338	2,374	26,078	-
TOTAL CAPITAL WORKS	39,936	10,171	23,381	4,651	1,733	1,338	6,178	32,420	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Loans \$'000
2021/22									
PROPERTY									
Buildings	3,876	30	3,846	-	-	-	-	3,876	-
Building Improvements	76	34	19	15	8	-	-	76	-
TOTAL PROPERTY	3,952	64	3,865	15	8	-	-	3,952	-
PLANT AND EQUIPMENT									
Plant, Machinery and Equipment	1,780	-	1,780	-	-	-	-	1,780	-
Fixtures, Fittings and Furniture	76	-	76	-	-	-	-	76	-
Computers and Telecommunications	471	15	456	-	-	-	-	471	-
TOTAL PLANT AND EQUIPMENT	2,327	15	2,312	-	-	-	-	2,327	-
INFRASTRUCTURE									
Roads	18,148	2,532	11,793	2,333	1,490	1,317	162	16,669	-
Footpaths and Cycleways	2,099	1,728	371	-	-	-	-	2,099	-
Drainage	4,335	1,192	1,713	1,431	-	-	-	4,335	-
Recreational, Leisure and Community	1,414	644	682	88	-	75	810	529	-
Parks, Open Space and Streetscapes	8,996	4,777	2,810	983	425	500	4,652	3,844	-
Off Street Car Parks	30	-	-	30	-	-	-	30	-
TOTAL INFRASTRUCTURE	35,022	10,873	17,369	4,865	1,915	1,892	5,624	27,506	-
TOTAL CAPITAL WORKS	41,301	10,952	23,546	4,880	1,923	1,892	5,624	33,785	-

4.8 Capital Works Program - 2018/19 to 2021/22

This section details Council's four year capital works program. Year one of this program is adopted by Council as part of the Annual Budget 2018/19. Year 2-4 (2019/20 - 2021/22) are shown as a guide, as priorities can change over time and new projects may be added.

Proj No	Capital Works Area	Total 4 Year Program \$'000	2018/19 Year 1 \$'000	2019/20 Year 2 \$'000	2020/21 Year 3 \$'000	2021/22 Year 4 \$'000
	PROPERTY					
	Buildings					
1	Renewal of Council's community buildings (Buildings Asset Management Strategy)	13,771	2,569	3,458	3,908	3,836
2	Pettys Reserve Sporting Development - Stage 2 (Construction of synthetic soccer pitches, floodlights, pavilion/change rooms, toilets, carpark and entrance)	7,354	100	3,450	3,804	-
3	Domeney Reserve Pavilion upgrade	1,132	1,132	-	-	-
4	Schramms Cottage Precinct enhancements	300	300	-	-	-
5	Colman Park Pavilion Extension	150	150	-	-	-
6	Public Art Program renewal	118	20	20	38	40
	Building Improvements					
7	Female Friendly Sporting Pavilion Upgrades (Bulleen Park, Anderson Park, Doncaster Hockey, Stintons Reserve and Timber Ridge 2018/19)	910	460	450	-	-
8	Civic Office / Depot fitout	148	-	-	72	76
	TOTAL PROPERTY	23,883	4,731	7,378	7,822	3,952
	PLANT AND EQUIPMENT					
	Plant, Machinery and Equipment					
9	Replacement of heavy vehicles, cars, plant and equipment	6,357	2,290	1,398	889	1,780
	Fixtures, Fittings and Furniture					
10	Replacement of office furniture & equipment	283	66	69	72	76
	Computers and Telecommunications					
11	Computer Infrastructure (upgrade hardware, software, data storage)	1,638	392	387	418	441
12	GIS/GPS Initiatives (upgrade hardware, aerial mapping and "dial before you dig" automation)	267	180	28	29	30
13	Citizen Connect - Customer Relationship Management (CRM) and Data Warehouse.	3,375	2,355	1,020	-	-
14	Business Continuity Management system	102	-	-	102	-
15	Smart Cities -improving parking, pedestrian & traffic flows in activity centres	380	200	180	-	-
16	Workplace Health & Safety Management Solution	314	-	-	314	-
17	Enterprise Application Interface (Integration of various IT systems)	385	385	-	-	-
18	Financial One software upgrade	357	-	357	-	-
19	Property and Rating software upgrade	1,000	-	500	500	-
	TOTAL PLANT AND EQUIPMENT	14,458	5,868	3,939	2,324	2,327

Proj No	Capital Works Area	Total 4 Year Program \$'000	2018/19 Year 1 \$'000	2019/20 Year 2 \$'000	2020/21 Year 3 \$'000	2021/22 Year 4 \$'000
	INFRASTRUCTURE					
	Roads					
20	Renewal of Council's road assets (Road, Reserve & Drainage AMS)	31,602	6,983	8,209	8,561	7,849
21	Road Management Strategy - upgrades (King Street, Union/Swilk/James/Anderson/Porter Street, Harris Gully/Tindals Road and Yarra Road)	15,162	3,365	3,145	3,543	5,109
22	Road Management Strategy - Jumping Creek Road upgrade	9,456	2,339	1,875	2,474	2,768
23	Road safety and traffic control upgrades	2,894	677	611	764	842
24	Advance design fees and AMS project management	2,414	514	452	716	732
25	Bicycle Strategy - construct bicycle paths, signage and barriers	1,869	739	360	374	396
26	Bus shelter instalation & bus bay construction	696	54	205	214	223
27	Miscellaneous road and drainage works	445	-	-	216	229
	Footpaths and Cycleways					
28	New Footpath Construction (Principle Pathways Network)	3,436	403	818	1,192	1,023
29	Local Footpath Construction (Construction of new footpaths in residential streets)	5,573	1,500	1,725	1,272	1,076
	Drainage					
30	Strategic drainage works to protect properties and assets from inundation (Drainage Strategy)	16,456	4,268	3,993	4,165	4,030
31	Miscellaneous drainage improvements	1,135	266	277	287	305
	Recreational, Leisure & Community Facilities					
32	Playspaces Development Program (upgrade and replacement of playspaces)	3,070	732	753	775	810
33	Tennis Court Strategy Implementation (upgrade tennis court surfaces)	622	188	138	144	152
34	Sportsground refurbishment and drainage program (upgrade of sportsgrounds as part of Water Conservation & Recreational Strategy)	566	133	138	143	152
35	Miscellaneous recreation and leisure upgrades	946	201	201	244	300
	Parks, Open Space and Streetscapes					
36	Renewal of Council's open space assets (Passive and Open Space Asset Management Strategy)	4,370	979	1,006	1,184	1,201
37	Neighbourhood Activity Centre upgrades	2,219	372	583	558	706
38	Main Yarra Trail extension to Warrandyte	1,940	-	400	400	1,140
39	Ruffey Creek Linear Park (Shared trail construction, road crossing treatments, pathways, landscaping, and infrastructure improvements)	1,243	-	196	437	610
40	Rieschiecks Reserve Management Plan Implementation (Upgrade of facilities)	1,240	-	1,240	-	-
41	Open Space Development Program	1,200	300	300	300	300
42	Ruffey Lake Park Development (Pathways, landscaping, furniture, signs and associated works)	890	100	240	250	300
43	Mullum Mullum Creek Linear Park / Currawong - Stage 1 (landscaping, paths, furniture, signs and associated works)	584	210	-	128	246
44	Tullamore Interface Park Upgrade	524	35	181	263	45

Proj No	Capital Works Area	Total 4 Year Program \$'000	2018/19 Year 1 \$'000	2019/20 Year 2 \$'000	2020/21 Year 3 \$'000	2021/22 Year 4 \$'000
45	Warrandyte Lions Park redevelopment	450	-	410	40	-
46	Koonung Park Management Plan	410	-	163	167	80
47	Lawford Reserve Development Plan implementation (Earthworks, paths, playspace, furniture, signage and landscape works)	395	395	-	-	-
48	Harold Link Development (vehicle/pedestrian access and landscaping)	342	-	-	-	342
49	Street lighting replacement and upgrade program	287	40	41	99	107
50	Concept plans and miscellaneous open space improvements	286	67	70	73	76
51	Water Initiatives (Ongoing program involving the installation of water tanks and other water harvesting opportunities)	281	-	-	138	143
52	City Signage Program (Ongoing roll out of City entry & identification signage)	245	-	-	120	125
53	Green Gully Linear Park (landscaping, furniture, signs, pathways and associated works)	150	150	-	-	-
54	Renewal of street furniture	148	-	-	72	76
55	Implementation of Horse Riding Strategy (ongoing improvements and upgrades to horse trails)	134	-	-	65	69
56	Koonung Creek Linear Park Management Plan Implementation (landscaping, furniture, signs, pathways and associated works)	100	48	52	-	-
57	Park Orchards Tennis Club Landscaping	80	-	-	80	-
58	Local Activity Centres (Infrastructure upgrades and improvements at local shops)	60	-	-	30	30
59	Doncaster Quarry rehabilitation / Waste Transfer Station	3,702	-	-	302	3,400
	Off Street Car Parks					
60	Car Parks Reserves Upgrades (Improvement works at smaller recreational parks)	30	-	-	-	30
	TOTAL INFRASTRUCTURE	117,652	25,058	27,782	29,790	35,022
	INTANGIBLE ASSETS					
61	Contract Management System	206	-	206	-	-
	TOTAL INTANGIBLE ASSETS	206	-	206	-	-
	TOTAL CAPITAL WORKS	156,199	35,657	39,305	39,936	41,301

5. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Indicator	Measure	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
			2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	+/-
Operating position									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	11.4%	8.7%	10.3%	11.6%	12.1%	12.0%	+
Liquidity									
Working Capital	Current assets / current liabilities	2	199.2%	189.9%	179.0%	196.0%	209.9%	219.6%	+
Unrestricted cash	Unrestricted cash / current liabilities	3	63.0%	67.4%	68.2%	81.8%	86.4%	90.0%	+
Obligations									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	4	7.8%	7.5%	7.2%	3.4%	3.3%	3.2%	+
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		0.3%	0.3%	0.3%	3.6%	0.1%	0.1%	+
Indebtedness	Non-current liabilities / own source revenue		7.2%	6.8%	3.3%	3.0%	2.7%	2.5%	+
Asset renewal	Asset renewal expenses / Asset depreciation	5	123.6%	110.8%	107.8%	114.9%	117.4%	118.2%	+
Stability									
Rates concentration	Rate revenue / adjusted underlying revenue	6	74.2%	77.1%	77.5%	77.8%	78.5%	78.7%	o
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.2%	0.2%	0.2%	0.2%	0.2%	0.2%	o
Efficiency									
Expenditure level	Total expenses/ no. of property assessments		\$2,302	\$2,320	\$2,390	\$2,404	\$2,427	\$2,480	-
Revenue level	Residential rate revenue / no. of residential property assessments		\$1,869	\$1,908	\$2,018	\$2,067	\$2,116	\$2,165	+
Workforce turnover	No. of permanent staff resignations & terminations / average no. of permanent staff for the financial year		11.8%	8.5%	8.5%	8.5%	8.5%	8.5%	o
Sustainability									
Own-source revenue	Own-source revenue / municipal population		\$919	\$905	\$927	\$950	\$970	\$990	+
Recurrent grants	Recurrent grants / municipal population		\$117	\$91	\$100	\$101	\$102	\$103	+
Total expenditure	Total expenditure / municipal population		\$920	\$910	\$921	\$929	\$942	\$962	-
Infrastructure	Value of infrastructure / municipal population		\$6,399	\$6,336	\$6,398	\$6,461	\$6,549	\$6,640	+
Population density	Municipal population / kms of local road		202	210	214	217	219	222	o
Disadvantage	Index of Relative Socio-economic disadvantage by decile		10	10	10	10	10	10	o

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

a) Adjusted underlying result

An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives.

b) Working Capital

The proportion of current liabilities represented by current assets. Council takes this indicator very seriously to ensure that it can meet its commitments as and when arise without borrowing funds. Working capital is forecast to remain strong throughout the period.

c) Unrestricted Cash

Cash and cash equivalents held by Council are restricted in part and not fully available for Council's operations. After adjusting for restrictions, Council is projecting to remain strong throughout the period.

d) Debt compared to rates

Trend indicates Council's reducing reliance on debt against its main source of revenue through redemption of long term debt.

e) Asset renewal

This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

f) Rates concentration

Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will become more reliant on rate revenue compared to all other revenue sources.

6. Budget principles

The 2018/19 Annual Budget and ten year Long Term Financial Plan is based on a number of Budget Principles. These principles guide the development of the operating and capital budgets and enable the application of a consistent approach.

Strategic Budget Principles

- Financially sustainable Council - improving financial sustainability to enable Council to respond to financial challenges now and into the future.
- Live within our means - do not spend more than we have or which will diminish Council's long term financial sustainability.
- Prioritised funding - align resources to Council Plan priorities and fund projects based on demonstrated need.
- 33% or rate funds applied to the capital program.
- Funding capital renewal before investing in new or expanded assets.
- Adherence to the projected State Government annual rate cap - it is not proposed to seek a variation for a higher rate increase beyond the rate cap.
- No more than 5% carry forward capital.
- Council may vary its annual Capital Works Program during the year to ensure the maximum benefit is achieved from funds available and to offset delays in project delivery beyond Council's control.

Operational Budget Principles

- Maintain existing services and service levels
- Critical review of end of year forecasts and annual budgets
- Stringent review of all new budget proposals
- Full review of all staffing budgets
- Zero based approach for consultancies and legal costs
- New revenue sources, including fees and charges, to be actively pursued
- Major focus on improving operational efficiencies in business operations
- New initiatives or new employee proposals to be justified through a business case
- Operating revenues and expenses arising from completed capital projects to be included in budget forecasts

In developing forward budget projections, the following factors were used:

- Labour costs to rise by projected Enterprise Agreement
- Fees and charges to increase in line with CPI plus 1.0 per cent or market levels
- Grants revenue included where there is high probability of securing the grant for the budget and forecast
- Grants revenue has been escalated by CPI unless advised otherwise
- Contract costs to increase in line with existing contract provisions. All other general material increases are capped at CPI.
- Construction and building material costs to increase in line with the Building Price Index
- All new capital work proposals to be based on a detailed business case

7. Rating Strategy

Under the Local Government Act (1989), a primary objective of all Victorian Local Governments is to ensure the equitable and efficient imposition of rates and charges. This section outlines the methodology that Council applies when levying rates and charges.

7.1 Introduction

A rating strategy is the method by which Council systematically considers factors of importance that informs its decisions about the rating system. The rating system determines how Council will raise money from properties within the municipality. It does not influence the total amount of money to be raised, only the share of revenue contributed by each property. The rating system comprises the valuation base for each property and the actual rating instruments allowed under the Local Government Act (1989) to calculate property owners' liability for rates.

In developing the Annual Budget and Strategic Resource Plan rates and charges were identified as an important source of revenue, accounting for approximately 73% of total revenue received by Council. The development of a rating strategy is a key element in Council exercising sound financial management and informing the community how the rating system works.

7.2 Rating - the Legislative Framework

The legislation specifies a number of major objectives of the rating system:

- The equitable imposition of rates and charges.
- A reasonable degree of stability in the level of the rates effort.
- Contribute to the equitable and efficient carrying out of its functions.
- Apply principles of financial management, simplicity and transparency.

In considering what rating approaches are equitable, Council need to have regard to the principles of taxation. The principles summarized below are most significant in local government rating decisions.

- **Wealth tax principle:** This principle implies that the rates paid are dependent upon the value of a ratepayers' real property, and have no correlation to the individual ratepayer's consumption of services or the perceived benefits derived by individual ratepayers.
- **Equity:** does the tax burden fall appropriately across different classes of ratepayers?
- **Benefit principle:** One of the more misunderstood elements of the rating system is that residents often seek to equate the level of rates paid with the amount of benefit they individually achieve. Should those who benefit more contribute more?
- **Capacity to pay:** The valuation of property is an imperfect but the only system it has available in which to assess a resident's ability to pay annual rates but one which Council is restricted to under the Local Government Act (1989). A frequently raised example is in relation to pensioners who may live in their family home which carries a high property value, but live on a pension. Should those ratepayers with greater economic capacity contribute more?
- **Simplicity**
 - Is the system practical and cost effective to administer?
 - Is the system simple to understand and comply with?
- **Efficiency:** does the rating methodology significantly distort property ownership or development decisions, or result in inflated demand for services and hence additional costs to Council?
- **Sustainability:** does the system generate sustainable, reliable revenues for Council and is it durable and flexible in changing conditions?

7.3 Rate Capping

Rate capping came into effect in the 2016/17 financial year. The introduction of a rate cap has removed Victorian Councils' autonomous ability to determine the annual level of rate increase. Council's annual rate increase is now determined by the Minister for Local Government.

For the 2018/19 rating year the Minister has determined that the average rate increase will be capped at 2.25%. The proposed 2018/19 Budget achieves this.

Individual Councils may apply for a variation to increase rates beyond the rate cap, if they can demonstrate they need to do this to raise additional revenue to continue to deliver the services and infrastructure for their municipality needs.

Manningham City Council is not proposing to request a rate increase beyond the 2.25% rate cap.

7.4 Valuation Base

Manningham uses Capital Improved Value (CIV) for rating valuation purposes. The CIV of a property represents the value of the land and all improvements on the land as at a common date. It is relatively easy to understand by ratepayers as it equates to the market value of the property. The adoption of CIV as the most appropriate rating system was introduced in 1998/1999 following a comprehensive review.

CIV is the most commonly used valuation method by Victorian Councils.

7.5 Rates and Charges a Council may declare

Under the provisions of the Local Government Act 1989 Council may declare the following rates and charges in respect to rateable land:

General Rate	A general rate is applied to all properties and can be set as a uniform rate or a number of differential rates.
Uniform Rate	A uniform rate is a single rate in the dollar that is applied to the value of all rateable properties.
Differential Rates	Differential rates are different rates in the dollar that can be applied to different classes of rateable properties. Differential rates are permitted where Council uses Capital Improved Value as the rating value base.
Municipal Charge	A municipal charge may be levied to cover some of the administrative costs of the Council. The municipal charge is a flat charge applied to all rateable properties excluding Cultural & Recreational Lands.
Service Rates and Charges	Service rates or an annual service charge (or a combination of a rate and charge) may be declared for the provision of water supply, collection and disposal of refuse, provision of sewage services or any other prescribed services.
Rebates and Concessions	Council may grant a rebate or concession in relation to any rate or charge to assist in the proper development of the municipal district, preserve buildings or places that are of historical or environmental interest, or to restore or maintain buildings or places of historical, environmental, architectural or scientific importance.
Special Rates and Charges	Council may declare a special rate or charge for the purpose of defraying expenses or repaying with interest any advance made or debt incurred or loan raised by Council.

The advantages and disadvantages of each are outlined in section 14.6.

7.6 Determining a Rating System

A general rate is applied to all rateable properties and can be set as a uniform rate or a number of differential rates.

Uniform Rate

A uniform rate is a single rate in the dollar that is applied to the value (CIV) of all rateable properties.

Council has adopted a uniform rate for many years, with an exception in 2012/13 when a differential rate was introduced for Electronic Gaming Machine lands (EGM). The EGM differential rate was discontinued in the 2013/14 Budget.

Advantages of a Uniform Rate

- Equitable distribution of rate burden
- Efficient to administer
- Transparent and easy to understand

Disadvantages of a Uniform Rate

- May not be perceived as equitable as it does not take into account the level of access or benefit that a ratepayer derives from Council services

Council is proposing to continue with its long standing practice to raise general rates through a uniform (or single) rate in the dollar for all property types in the 2018/19 Budget.

Differential Rates

A Council may determine to raise general rates by the application of a differential rate in the dollar to different classes of property if it considers that the differential rate will contribute to the equitable and efficient carrying out of its functions.

If a Council declares a differential rate/s for any land the Council must specify:

- The objectives of the differential rate.
- The characteristics of the land which are the criteria for declaring the differential rate.
- The rate and amount of rates payable in relation to each type or class of land.

