



COMMUNITY DEVELOPMENT GRANT PROGRAM GUIDELINES 2026

COMMUNITY
GRANTS



Everything you need to know about applying for a Community Development Grant

The Community Grants Program provides a framework for Manningham Council to fund a range of activities that will achieve positive outcomes for the community.

The Community Development Grant seeks to deliver outcomes that address the following priority areas identified in the Council Plan 2025-2029.

- support mental wellbeing
- tackle climate change and its impacts on health
- increase active living
- reduce injury
- prevent all forms of violence
- reduce damage from harmful products
- access to healthy food

These Guidelines describe how groups and organisations can access funding from Council for activities that have a direct benefit to the people who live, work or recreate in Manningham.

1.1.1. To apply for a Community Development Grant, please follow these steps:

1. [Learn more about the Community Development Grants objectives and funding details](#) to make sure that your program is suitable for this grant.
2. [Check out the eligibility criteria](#) to ensure that your organisation is able to apply.
3. [View our strategic documents and council plans](#). Remember that your application needs to align with Council's plans.
4. [Learn the steps involved in applying for a grant](#) and understand all the information you will need to provide.
5. [Read the assessment criteria](#) so you know what our Community Grants team is looking for in your application.
6. [Complete the application checklist](#) to make sure you have all the information you need ready to fill out an application.
7. View the [Terms & Conditions and Glossary](#).
8. [View the sample Project Plan, Evaluation Framework and Budget templates](#) (pages 11 – 13).
9. Speak to a member of our Community Grants team prior to submitting an application or for assistance contact the Grants Team on 9840 9333 or by email: grants@manningham.vic.gov.au.
10. Submit your application on SmartyGrants: <https://manningham.smartygrants.com.au>.

Community Grants - Key Dates	
Grants Open	Monday 29 February 2026, 9.00am
Grants Close	Wednesday 1 April 2026, 5.00pm
Assessment of Applications	April- June 2026
Recommendations considered by Council	July 2026
Applicants Notified	August 2026
Information Sessions and Grant Writing Workshop (Free)	
Community Grant Information Session (in-person)	Wednesday 25 February 2026, 9.30am - 11.00am
Grant Writing Workshop (in-person)	Wednesday 4 March 2026, 10.00am - 12.00pm
Grant Writing Workshop in Cantonese and Mandarin (in-person)	Friday 6 March 2026, 9.30am-11.30am
FAQ Session (online)	Wednesday 11 March 2026, 4.30pm - 5.00pm

To find out more visit our [website](#).

1. Community Development Grants

The Community Development Grant category enables not-for-profit groups and organisations to run programs that support the community in the short to medium term that align with the priorities outlined in Council plans and strategies. This includes activities that respond to the needs of Manningham’s diverse community with a focus on:

- individuals and community groups who experience social isolation or disadvantage
- older residents
- people with a disability
- young people
- culturally diverse communities
- women and children experiencing violence

1.2. Objectives

Community Development Grants aim to:

- respond to a specific need in the community
- be inclusive and allow all members of the community to participate, including targeted responses that enable vulnerable individuals and groups to participate in local activities and opportunities
- foster an inclusive and harmonious community, drawing strength from difference and diversity
- enhance the health and wellbeing of the Manningham community
- support a safer and more resilient community
- encourage collaboration between Council, groups and organisations for the benefit of the community
- enhance community outcomes through organisational change or development such as capacity building and research.

Community Development Grant applicants must demonstrate how the activity will achieve **two** of the grant objectives above to be eligible for funding.

1.2.1. Funding details

Allocation	Funding between \$3,001 and \$20,000 is available. Allocations are for one financial year and are not recurrent. The total notional allocation is \$110,000 per annum.
Timing	There is one Community Development Grant funding round per year - available annually in February. Applications are presented to Council for endorsement in June.
Funding announcements	Applicants will receive notification of the outcome of their application within three weeks of Council approval. Successful applicants will be required to enter into a formal funding agreement (FASA). Applicants who are unsuccessful may request feedback from Council officers regarding why they were not successful and how the application may be improved for the future.

1.2.2. What types of activities might be funded?

Examples of Community Development Grant activities could include:

1. A mental health and wellbeing activity that will engage people at risk of social isolation through the delivery of a project that enhances participant connections with their local community.
2. A partnership activity that seeks to reduce the incidence of family violence in Manningham.
3. An innovative initiative that will increase the community’s understanding of gender equity by delivering a series of interactive and informative workshops to drive cultural change.
4. An initiative that supports the most vulnerable in our community that provides enhanced access to food and other personal support.