The highest differential rate is capped at four times the lowest differential rate.

Advantages of Differential Rates

- Can give Council flexibility to distribute the rate burden between groups of ratepayers, linking it with capacity to pay
- Allows Council to reflect the unique circumstances of some land classes where the application of a uniform rate may create an inequitable outcome (e.g.. Farming enterprises).
- Allows Council discretion in the imposition of rates to 'facilitate and encourage appropriate development of its municipal district in the best interest of the community'.

Disadvantages of Differential Rates

- A lower differential rate for one group results in a higher rates burden for all others.
- The impossibility of measuring relative levels of access and consumption across the full range of council services in order to determine what level of differential rate is appropriate or equitable.
- Differential rates can be confusing to ratepayers.
- Complexity to administer.

Ministerial Guidelines issued in 2012 provide guidance on differential rates. Properties considered appropriate for differential rates are:

- General, residential, farm, commercial, industrial, vacant, derelict and cultural and recreational lands.

The types and classes of land categories not considered appropriate for differential rates are:

- Electronic gaming machine venues, fast food premises, liquor licenced venues/outlets and businesses defined by hours of trade.

Council must consider the implementation of differential rates for farm lands and retirement villages, but are not obliged to implement differential rates for these classes of land.

The general rate levied on a property represents a contribution toward the cost of providing universally accessible services and infrastructure - it does not and cannot reflect the level of services accessed or benefits derived by a ratepayer or group of ratepayers. Council considers that the granting of a rate reduction to one ratepayer group is not equitable on the grounds that it shifts the rate burden onto other ratepayers.

Council is not proposing to introduce differential rates in the 2018/19 Budget.

Municipal Charge

Council may declare a municipal charge to recover some of the administrative costs of the Council. A municipal charge is a flat charge which would be applied to all rateable rateable properties.

Council does not currently levy a municipal charge.

Advantages of a Municipal Charge

- A municipal charge applies equally to all properties and is based upon the recovery of fixed cost of providing administrative services irrespective of valuation. Each ratepayer contributes equally toward identified administrative costs.

Disadvantages of a Municipal Charge

- The argument against a municipal charge is that this charge is regressive in nature and would result in lower valued properties paying higher overall rates and charges as a percentage of their property value than they do at present.

Council is not proposing to implement a Municipal Charge in the 2018/19 Budget.

Service Rates and Service Charges

A council may declare a service rate or an annual service charge or any combination of such a rate and charge for any of the following services:

- a) the provision of a water supply
- b) the collection and disposal of refuse
- c) the provision of sewage services
- d) any other prescribed service.

Manningham City Council currently declares a cost-recovery based Waste service charge for the collection and disposal of refuse.

Advantages of a Service Charge

- It is readily understood by residents as a fee for a direct service that they receive.
- It provides equity in the rating system in that all residents who receive exactly the same service level all pay an equivalent amount.
- Ratepayers' can vary their charge through choosing a range of waste bin options.

Disadvantages of a Service Charge

- The argument against a service charge is that this charge is regressive in nature and would result in lower valued properties paying higher overall rates and charges. The equity objective in levying rates against property values is lost in a service charge as it is levied uniformly across all assessments.

Council's standard kerbside waste and recycling service is based on an 80 litre garbage bin, 240 litre recycling and 240 litre garden waste bin. Ratepayers may vary the combination of bins and bin sizes that they receive as well as order additional bins (options vary the cost of the service).

Early in 2018 China announced that it would no longer import recyclable materials from Australia and other countries. This has resulted in a significant increase to the cost of operating Council's waste service. Until February 2018, Council generated approximately \$0.7 million revenue per annum from the sale of recyclable material from the waste service. This reduced the overall net cost of the service and helped moderate cost increases to ratepayers. Under proposed changes, Council will forego the revenue and be required to pay approximately \$0.7 million. As the waste service operates on a cost recovery basis, this will result in significant cost increase for the 2018/19 charge.

The proposed waste charge for 2018/19 remains cheaper than the equivalent service was 6 years ago in 2012/13. The standard waste service charge for 2018/19 is calculated at \$254.50 (\$260.60 in 2012/13) and represents a \$42.30 increase on the 2017/18 charge (driven by the change in the recycling market).

Council is proposing to set the standard waste service charge at \$254.50 for 2018/19.

Special Rates and Charges

Special rates and charges are covered under Section 163 of the Local Government Act (1989), which enables Council to declare a special rate or charge or a combination of both for the purposes of:

- Defraying any expenses; or
- Repaying with interest any advance made or debt incurred or loan raised by Council.

Council is not proposing to adopt a Special Rate or Special Charge.

7.7 Rebates/Waivers/Concessions

Council may grant a rebate or concession in relation to a rate or charge to assist in the proper development of the municipal district, preserve buildings or places that are of historical or environmental interest, or to restore or maintain buildings or places of historical, environmental, architectural or scientific importance.

State Government Pension Rebate

Holders of a State Government pension card may be eligible for a State Government funded Pension Rebate of \$223.80 and a further \$50.00 rebate towards the cost of the Fire Services Property Levy (2017/18 values).

- Hold a current Pensioner Concession Card from Centrelink or Veterans' Affairs.; or
- A Gold Card from the Department of Veterans' Affairs specifying War Widow (WW) or Totally and Permanently Incapacitated (TPI).
- Be responsible for payment of the rates and charges.
- Be their residential property.

These concessions are fully funded by the State Government.

Low Income Rebate

Council currently grants a rebate to holders of a "Low Income" Health Care Card. The rebate is proposed at \$62.70 for 2018/19 (\$61.20 2017/18).

Holders of a State Government pension card may also be eligible for a State Government funded Pension Rebate of \$223.80 and a further \$50.00 rebate towards the cost of the Fire Services Property Levy (2017/18 value).

Rate concession for Council owned facilities

A rate concession equivalent to the general rates is provided to Council owned highball and recreation facilities operated by community based organisations under lease from Council.

General Valuation Rebate

Council currently offers a concession to those ratepayers who may suffer financial hardship due to rate increases as a result of a general valuation of properties (currently every 2 years).

The concession is limited to 50% of the rate increase which is above 30% and if granted is only applicable to that financial year.

It is proposed that Council apply:

- a) a rebate for Low Income Health Care Card holders (set at \$62.70 for 2018/19)*
 - b) a rate concession for Council owned recreation facilities that are operated by community based organisations.*
 - c) a general valuation rebate to ratepayers who may suffer financial hardship as a result of the General Revaluation of properties.*
- No other rebates or waivers are proposed.*

7.8 Financial Hardship

Council acknowledges that some ratepayers will experience financial difficulty from time to time and will not be able to meet payment due dates for a number of reasons. Council has identified that it is necessary to provide assistance and relief at times and has a number of processes in place through the Rate Debtor Management Policy.

Council has a range of Financial Hardship provisions to assist ratepayers who are experiencing financial hardship. The objectives of these provisions are to ensure:

- appropriate assistance is granted to ratepayers enduring genuine financial hardship
- all applications for rate and levy relief are treated respectfully and confidentially
- ratepayers experiencing genuine financial hardship are treated with compassion and are made aware of their legal entitlements and initiatives provided by Manningham City Council and its service providers.
- a flexible approach to the timing of debt payments, the writing off or not charging of interest.

7.9 Fire Services Property Levy

In 2013/14 the Victorian Government introduced the Fire Services Property Levy (FSPL). This charge is collected by Councils on behalf of the Victorian State Government and included in the Rates Notice as an additional charge. The FSPL is not included as rates and charges for the purposes of calculating the rate cap.

Council plays no role in setting the FSPL charges and all FSPL receipts are remitted to the Victorian State Government on a quarterly basis.

The levy is made up of a variable component based on the capital improved value of the property and a fixed component. The fixed component will vary for residential properties and non-residential properties. The variable rates will also vary for residential properties and non-residential properties. The variable rates will also differ depending whether properties are within the designated MFB or CFA fire area.

7.10 Payment Options

Payment Due Dates

In accordance with the Local Government Act, Council must allow a person or ratepayer to pay a rate or charge in four instalments. The date of these instalments is set by the Minister.

A Council may also allow a person to pay a rate or charge in a single lump sum payment.

Manningham does not provide this option and has not for over 15 years.

Council will offer the following payment options in 2018/19:

Four instalment plan:

- 30/09/2018
- 30/11/2018
- 28/02/2019
- 31/05/2019

Ten instalments option (direct debit only)

Council does not offer a payment in full option and does not provide an incentive for early payment.

Payment Methods

Council offers a wide range of payment options including direct debit (savings or cheque account), Bpay (phone or internet), Australia Post Billpay (in person, internet, telephone), Council Offices (in person). Payments may be made by credit/debit card, cash or cheque.

Late payment of rates

Penalty interest will be charged in accordance with Section 172 of The Act which allows interest to be charged on any amount of rates and charges not paid by the respective due date. Interest will be calculated at the rate fixed under section 2 of the Penalty Interest Rates Act 1983 that applied on the first day of July immediately before the due date for the payment.

Interest will be calculated from the due date of the instalment missed on the amount not paid.