2. Eligibility: Who can apply for a grant?

All grant applications are checked against the eligibility criteria. At this stage of the assessment process, anyone who is not eligible will be removed from the process.

Grant applications must be from:

- a not-for-profit constituted body such as an Incorporated Association or a Company by Limited Guarantee, or
- a community group/organisation auspiced by an incorporated not-for-profit organisation that is able to accept legal and financial responsibility for the grant and activity, or
- a school. Schools are encouraged to partner with community groups in activities that benefit the wider community.

In addition to the above criteria, organisations must also:

- be located or deliver activities within Manningham
- determine and adhere to legislative requirements related to the funded activity. For example, if the funded activity involves contact with children, a Working with Children Check may be required
- have no outstanding debts to Council
- provide an Incorporation Number
- provide an ABN or completed Statement by Supplier form
- have a public liability insurance policy for a minimum of \$20 million coverage
- provide a financial statement as per the requirement of operating an Incorporated Association, Charity or Company Limited by Guarantee
- provide written quotes for all expenditure items over \$500 that are essential for the delivery of the activity. Goods and services to be provided by ABN registered suppliers, refer to 4.3.2
- apply before the closing date.

What does "Auspice" mean?

If a not-for-profit organisation is not incorporated or has limited organisational capacity, another eligible organisation can auspice on their behalf. In this context, the auspice organisation would receive the grant funding and have responsibility for ensuring that the activity is completed on time. A letter from the auspicing organisation that confirms the arrangement must be submitted with the grant application.

Council's Community Grant Program also offers grants in the following categories: Arts, Festival and Events, Healthy Ageing, Community Partnership, Small and Seniors Club Support Grants.

Applicants may apply for a grant in more than one grant category each financial year however the application must be for a different activity. A separate application form for each grant category must be completed and submitted by the due date.

Late applications will not be accepted under any circumstances.

Funding in this grant category is for one-off projects and activities, however requests for funding for a second year of a project or activity may be accepted. To meet the criteria for second-year funding, applicants will need to demonstrate how the second year expands on the initial project and to demonstrate the need for additional funding.

Please note: Council owned kindergartens / childcare centres / playgroups / toy libraries can apply to the Minor Capital Works Funding Program to request small refurbishments for building or playground works. For more information contact the Community Facilities Project Officer on 9840 9333.

2.1. Who is not eligible to apply?

Applicants will not be eligible for funding if they are:

- an individual
- a community organisation that is unincorporated, unless they partner with a not-for-profit incorporated organisation (“auspice”)
- a for-profit organisation

2.2. What will not be funded?

Activities that:

- are inconsistent with the current Council Plan priorities or Community Grant Program objectives
- are the responsibility of other tiers of government (e.g. state, federal)
- have a religious or political purpose which seeks to promote core beliefs
- spend grant funding prior to signing of the *Funding and Service Agreement* (retrospective funding)
- receive funding sponsorship or in-kind support from organisations whose primary purpose is to promote harmful behaviours such as gambling, tobacco, alcohol or illegal drug use.
- involve gambling, tobacco and/or drugs
- use grant funding for the purchase and service of alcohol (for more information refer point 2.2.1)
- are funded through other Manningham Council programs or activities, including grants and sponsorship programs
- duplicate existing services/activities unless it can be demonstrated that it meets an unmet community need
- offer social outings and gatherings, unless it can be demonstrated it is a core part of the project delivery
- provide catering, unless it can be demonstrated that catering is integral to the activity and not the sole purpose of the funding
- are part of the organisation’s normal, everyday costs, like staff wages or office expenses. However, if the costs are specifically for running the funded project, you can include them in your budget. These costs must be no more than 20% of the total grant amount
- are solely curriculum based (kindergarten, primary or secondary school). Only applications that demonstrate a broader community partnership approach will be considered
- seek sponsorship or fundraising support
- are listed as a sports club responsibility as set out in our [Outdoor Sports Infrastructure Guidelines](#).
- use grants funding for fixed/permanent equipment, building maintenance or capital improvements (such as heating or cooling systems, shade sails, solar panels, etc.)
- use grant funding for the purchase of capital assets e.g. motor vehicles

2.2.1. Activities that involve alcohol

Manningham Council discourages behaviours that may cause harm to individuals and the community. As such, grant funding **cannot** be used to buy alcohol or pay for alcohol-related services.