Appendix A: Fees and Charges schedule 2018/19

This appendix presents the fees and charges of a statutory and non-statutory nature which will be charged in respect to various goods and services provided during the 2018/19 year,

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Business, Culture and Venues	Public Halls	Doncaster Playhouse	Bond		525.00	545.00	No
			Hire Per performance (5 hours)		422.30	436.00	Yes
			Rehearsal per hour		84.50	87.00	Yes
			Bump in/Bump out		84.50	87.00	Yes
			Use of piano		51.50	53.00	Yes
		Manningham Art Studios	Bond		100.00	100.00	No
			Studio 1 Casual Commercial		110.20	114.00	Yes
			Studio 1 Regular Commercial		97.90	101.00	Yes
			Studio 1 Casual Community		77.30	80.00	Yes
			Studio 1 Regular Community		71.10	73.00	Yes
			Studio 2 Casual Commercial		41.20	42.50	Yes
			Studio 2 Regular Commercial		24.70	25.50	Yes
			Studio 2 Casual Community		21.60	22.00	Yes
			Studio 2 Regular Community		12.40	13.00	Yes
			Studio 3 Casual Commercial		24.70	25.50	Yes
			Studio 3 Regular Commercial		18.50	19.00	Yes
			Studio 3 Casual Community		12.40	13.00	Yes
			Studio 3 Regular Community		9.00	9.50	Yes
			Studio 4 Casual Commercial		44.30	46.00	Yes
			Studio 4 Regular Commercial		24.70	25.50	Yes
			Studio 4 Casual Community		21.60	22.00	Yes
			Studio 4 Regular Community		12.40	13.00	Yes
			Studio 5 Casual Commercial		24.70	25.50	Yes
			Studio 5 Regular Commercial		18.50	19.00	Yes
			Studio 5 Casual Community		12.40	13.00	Yes
			Studio 5 Regular Community		9.00	9.50	Yes
			Studio 6 Casual Commercial		59.70	62.00	Yes
			Studio 6 Regular Commercial		47.40	49.00	Yes
			Studio 6 Casual Community		30.90	32.00	Yes
			Studio 6 Regular Community		24.70	25.50	Yes
		Manningham Art Gallery	Gallery 1 - Community hire fee	minimum 4 weeks	1,300.00	1,300.00	Yes
			Gallery 2 - Community hire fee	minimum 4 weeks	1,300.00	1,300.00	Yes
			Gallery 1 - Commercial hire fee	minimum 4 weeks	1,500.00	1,500.00	Yes
			Gallery 2 - Commercial hire fee	minimum 4 weeks	1,500.00	1,500.00	Yes
			Both Galleries - Community hire fee	minimum 4 weeks	2,000.00	2,000.00	Yes
			Both Galleries - Commercial hire fee	minimum 4 weeks	2,300.00	2,300.00	Yes

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Business, Culture and Venues (cont.)	Public Halls (cont.)	All Halls	Insurance - Alcohol		59.50	58.00	Yes
			Insurance - No Alcohol		40.00	38.00	Yes
			Insurance - Regular Hire		25.00	24.00	Yes
		MC² (Bulleen, Warrandyte and Donvale Rooms)	Community Hire	per hour	18.00	19.00	Yes
			Commercial Hire	per hour	23.00	24.00	Yes
		MC² (Warrandyte and Donvale Rooms)	Community Hire	per hour	23.00	24.00	Yes
			Commercial Hire	per hour	26.00	27.00	Yes
		MC² (Doncaster, Templestowe Room)	Community Hire	per hour	23.00	24.00	Yes
			Commercial Hire	per hour	26.00	27.00	Yes
		MC² (Doncaster and Templestowe Room)	Community Hire	per hour	23.00	24.00	Yes
			Commercial Hire	per hour	36.00	37.00	Yes
		MC²	Insurance		24.00	24.00	Yes
		Ajani Community Hall	Bond Casual Hire		500.00	500.00	No
			Bond Regular Hire		300.00	300.00	No
			Casual Hire Commercial	per hour	130.00	135.00	Yes
			Casual Hire Community/Private	per hour	74.00	76.00	Yes
			Casual setup charge - max 2 hrs	per hour	41.00	42.00	Yes
			Regular Hire Commercial	per hour	36.00	37.00	Yes
			Regular Hire Community	per hour	28.00	29.00	Yes
		Ajani Centre	Bond Casual Hire		500.00	500.00	No
			Bond Regular Hire		300.00	300.00	No
			12hr Hire		930.00	960.00	Yes
			Casual Hire Commercial	per hour	175.00	180.00	Yes
			Casual Hire Community/Private	per hour	103.00	106.00	Yes
			Casual setup charge - max 2 hrs	per hour	62.00	64.00	Yes
			Regular Hire Commercial	per hour	45.00	46.00	Yes
		Currawong Bush Park (Conference Centre)	Regular Hire Community	per hour	32.00	33.00	Yes
			Casual Hire Commercial Conference Room	per day	220.00	227.00	Yes
			Casual Hire Community/Private Conference Room	per day (Mon-Fri)	185.00	190.00	Yes
			Casual Hire Community	half day	103.00	105.00	Yes
			Casual Hire Commercial Conference Room	Evening hire (6pm-11pm) Mon/Fri	160.00	165.00	Yes
			Casual Hire Community/Private Conference Room	Evening hire (6pm-11pm) Mon/Fri	113.00	115.00	Yes
			Casual Hire Commercial Conference Room	Weekend hire (per day)	258.00	265.00	Yes
		Currawong Bush Park (Environment Centre)	Casual Hire Community/Private Conference Room	Weekend hire (per day)	237.00	245.00	Yes
			Casual Hire Commercial	per day	155.00	160.00	Yes
			Casual Hire Community/Private	per day	113.00	115.00	Yes
			Casual Hire Commercial	Weekend hire (per day)	195.00	200.00	Yes
			Casual Hire Community/Private	Weekend hire (per day)	150.00	155.00	Yes
			Camping fee per person	per night	15.50	16.00	Yes

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No		
Business, Culture and Venues (cont.)	Public Halls (cont.)	East Doncaster Hall/Koonarra Hall/Wonga Park Hall/Heimat Centre (individual rooms)/Domenev Recreation Centre (Rooms 4 & 5)/Templestowe Memorial Hall and Senior (Individual Smaller Rooms)	Bond Casual Hire		500.00	500.00	No		
			Bond Regular Hire		300.00	300.00	No		
			Casual Hire Commercial	per hour	92.00	95.00	Yes		
			Casual Hire Community/Private	per hour	58.00	60.00	Yes		
			Casual setup charge - max 2 hrs	per hour	39.00	40.00	Yes		
			Regular Hire Commercial	per hour	28.00	29.00	Yes		
			Regular Hire Community	per hour	24.00	25.00	Yes		
			Bond Casual/Regular Hire		100.00	100.00	No		
			Casual Hire Commercial/Private	per hour	42.00	43.00	Yes		
			Casual Hire Community	per hour	29.00	30.00	Yes		
			Regular Hire Commercial	per hour	24.00	25.00	Yes		
			Regular Hire Community	per hour	19.00	20.00	Yes		
			The Pines Learning Centre (Function Room)	Bond Casual Hire		500.00	500.00	No	
				Bond Regular Hire		300.00	300.00	No	
				Casual Hire Commercial	per hour	175.00	180.00	Yes	
				Casual Hire Community/Private	per hour	103.00	106.00	Yes	
				Regular Hire Commercial	per hour	45.00	46.00	Yes	
				Regular Hire Community	per hour	32.00	33.00	Yes	
			(Smaller Rooms) Pines Learning Centre	Bond Casual/Regular Hire		100.00	100.00	No	
				Casual Hire Commercial	per hour	48.00	50.00	Yes	
				Casual Hire Community/Private	per hour	40.00	45.00	Yes	
				Regular Hire Commercial	per hour	36.00	37.00	Yes	
				Regular Hire Community	per hour	26.00	27.00	Yes	
			Bus Rental		Bond		500.00	500.00	No
					Community only	half day	93.00	96.00	Yes
					Community only	per day	175.00	180.00	Yes
					Community only	per weekend	314.00	325.00	Yes
				Community only	per week	825.00	850.00	Yes	
		Buildings and Room Hire - Weekdays	Manningham Function Centre Council Chambers		Mon - Fri per hour	95.00	98.00	Yes	
			Manningham Function Centre Heide Room		Mon - Fri per hour	80.00	83.00	Yes	
			Manningham Function Centre Room 1		Mon - Fri 6.00am to 5.00pm per hour	165.00	170.00	Yes	
			Manningham Function Centre Room 1		Mon - Fri 5.00pm to 12.00am per hour	165.00	170.00	Yes	
			Manningham Function Centre Room 2		Mon - Fri 6.00am to 5.00pm per hour	145.00	150.00	Yes	
			Manningham Function Centre Room 2		Mon- Fri 5.00pm to 12.00am per hour	145.00	150.00	Yes	
			Manningham Function Centre Room 3		Mon - Fri 6.00am to 5.00pm per hour	118.00	122.00	Yes	
			Manningham Function Centre Room 3		Mon - Fri 5.00pm to 12.00am per hour	118.00	122.00	Yes	
			Manningham Function Centre Rooms 1 and 2		Mon - Fri 5.00pm to 12.00am per hour	255.00	260.00	Yes	
			Manningham Function Centre Rooms 1, 2 and 3		Mon- Fri 5.00pm to 12.00am per hour	390.00	400.00	Yes	

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No	
Business, Culture and Venues (cont.)	Buildings and Room Hire - Weekends	Manningham Function Centre Rooms 1 and 2		Saturday and Sunday per day	3,500.00	3,600.00	Yes	
		Manningham Function Centre Rooms 1, 2 and 3		Saturday and Sunday per day	3,800.00	3,900.00	Yes	
		Manningham Function Centre Rooms 2 and 3		Saturday and Sunday per day	3,700.00	3,800.00	Yes	
Social & Community Services	Maternal and Child Health	Parent Education Program	MCC resident		29.90	30.90	Yes	
			Non resident		43.30	44.70	Yes	
			HealthCare Card Holder		11.30	11.70	Yes	
	Early Years at MC ²	Child Care	Full week	Monday to Friday (8:00 am - 6:00 pm)	521.00	537.00	No	
			Full individual days	8:00 am - 6:00 pm	106.00	109.00	No	
			Public holidays		as above	as above	No	
Late Fee	A late fee will be charged for the late collection of children after 6:00 pm		26.00	30.00	No			
Aged and Disability Support Services	Food Services	Meals on Wheels	3 course meals (delivered)	Agency purchased meals for Packaged Clients (Full Cost Recovery)	33.00	34.70	Yes	
			3 course meals (delivered)	Delivered direct by Food Services, Manningham City Council			No	
				Low Rate		9.80	10.30	No
				Medium Rate		20.60	21.60	No
			High rate		30.90	32.40	No	
	General Home Care			- Low Rate		7.20	7.60	No
				- Medium Rate		16.00	16.80	No
				- High Rate		47.40	47.40	No
	Personal Care Service			- Low Rate		5.70	6.00	No
				- Medium Rate		10.30	10.80	No
				- High Rate		47.40	47.40	No
	Respite Care Service			- Low Rate		4.60	4.80	No
				- Medium Rate		7.20	7.60	No
				- High Rate		47.40	47.40	No
	Assisted Transport			per day	5.20	5.50	No	
	Planned Activity Groups - High		Church Rd Centre	per day (No Transport)		13.20	13.90	No
				per day (With Transport)		15.70	16.50	No
Social Support			Fee depends on nature of activity	Range of Specific Activities	4.10	4.30	No	
					5.20	5.50	No	
					6.20	6.50	No	
					6.70	7.00	No	
Service cancellation fees	All services	Late cancellation fees may apply			-	No		

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
City Strategy	Planning Scheme	Fees for Planning Scheme Amendments	Advertising notice of approval (per letter)		7.00	7.00	No
			Advertising other fee (one sign erected on site)	In line with Statutory Planning charges	200.00	200.00	No
			Advertising other fee (two signs erected on site)	In line with Statutory Planning charges	250.00	250.00	No
			Advertising other fee (three signs erected on site)	In line with Statutory Planning charges	300.00	300.00	No
			Advertising other fee (four signs or more erected on site)	In line with Statutory Planning charges	350.00	350.00	No
			Notice of Approval - print media (set fee)	Gov.Gaz = \$280 / Leader \$1500	550.00	567.90	No
			Notice of Exhibition - print media	Charge is on-charged exactly, not a set fee.		-	No
			Notice of exhibition (per property)	Up to 100 letters	7.00	7.20	No
				From 101 to 500 letters	5.00	5.20	
				From 500 plus letters	3.50	3.60	
			Advertising-Planning-Registered Fee (per letter)		7.00	7.20	No
			*Stage 1 Pre-exhibition (Request to consider an amendment)	Statutory charge set by Department of Environment, Land, Water and Planning (DELWP)	2,871.60	2,936.20	No
			*Stage 2 - Exhibition	Statutory charge set by DELWP For considering up to 10 submissions which request a change to an amendment	14,232.70	14,552.90	No
			*	For considering 11 to 20 submissions which request a change to an amendment	28,437.60	29,077.40	No
			*	For considering in excess of 20 submissions which request a change to an amendment	38,014.40	38,869.70	No
*Stage 3 Adoption	Statutory charge set by DELWP	453.10	463.30	No			
*Stage 4 Approval	Statutory charge set by DELWP	453.10	463.30	No			

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Approvals and Compliance	Animal Registration - Statutory	Dog Registrations - Reduced Fee	Sterilised		51.00	53.00	No
		Dog Registrations - Full Fee	Non sterilised		153.00	159.00	No
		Cat Registrations - Reduced Fee	Sterilised		33.00	34.00	No
		Cat Registrations - Full Fee	Non sterilised		139.00	144.00	No
		Late Registration Fee			10.00	10.00	No
		Dangerous Dog			200.00	207.00	No
		Restricted Breed Dog			200.00	207.00	No
		Menacing Dog			200.00	207.00	No
		Pet Register Information		per entry inspected	17.00	18.00	No
		Animal trap - hire (cat)	2 weeks (refundable deposit \$60)	deposit only	60.00	60.00	Yes
		Impounded Animal Release Fees	Release Fees (business hours)		90.00	95.00	No
			Release Fees (after hours)		130.00	135.00	No
			Sustenance charge per day		15.00	15.00	No
			Business day per hour	for larger animals	80.00	83.00	No
			Weekend and Public holidays		155.00	160.00	No
		Float Charge (per animal)			195.00	200.00	No
		Release Fee - Small animal (per day)			17.00	18.00	No
		Release Fee - Large animal (per day)			36.00	37.00	No
		Cat Boarding Fee			16.00	17.00	Yes
		Domestic Animal Businesses			260.00	270.00	No
	Fixed Permit Fees	Advertisements and Graffiti - Permit Fees		per year	115.00	120.00	No
		Rubbish Hoppers - Permit Fees		per year	700.00	725.00	No
		Charity Clothing Bins - Permit Fees		per bin	115.00	120.00	No
		Residential Parking Permit			59.00	61.00	No
		Residential Parking Permit		additional	115.00	120.00	No
		Traders Parking Permits - Permit Fees	Applications greater than 30	per permit	27.00	28.00	No
		Traders Parking Permits - Permit Fees	Applications less than 30	per permit	59.00	61.00	No
		Tradesman Parking Permit - Permit Fees		per month	31.00	32.00	No
		Recreational Vehicles - Permit Fees			115.00	120.00	No
		Aquarena Medical Parking Permit Zone		per permit	59.00	61.00	No
		Animals			115.00	120.00	No
		Camping on Private Property			115.00	120.00	No
		Noise Permit			115.00	120.00	No

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No	
Approvals and Compliance (cont.)	Fixed Permit Fees (cont.)	Advertisements			115.00	120.00	No	
		Dogs & Cats			115.00	120.00	No	
		Poultry and Pigeons			115.00	120.00	No	
	Food Act		Class 1 (Standard FSP) - Registration Fee	High Risk Premises using a Standard FSP	New categories for food businesses	740.00	760.00	No
			Class 1 (Standard FSP) - Transfer Fee			370.00	380.00	No
			Class 1 (Standard FSP) - Transfer Report			240.00	250.00	No
			Class 1 (Standard FSP) - Plan Approval			210.00	220.00	No
			Class 1 (Non Standard FSP) - Registration Fee	High Risk Premises using a Non Standard FSP		450.00	460.00	No
			Class 1 (Non Standard FSP) - Transfer Fee			225.00	230.00	No
			Class 1 (Non Standard FSP) - Transfer Report			240.00	250.00	No
			Class 1 (Non Standard FSP) - Plan Approval			210.00	220.00	No
			Class 2 (Standard FSP) - Registration Fee	Moderate Risk Premises using a Standard FSP		480.00	500.00	No
			Class 2 (Standard FSP) - Transfer Fee			240.00	250.00	No
			Class 2 (Standard FSP) - Transfer Report			240.00	250.00	No
			Class 2 (Standard FSP) - Plan Approval			210.00	220.00	No
			Class 2 (Non Standard FSP) - Registration Fee	Moderate Risk Premises using a Non Standard FSP		380.00	400.00	No
			Class 2 (Non Standard FSP) - Transfer Fee			190.00	200.00	No
			Class 2 (Non Standard FSP) - Transfer Report			240.00	250.00	No
			Class 2 (Non Standard FSP) - Plan Approval			210.00	220.00	No
			Class 2 >20EFT (Standard FSP) - Registration Fee	Moderate Risk Premises with > 20 EFT using a Standard FSP		970.00	1,000.00	No
			Class 2 >20 EFT(Standard FSP) - Transfer Fee			485.00	500.00	No
			Class 2 >20 EFT(Standard FSP) - Transfer Report			290.00	300.00	No
			Class 2 >20EFT(Standard FSP) - Plan Approval			280.00	290.00	No
			Class 2 >20EFT(Non Standard FSP) - Registration Fee	Moderate Risk Premises with >20EFT using a Non Standard FSP		660.00	680.00	No
			Class 2 >20EFT(Non Standard FSP) - Transfer Fee			330.00	340.00	No
			Class 2 >20EFT(Non Standard FSP) - Transfer Report			290.00	300.00	No

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No	
Approvals and Compliance (cont.)	Food Act (cont.)	Class 2 >20EFT(Non Standard FSP) - Plan Approval			280.00	290.00	No	
		Class 2 Community Group (Standard FSP) - Registration Fee	Community Group using a Standard FSP		205.00	210.00	No	
		Class 2 Community Group (Standard FSP) - Transfer Fee			102.50	105.00	No	
		Class 2 Community Group (Standard FSP) - Transfer Report			150.00	155.00	No	
		Class 2 Community Group (Standard FSP) - Plan Approval			180.00	185.00	No	
		Class 3 - Registration Fee	Moderate to Low Risk Premises using a Minimum Records		310.00	320.00	No	
		Class 3 - Transfer Fee			155.00	160.00	No	
		Class 3 - Transfer Report			240.00	250.00	No	
		Class 3 - Plan Approval			200.00	210.00	No	
		Class 3 (Community Group) - Registration Fee	Moderate to Low Risk Community Group using a Minimum Records		180.00	190.00	No	
		Class 3 (Community Group) - Transfer Fee			90.00	95.00	No	
		Class 3 (Community Group) - Transfer Report			150.00	155.00	No	
		Class 3 (Community Group) - Plan Approval			180.00	190.00	No	
		Class 2 Home based Business Plan Approval		Significant time spent / inspections to assist home based to set up / comply with standards	180.00	190.00	No	
		Class 3 Home Based Business Plan Approval		Significant time spent / inspections to assist home based to set up / comply with standards	180.00	190.00	No	
		Mobile / Temporary Food Premises	Class 2 Food Vehicle (business)		New state wide registration system now in operation	475.00	490.40	No
			Additional class 2 food vehicle (business)			240.00	250.00	No
			Class 3 Food Vehicle (business)			310.00	320.00	No
	Additional class 3 food vehicle (business)				155.00	160.00	No	
	Class 2 community group Food Vehicle				190.00	195.00	No	
	Additional class 2 community group food vehicle				100.00	105.00	No	
	Class 3 community group Food Vehicle				170.00	175.00	No	
	Additional class 3 community group food vehicle				90.00	95.00	No	