Alcohol may be served at grant-funded events **only when food is available**, and all service must comply with Victoria’s **Responsible Service of Alcohol (RSA)** requirements. Event organisers are responsible for ensuring alcohol is served safely.

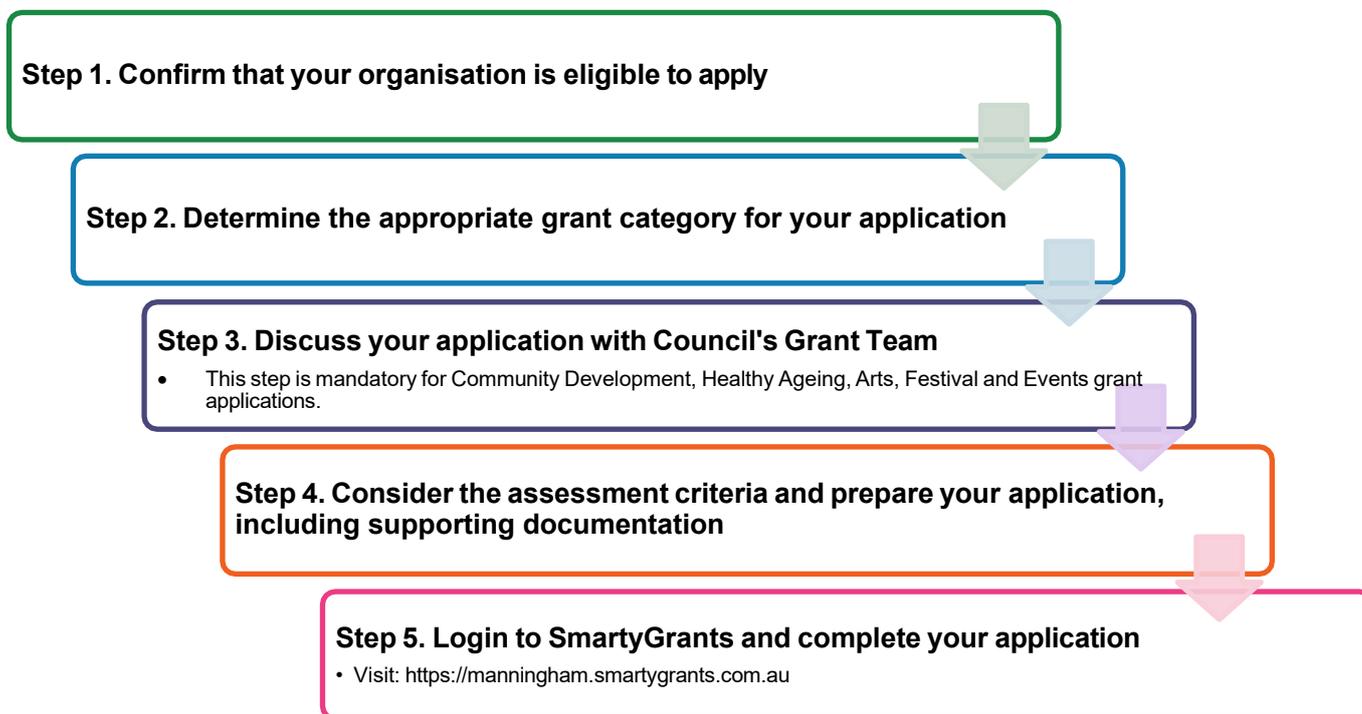
Partnerships with local alcohol-related businesses (e.g., wineries, breweries) may be supported if they contribute to local economic development, uphold responsible service, do not encourage excessive or underage drinking, and align with community values. All such partnerships **must be declared** in the grant application.

What is an "Incorporated Association"?

Being incorporated refers to an organisation that has a legal identity of its own, recognised by State and Federal Government and is separate and distinct from the individuals who form the group. For more information visit www.consumer.vic.gov.au/clubs-and-not-for-profits/incorporated-associations

3. How to apply

3.1. Application Process



3.2. Need help with your application?

Before you apply for a grant: We recommend you first write a short project plan. This should include:

- what your project is
- what you want to achieve
- when it will happen
- how much it will cost.

You **must** speak with our Community Grants Team before you apply.

Our team can help you with:

- using the online application form (SmartyGrants)
- getting help from a translator or interpreter.

A Chinese language application form is also available, on request.