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No	
Approvals and Compliance (cont.)	Mobile / Temporary Food Premises (cont.)	Class 2 Temporary food premises (business)			200.00	205.00	No	
		Additional class 2 Temporary food premises (business)			105.00	110.00	No	
		Class 3 Temporary food premises (business)			180.00	185.00	No	
		Additional class 3 Temporary food premises (business)			95.00	100.00	No	
	Public Health and Wellbeing Act	Registration Fee	High Risk			310.00	320.00	No
			High+Mod Risk			385.00	395.00	No
			High+Mod+Low Risk			430.00	445.00	No
			High+Low Risk			355.00	365.00	No
			Mod+Low Risk			335.00	345.00	
			Mod Risk			290.00	300.00	
		Plan Approval	Low Risk - Ongoing	one off notification from 1 March 2016		160.00	170.00	
			High Risk			210.00	220.00	No
			High+Mod Risk			210.00	220.00	No
			High+Mod+Low Risk			210.00	220.00	
			High+Low Risk			210.00	220.00	
			Mod+Low Risk			200.00	210.00	
		Transfer Fee	Mod Risk			200.00	210.00	
			Low Risk - Ongoing	one off notification from 1 March 2016		190.00	200.00	No
			High Risk			155.00	160.00	No
			High+Mod Risk			192.50	197.50	No
			High+Mod+Low Risk			215.00	222.50	
			High+Low Risk			177.50	182.50	
		Transfer Report	Mod+Low Risk			167.50	172.50	
			Mod Risk			145.00	150.00	
			Low Risk - Ongoing	one off notification from 1 March 2016		160.00	170.00	No
			High Risk			210.00	220.00	No
			High+Mod Risk			210.00	220.00	No
			High+Mod+Low Risk			210.00	220.00	
		Prescribed Accommodation Renewal Fee	High+Low Risk			210.00	220.00	
			Mod+Low Risk			200.00	210.00	
			Mod Risk			200.00	210.00	
			Low Risk - Ongoing	one off notification from 1 March 2016		190.00	200.00	No
			<20 beds			250.00	260.00	No
			20 - 40 beds			330.00	340.00	No
		Prescribed Accommodation Transfer Fee	>40 beds			440.00	450.00	No
			<20 beds			125.00	130.00	No
			20 - 40 beds			165.00	170.00	No
			>40 beds			220.00	225.00	No
			Inspection Report <20			170.00	180.00	No
			Inspection Report <40			190.00	200.00	No
Prescribed Accommodation Transfer Inspection & Report	Inspection Report >40			200.00	210.00	No		

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No	
Approvals and Compliance (cont.)		Prescribed Accommodation Plan Approval	<20		180.00	190.00	No	
			<40		200.00	210.00	No	
			>40		220.00	230.00	No	
		Caravan Parks Registration Fee	<25	Fee unit per Act (\$14.22) x 17	241.74	241.74	No	
			25 < 50	Fee unit per Act (\$14.22) x 34	483.48	483.48	No	
			50 < 100	Fee unit per Act (\$14.22) x 68	966.96	966.96	No	
		Caravan Parks Transfer Fee	<25	Fee unit per Act (14.22) x 5	71.10	71.10	No	
			25 < 50	Fee unit per Act (14.22) x 5	71.10	71.10	No	
			50 < 100	Fee unit per Act (14.22) x 5	71.10	71.10	No	
		Parking		Caravan Transfer Inspection Report			250.00	260.00
	Road Safety (General) Regulations 1999				state govt determines these fees (0.5 penalty unit)	78.90	state govt	No
					state govt determines these fees (0.5 penalty unit)	78.90	state govt	No
					state govt determines these fees (0.5 penalty unit)	78.90	state govt	No
					state govt determines these fees (0.5 penalty unit)	78.90	state govt	No
					state govt determines these fees (0.5 penalty unit)	78.90	state govt	No
			state govt determines these fees (0.5 penalty unit)	78.90	state govt	No		
	Local Laws		For any infringements under Local Laws	Manningham General and Health Local Laws		200.00	200.00	No
				Manningham General and Health Local Laws		500.00	500.00	No
			Local Laws and Traders	Shopping Trolley Recovery			60.00	62.00
						105.00	110.00	No
		Real Estate/advertising board sign release fee	less than 6 square metres		260.00	270.00	No	
			in excess of 6 square metres (per sq. metre)		73.00	75.00	No	
			Signs		115.00	120.00	No	
			Craft market stalls		115.00	120.00	No	
			Local Law - General Permit Fee		115.00	120.00	No	

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No		
Approvals and Compliance (cont.)	Footpath	Placing goods and furniture on footpaths	less than 6 square metres		260.00	270.00	No		
			in excess of 6 square metres (per sq. metre)		73.00	75.00	No		
		Signs			115.00	120.00	No		
		Craft market stalls			115.00	120.00	No		
		Local Law - General Permit Fee			115.00	120.00	No		
		Footpath occupation - real estate agents	per company, per annum	open for inspection boards etc.		560.00	580.00	No	
		Footpath occupation - BBQ and food sampling	Permit. per m2			115.00	120.00	No	
		Obstructions - Permit Fees				115.00	120.00	No	
		Impounded Vehicle	Release fee			165.00	170.00	No	
			daily charge			26.00	27.00	No	
		Towing Fee		description change		160.00	165.00	No	
		Parks	Use of reserves - Permit Fees	per day			115.00	120.00	No
		Other	Blackberry Control - 1/4 acre				170.00	176.00	No
	Blackberry Control - One acre					300.00	310.00	No	
	Vaccines	Hepatitis B Vaccines - Adult	per dose		Price based on wholesale price + profit margin	25.00	25.00	Yes	
		Hepatitis B Vaccines - Child	per dose		Price based on wholesale price + profit margin	23.00	23.00	Yes	
		Hepatitis A Vaccines - Adult	per dose		Price based on wholesale price + profit margin	80.00	80.00	Yes	
		Twinrix Vaccines - Adult	per dose		Price based on wholesale price + profit margin	80.00	80.00	Yes	
		Flu Vaccine (Not at risk Group)	per dose		Price based on wholesale price + profit margin	25.00	25.00	Yes	
		Flu Vaccine (Not at risk Group- children)	per course (2 doses)		Price based on wholesale price + profit margin	25.00	25.00	Yes	
		Pneumococcal (Not at risk group)	per dose		Price based on wholesale price + profit margin	50.00	50.00	Yes	
		Diphtheria, tetanus, pertussis (Boostrix)	per dose		Price based on wholesale price + profit margin	50.00	50.00	Yes	
		Chickenpox	per dose		Price based on wholesale price + profit margin	65.00	65.00	Yes	
		Meningococcal C	per dose		Price based on wholesale price + profit margin	80.00	80.00	Yes	
		Immunisation assessment & catch up advice	per child		New fee due to increased demand resulting from new Family payment requirements & overseas clients (305 requests in 2016) GP's also referring clients to Council then GP vaccinates and recovers rebate. This additional service costs Council approx. \$10,000 annually.	25.00	25.00		

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No	
Approvals and Compliance (cont.)	Other Charges	Busking permit fee		per day	115.00	120.00	No	
		Circuses and carnivals on Council/Crown land			570.00	590.00	No	
		Public entertainment permit	Festivals, street parties etc.		115.00	120.00	No	
		No standing signs	per day, also deposit and commercial centres excess		115.00	120.00	No	
		Mobile Cranes - Permit Fees		per month	1,600.00	1,650.00	No	
		Sale of Goods - Permit Fees		per day	115.00	120.00	No	
		Solicit or Collect - Permit Fees		per day	115.00	120.00	No	
		Storing Vehicles & Machinery - Permit Fees		per year	115.00	120.00	No	
		Camping on Private Property - Permit Fees			115.00	120.00	No	
		Camping on Council Land - Permit Fees		per day	115.00	120.00	No	
	Filming		per hour	115.00	120.00	No		
	Septic Tank Domestic	New Installation and Major Alterations	Domestic		410.00	420.00	No	
		Minor Alteration	Domestic		220.00	230.00	No	
	Septic Tank Commercial	Commercial Installation and Alteration	Commercial - \$10.00 per \$100 of cost of system			-	No	
		Sand analysis			130.00	140.00		
		Copy of existing septic tank system plan		per plan	35.00	40.00	No	
		On-site location of existing septic tank system			250.00	260.00	No	
	Fire Prevention	Blackberry Control - Quote			per hour	110.00	115.00	Yes
		Standard Block	Administrative Fee		440.00	455.00	Yes	
		Double Block	Administrative Fee		560.00	580.00	Yes	
Acre Block		Administrative Fee		800.00	825.00	Yes		
	Inaccessible		per hour	110.00	115.00	Yes		

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Approvals and Compliance (cont.)	Planning Permit Application	Advertising - Planning - Other fee	up to 10 properties notified plus the erection of up to 2 signs		500.00	520.00	Yes
		Advertising - Planning - Single Dwelling fee *no fee for notices only	up to 10 properties plus the erection of up to 2 signs		400.00	420.00	Yes
		Advertising Other fee	per additional		7.00	7.50	Yes
		Advertising Other fee	per additional sign		85.00	90.00	Yes
		Advertising Other fee	up to 10 notices		180.00	190.00	Yes
		Amend an application	after notice has been given	Statutory Fee	105.10	108.50	No
		Secondary Consent Amended Plans	Single Dwelling under \$100,000		500.00	525.00	Yes
		Secondary Consent Amended Plans	VicSmart or dev cost less than \$10,000		150.00	170.00	Yes
		Secondary Consent Amended Plans	All other		800.00	830.00	Yes
		Application for Planning Permit	use only (includes liquor licence, signage applications etc.)	Statutory Fee	1,240.70	1,281.00	No
		Create, vary or remove a restriction or create, remove a ROW		Statutory Fee	1,240.70	1,281.00	No
		Create, vary or remove an easement (not ROW), or vary or remove condition of easement		Statutory Fee	1,240.70	1,281.00	No
		Extension of Time	All single dwellings, VicSmart or works less than \$10,000		350.00	370.00	Yes
		Extension of Time	All other		600.00	630.00	Yes
		General Enquiries			140.00	145.00	Yes
		Heritage Enquiries			140.00	145.00	Yes
		Infringement Notice, Planning	For an Individual	Statutory Fee	793.00	818.80	No
		Landscape Bond Refundable	For a Corporation	Statutory Fee	1,586.00	1,637.50	No
		Maintenance Deposit Refundable	per dwelling, as a condition of permit		1,600.00	1,700.00	No
		Maintenance Deposit Refundable	value of work			-	No

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No	
Approvals and Compliance (cont.)	Planning Permit Application (cont.)	Multiple Dwelling	\$0 - \$100,000	Statutory Fee	1,080.40	1,115.50	No	
			\$100,001 - \$1,000,000	Statutory Fee	1,456.70	1,504.00	No	
			\$1,000,001 - \$5,000,000	Statutory Fee	3,213.20	3,317.60	No	
			\$5,000,001 - \$15,000,000	Statutory Fee	8,190.80	8,457.00	No	
			\$15,000,001 - \$50,000,000	Statutory Fee	24,151.10	24,936.00	No	
			\$50,000,001+	Statutory Fee	54,282.40	56,046.60	No	
		Open Space Contribution	Varies between 2% to 5% of site value				-	No
		Outstanding Works	Bond (to enable issuing a statement of compliance)	There is no standard fee for this in Statutory Planning			-	No
		Photocopying A1				15.00	15.50	Yes
		Photocopying A3				3.00	3.10	Yes
		Photocopying A4				1.50	1.50	Yes
		Plan Certification Fee (Statutory)	\$100 plus a fee per lot	Statutory Fee		164.50	169.80	No
		Property Search	Provide issue dates and permit preambles			190.00	200.00	Yes
		Copies of Planning Permits and Approved plans	Includes up to 5 A1 plans, extra charges for additional A1 plans			170.00	180.00	Yes
		Realign Common Boundary or Consolidate Lots		Statutory Fee		1,240.70	1,281.00	No
		Remove Restriction if land has been used for develop 2 plus years		Statutory Fee		1,240.70	1,281.00	No
		Section 173 Agreement	Administration			330.00	350.00	Yes
			Preparation			860.00	890.00	Yes
		Section 173 Agreement	Amend or end an agreement	Statutory Fee		638.90	659.70	No
			Consent under an agreement Single Dwelling. (No charge for vegetation removal for bushfire protection)			500.00	525.00	Yes
		Section 173 Agreement	Consent under an agreement other than Single Dwelling. (No charge for vegetation removal for bushfire protection)			860.00	890.00	Yes
		Single Dwelling	\$0 - \$10,000	Statutory Fee		188.20	194.30	No
			\$10,001 - \$100,000	Statutory Fee		592.50	611.80	No
			\$100,001 - \$500,000	Statutory Fee		121.80	125.80	
			\$500,001 - \$1,000,000	Statutory Fee		1,310.40	1,353.00	
			\$1,000,000+	Statutory Fee		1,407.90	1,453.70	
		Subdivide Existing Building		Statutory Fee		1,240.70	1,281.00	No
		Subdivide Land		Statutory Fee		1,240.70	1,281.00	No
		Subdivide Land into 2 Lots	Vicsmart 2 Lots	Statutory Fee		188.20	194.30	No
			2 Lots	Statutory Fee		1,240.70	1,281.00	No
		To change a permit (other than for a single dwelling)	1. To change the statement of what the permit allows.	Statutory Fee		1,240.70	1,281.00	No
			2. To change any or all of the conditions which apply to the permit	Statutory Fee		1,240.70	1,281.00	No
			3. Any other amendment not specified	Statutory Fee		1,240.70	1,281.00	No

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No	
Approvals and Compliance (cont.)	Planning Permit Application (cont.)	Vegetation Removal	1 tree	Modified Fee	57.00	58.90	No	
			2-5 trees	Modified Fee	115.00	118.70	No	
			6 plus trees	Statutory Fee	188.20	194.30	No	
	Title Search Fee	Title Search	Title Search	Title Search		55.00	60.00	Yes
			Pre Application Meeting (Multi Unit/Commercial Development)			350.00	375.00	Yes
			Single Dwelling			260.00	275.00	Yes
	PreApplication Service	Amend a Planning Permit	use only (includes liquor licence, signage applications etc.)	Statutory Fee	1,240.70	1,281.00	No	
			Amend a Permit to Create, vary or remove a restriction or create, remove a ROW	Statutory Fee	1,240.70	1,281.00	No	
	Sign	Amend a Permit to Create, vary or remove an easement (not ROW), or vary or remove condition of easement		Statutory Fee	1,240.70	1,281.00	No	
				Statutory Fee	1,240.70	1,281.00	No	
	Amendments to Permits	Amend a Permit for Multiple Dwelling	\$0 - \$100,000	Statutory Fee	1,080.40	1,115.50	No	
			\$100,001 - \$1,000,000	Statutory Fee	1,456.70	1,504.00	No	
			\$1,000,001 +	Statutory Fee	3,213.20	3,317.60	No	
		Amend a Permit for a Single Dwelling	\$0 - \$10,000	Statutory Fee	188.20	194.30	No	
			\$10,001 - \$100,000	Statutory Fee	595.50	614.90	No	
			\$100,001 - \$500,000	Statutory Fee	1,212.80	1,252.20	No	
			\$500,001 +	Statutory Fee	1,310.40	1,353.00	No	
		Amend a Vicsmart Permit	\$0 - \$10,000	Statutory Fee	188.20	194.30	No	
			\$10,001+	Statutory Fee	404.30	417.40	No	
			Subdivision / Consolidation of lots	Statutory Fee	188.30	194.40	No	
		Amend a Permit to Subdivide Existing Building		Statutory Fee	1,240.70	1,281.00	No	
		Amend a Permit to Subdivide Land		Statutory Fee	1,240.70	1,281.00	No	
		Amend a Permit to Subdivide Land into 2 Lots	Vicsmart - 2 Lots	Statutory Fee	188.20	194.30	No	
			2 Lots	Statutory Fee	1,240.70	1,281.00	No	
		To change a permit (other than for a single dwelling)	1. To change the statement of what the permit allows.	Statutory Fee	1,240.70	1,281.00	No	
	2. To change any or all of the conditions which apply to the permit		Statutory Fee	1,240.70	1,281.00	No		
	3. Any other amendment not specified		Statutory Fee	1,240.70	1,281.00	No		
	Amend a Permit for Vegetation Removal	1 tree	Modified Fee	57.00	58.90	No		
		2-5 trees	Modified Fee	115.00	118.70	No		
		6 plus trees	Statutory Fee	188.20	194.30	No		

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Building Services	Building Surveying	Residential building permit document search & copy fee			111.65	115.25	No
		Commercial building permit document search & copy fee			167.60	173.00	No
		Certificate search & copy fee			52.30	54.00	No
		Additional copies of documents			POA	POA	No
		Report and Consent Applications (Part 4 Dispensation Fee)		Prescribed - regulations	262.10	270.60	No
		Property Information 326(1), (2) & (3)		Prescribed - regulations	52.20	53.90	No
		Lodgement Fee (residential and commercial)		Prescribed - regulations minimum	39.10	40.40	No
		Section 29A certificates		Prescribed - regulations	65.40	67.50	No
		Swimming Pool inspection fee and Compliance report			785.85	811.35	Yes
		Variation to building permit (amended documentation)		Subject to nature of amendments and time needed to assess and approve	POA	POA	Yes
		Request to finalise Lapsed Permits (minor works)			203.25	209.85	Yes
		Request to finalise Lapsed Permits			418.90	432.50	Yes
		Request for Building Inspection or additional required inspection		Fee for each additional mandatory building inspection or to resolve a lapsed permit	167.60	173.00	Yes
		Occupancy Permit (POPE)		Base fee of \$660, depending on type of event and other factors	POA	POA	No
315 request for 12 month building permit extension			203.25	209.85	Yes		
Building Permit fees			POA	POA	Yes		

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No	
Parks and Recreation	Council Sports Fields	Sport Fields - Winter Hire	Grade 1 Seasonal Charge		2,416.00	2,494.50	Yes	
			Grade 2 Seasonal Charge		1,905.30	1,967.20	Yes	
			Grade 3 Seasonal Charge		813.70	840.10	Yes	
			Grade 4 Seasonal Charge		808.00	834.30	Yes	
			Level 1 Pavilion Seasonal Charge		682.80	705.00	Yes	
			Level 1 Pavilion Seasonal sub let Levy		3,441.40	3,553.20	Yes	
			Level 2 Pavilion Seasonal Charge		439.30	453.60	Yes	
			Level 3 Pavilion Seasonal Charge		304.20	314.10	Yes	
			Casual Ground Charge Commercial Use		375.30	387.50	Yes	
			Casual Ground Charge Community Use		187.70	193.80	Yes	
			Casual Ground Charge Finals with gate takings		375.30	387.50	Yes	
			Casual Ground Charge Commercial use Turf wicket preparation		187.70	193.80	Yes	
			Casual Ground Charge Community use Turf wicket preparation		125.10	129.20	Yes	
			Casual Ground Charge Finals use Turf wicket preparation		125.10	129.20	Yes	
			Casual Pavilion Charge Commercial Use		312.80	323.00	Yes	
			Casual Pavilion Charge Community Use		156.50	161.60	Yes	
			Casual Pavilion Charge School Use		125.10	129.20	Yes	
			Reischieks Reserve Athletic Track	Senior Schools (Local) - (Includes pavilion cleaning charge)		404.20	417.30	Yes
				Junior Schools (Local) - (Includes pavilion cleaning charge)		333.80	344.60	Yes
		Others - (Includes pavilion cleaning charge)			527.70	544.90	Yes	
		Carnivals - (Includes pavilion cleaning charge)			668.70	690.40	Yes	
		Training per hour (Local)		Minimum 2 hours	55.80	57.60	Yes	
		Training per hour (Outside)	Minimum 2 hours	79.80	82.40	Yes		
		Reischieks Reserve Pavilion	Hire of Pavilion		439.30	453.60	Yes	

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No			
Parks and Recreation (cont.)	Council Sports Fields (cont.)	Sports Fields - Summer	Grade 1 Seasonal Charge		2,416.00	2,494.50	Yes			
			Grade 2 Seasonal Charge		1,905.30	1,967.20	Yes			
			Grade 3 Seasonal Charge		813.70	840.10	Yes			
			Grade 4 Seasonal Charge		808.00	834.30	Yes			
			Level 1 Pavilion Seasonal Charge		682.80	705.00	Yes			
			Level 1 Pavilion Seasonal sub let Levy		3,441.40	3,553.20	Yes			
			Level 2 Pavilion Seasonal Charge		439.30	453.60	Yes			
			Level 3 Pavilion Seasonal Charge		304.20	314.10	Yes			
			Casual Ground Charge Commercial Use		375.30	387.50	Yes			
			Casual Ground Charge Community Use		187.70	193.80	Yes			
			Casual Ground Charge Finals with gate takings		375.30	387.50	Yes			
			Casual Ground Charge Commercial use Turf wicket preparation		187.70	193.80	Yes			
			Casual Ground Charge Community use Turf wicket preparation		125.10	129.20	Yes			
			Casual Ground Charge Finals use Turf wicket preparation		125.10	129.20	Yes			
			Casual Pavilion Charge Commercial Use		312.80	323.00	Yes			
			Casual Pavilion Charge Community Use		156.50	161.60	Yes			
			Casual Pavilion Charge School Use		125.10	129.20	Yes			
			Donvale #1 Seasonal Turf wicket charge		3,634.30	3,752.40	Yes			
			Koonung Res Seasonal Turf wicket charge		4,231.50	4,369.00	Yes			
			Schramms #1 Seasonal Turf wicket charge		4,564.80	4,713.20	Yes			
			Zerbes Seasonal Turf wicket charge		3,543.40	3,658.60	Yes			
			Donvale #2 Seasonal Turf wicket charge		2,805.40	2,896.60	Yes			
			Schramms #2 Seasonal Turf wicket charge		2,541.10	2,623.70	Yes			
			Anderson Park Synthetic Pitch		Casual Use Local Sporting Club per hour		37.50	38.70	Yes	
					Casual Use Local School per hour		37.50	38.70	Yes	
					Casual Commercial Use per hour		162.50	167.80	Yes	
				Miscellaneous Works Permit	Reserve Crossing Deposit	Minimum	\$23.50 admin charge to apply - Non Statutory. The remaining charge of \$226.50 constitutes a bond, not a fee or charge	25.00	25.80	No
						Maximum	\$23.50 admin charge to apply - Non Statutory. The remaining charge of \$1,976.50 constitutes a bond, not a fee or charge	25.00	25.80	No

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Engineering Operations	Waste	Residential Service					
		Waste Service Charge	80 litre Garbage, 240 litre Recycle and 240 litre Garden Waste	Annual charge	212.20	254.50	No
		Upsize to 120 litre Garbage	120 litre Garbage	Annual charge	65.20	78.00	No
		Upsize to 360 litre Recycle	360 litre Recycle	Annual charge	31.00	37.00	No
		Additional Garbage	80 litre	Annual charge	140.80	169.00	No
			120 litre	Annual charge	165.60	198.50	No
		Additional Recycle	240 litre	Annual charge	60.50	72.50	No
			360 litre	Annual charge	91.10	109.50	No
		Additional Garden Waste	120 litre	Annual charge	79.70	95.50	No
			240 litre	Annual charge	99.90	120.00	No
		Domestic Change Bin	Fee for change to waste service		46.50	56.00	No
		Special Accommodation		Annual charge			
		WasteVS	Waste Donvale RV	Annual charge	149.50	179.50	No
		WasteVI	Waste Doncaster RV	Annual charge	143.90	172.50	No
		WasteSB	Waste Brooklea	Annual charge	1,222.90	1,467.50	No
		WasteSA	Waste Alexandra Gard	Annual charge	1,572.20	1,886.50	No
		WasteWA	Waste Applewood	Annual charge	143.00	171.50	No
		WasteVR	Waste Roseville RV	Annual charge	207.00	248.50	No
		WasteVP	Waste Pinetree RV	Annual charge	160.90	193.00	No
		WasteVT	Waste Templestowe RV	Annual charge	138.50	166.00	No
		WasteSG	Waste Greenstopes	Annual charge	2,034.80	2,442.00	No
			Waste Templestowe Manor	Annual charge	120.60	144.50	No
		Waste2MAL	Waste 2 Malcolm Crescent Doncaster	Annual charge	212.20	254.50	No
		Waste28MIT	Waste 28-30 Mitcham Road Donvale	Annual charge	212.20	254.50	No
			Waste 1 Bellevue Avenue Doncaster East	Annual charge	212.20	254.50	No
			Waste 8 Clay Drive Doncaster	Annual charge	212.20	254.50	No
		Waste468BLK	48 Blackburn Road	Annual charge	212.20	254.50	No
		Garden Waste Recycle Centre					
		Chipping and mulching fees (Manningham Residents)	Per Cubic Metre		77.50	77.50	Yes
		Chipping and mulching fees (Non Manningham Residents / Others)	Per Cubic Metre		87.50	87.50	Yes
		Chipping and mulching fees for Front End Loader loading (Manningham Residents)	Per load		10.00	10.00	Yes
		Chipping and mulching fees for Front End Loader loading (Non Manningham Residents / Others)	Per load		15.00	15.00	Yes

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No	
Engineering Operations (cont.)	Waste (cont.)	MC2			-	-		
		MC2-Café		Annual charge	955.50	1,146.50	No	
		MC2-Interact Australia		Annual charge	53.00	63.50	No	
		MC2-YMCA		Annual charge	70.70	85.00	No	
		MC2-Doncare		Annual charge	506.10	607.50	No	
		MC2-Chinese Community Services		Annual charge	175.60	210.50	No	
		MC2-Doncaster Kindergarten		Annual charge	168.70	202.50	No	
		MC2-Manningham Community Health		Annual charge	92.60	111.00	No	
		MC2-Library		Annual charge	2,065.90	2,479.00	No	
		Commercial Waste Services		Annual charge	-	-		
		Commercial Waste Disposal	240 litre	Annual charge	414.00	497.00	No	
		Additional Commercial Waste Disposal	240 litre	Annual charge	517.50	621.00	No	
		Warrandyte Business Recycling		Annual charge	88.00	105.50	No	
		Asset Protection	Asset Protection Permit	Developments where the value of the work is less than or equal to \$1M	Non-Statutory - relates to Manningham Local Law Clause 9.1	260.00	350.00	No
				Developments where the value of the work is greater than \$1M	Non-Statutory - relates to Manningham Local Law Clause 9.1	515.00	550.00	No
		Hoarding Permit	Including an occupancy charge of \$5 per m2 per week capped at \$270 per week. Where occupation is less than 7 days a minimum charge of \$200 will apply.	Non-Statutory - relates to Manningham Local Law Clause 9.1	260.00	270.00	No	
	Engineering Works	Vehicle crossing permit	Inspection of vehicle crossing		260.00	270.00	No	
		Vehicle crossing permit (reinspection)	Reinspection (per return visit) of vehicle crossing		155.00	160.00	No	
		Works within Road Reserve (non utility)	Minor works within road reserve by contractors, etc.	Amount set by Road Management Regulations 2005 - Eng. Ops responsibility	260.00	270.00	No	

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Engineering & Technical Services	Buildings, Drainage, Roads, and Crossings	Building over easement			213.00	220.00	No
		Connection into Council Drains - Easement	Application, Consent and Supervision		138.50	143.00	No
		Connection into Council Drains - Road Reserve (Footpath)	Application, Consent and Supervision - Road Management Act	Amount set by Road Management (Works and Infrastructure) Regulations 2015 - Schedule 1 - 9.3 fee units @ \$13.94 (VicRoads Guide to Working within Road Reserve)	132.25	TBD	No
		Connection into Council Drains - Road Reserve (No Footpath)	Application, Consent and Supervision - Road Management Act	Amount set by Road Management Regulations 2015 - Schedule 1 - 6 fee units @ \$13.94 (VicRoads Guide to Working within Road Reserve)	85.30	TBD	No
		Easements, Build Over Easement Preparation Fee	Consent and Legal, Section 173 Local Government Act to encumber, Building Interim Regulations 2017 - Reg. 310		884.80	914.00	No
		Land/Road closure			98.90	102.00	No
		Legal points of discharge	Application and Consent	Building Interim Regulations 2017 - Refer Clause 312 (3) for fee unit - 4.6 fee units	65.40	TBD	No
		OSD systems	Amendments to approved plans		260.60	269.00	No
			Plan checking		260.60	269.00	No
			Recurring inspection fee		122.60	127.00	No
			Supervision		340.90	352.00	No
		Subdivision development work	Plan checking 0.75% of value	Subdivision Act	POA	POA	No
			Supervision 2.5% of value	Subdivision Act	POA	POA	No
		Flood level	Application for flood level information	New charge will only apply once Planning scheme amendment C109 has been adopted.	53.00	-	No
		Work Zones	Application to create a Work Zone in front of a development site	Same as Road Closure. New charge for plan checking and administration. Generally triggered by CMP.	98.90	400.00	No
	Flood Level Consent Report	Report and Consent	Building Interim Regulations 2017 - Refer Clause 327 for fee unit - 3.67 fee units	52.00	TBD	No	
	Miscellaneous Works Permit	Works Within Road Reserves - Non minor traffic impact works	2 levels of charges	Amount set by Road Management Regulations 2015 - Schedule 1 - 23.5 fee units @ \$13.94	334.17	TBD	No
Traffic Management Plan		Plan checking			71.00		

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2017/18 Price (Incl. GST where applicable) \$	2018/19 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No	
Financial Services	General	Dishonoured Cheque and Direct Debits Administration Fee			40.20	41.50	No	
		Confirmation of ownership letter	Processed by council rates department		33.80	34.90	No	
	Valuation and Rates	Land Information Certificates	statutory	up to 3 working days		25.90	26.30	No
			urgent fee - same/next day	includes statutory fee component + Urgent Fee		76.00	78.00	No
		Debt Recovery	Debt Recovery LG Classic Pac	Debt Collection Recovery Package		49.50	49.50	Yes
			Debt Recovery LG Premium Pac			71.50	71.50	Yes
			Debt Recovery LG Pac			15.30	15.30	Yes
		Request to forward details				42.20	43.60	No
		Street Number Change	Maximum			655.65	676.95	No
			Minimum			168.75	174.25	No

* Subject to change on 1 July 2018 once the unit fee is determined by the State Government



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