Organisations are also encouraged to attend an Information Session and Grant Writing Workshop. For bookings and to find out more about upcoming grant support events, visit www.manningham.vic.gov.au/events.

How can you contact the Community Grants Team?

Call us on 9840 9333 or email us at grants@manningham.vic.gov.au

4. Assessment Criteria for Community Development Grants

Community Development Grant applications will be assessed against four criteria. The points below are provided to assist in guiding your responses. The assessment criteria scores applications to a maximum total of 100%.

All applicants are required to provide **clear evidence that the activity directly responds to a specific community need, interest or service gap**. Please refer to the Assessment Criteria below for further details.

Assessment Criteria	What you should include in your application	Criteria weighting
What is the activity you are applying for and what will it achieve?	<ul style="list-style-type: none"> Provide a clear description of the activity for which you are seeking funding and its objectives. 	Required
	<ul style="list-style-type: none"> Include an explanation as to how the activity aligns with two (2) of the grant category objectives (see page 3). 	15 per cent
	<ul style="list-style-type: none"> Include details about the proposed short or medium term impacts of the activity (the desired end result). Provide a description of how the activity incorporates innovative practices. 	10 per cent
		Total 25 per cent
Why is the activity needed?	<ul style="list-style-type: none"> Provide a clear description of the community need, issue or opportunity that your activity is responding to. 	10 per cent
	<ul style="list-style-type: none"> Include information that supports your application, such as demographic data, letters of support, feedback from consultation, community plans or strategies. 	5 per cent
	<ul style="list-style-type: none"> Provide evidence to demonstrate how the activity aligns with one or more of Council's key plans and strategies (see page 2 for more information). 	10 per cent
		Total 25 per cent
Who will benefit from the activity?	<ul style="list-style-type: none"> Provide a description of the groups and/or individuals in the community that are being targeted (e.g. socially isolated, vulnerable, older residents, diverse, women, men, LGBTQIA+, First Nations people). 	15 per cent
	<ul style="list-style-type: none"> Provide the total estimated number of activity participants and percentage of these that are Manningham residents. 	5 per cent
	<ul style="list-style-type: none"> Where appropriate, explain if the activity will attract a broader audience including residents from outside of the municipality. 	
		Total 20 per cent
How will the funded activity be managed over the funding period?	<ul style="list-style-type: none"> Provide an overview of your group/organisations capacity to deliver the activity. This could include information that demonstrates experience in the delivery of similar initiatives and details of the project manager. 	20 per cent
	<ul style="list-style-type: none"> Include information on the groups and/or organisations you will partner with for the delivery of the activity and their role/s. Applicants must include supporting documentation that confirms any commitments made by nominated project partners. 	5 per cent
	<ul style="list-style-type: none"> Provide an outline of how the benefits of the activity will be sustained once funding has been expended. 	5 per cent
		Total 30 per cent
Project Plan and Evaluation Framework	<ul style="list-style-type: none"> Complete the Project Plan listing the key tasks, responsible person/s and timeframes to complete the project. Complete the Evaluation Framework listing the objectives, outcomes, timelines and measure of success. 	Required
Budget	<ul style="list-style-type: none"> Ensure your budget reflects the scope of the activity including all expenditure and income contributions include any financial and in-kind assistance from your group/organisation and activity partner/s. All expenditure items over \$500 will require a written quote. Goods and services are to be provided by ABN registered suppliers. Applications that include formal estimates/quotations for specific goods or services that are below \$500 will be considered favourably. Subject to the nature of the application, Council may require written estimates for all expenditure. 	Required

4.1. Project Plan

A completed Project Plan guides the management and implementation of your activity and includes answers to questions such as:

- What key tasks must be completed to successfully deliver the activity?
- Who will be responsible for delivering the activity?
- When should the task be completed by?

If your application is successful, the plan will form part of your Funding and Service Agreement (FASA). The Project Plan template is included in the SmartyGrants application form. A sample Project Plan is available in [Appendix A](#) – Project Plan Examples can be seen on page 11.

4.2. Evaluation Framework

A completed Evaluation Framework is required. An evaluation is important as it enables organisations to plan for specific program and activity outcomes, measure how well the activity was delivered and whether it achieved what it set out to do.

The Evaluation Framework template is available in the SmartyGrants application form. A sample Evaluation Framework is available in [Appendix B](#) – Evaluation Framework Examples can be seen on page 12.

4.3. Budget and quotes for budgeted expenses

The budget should reflect the scope of your activity and include all income and expenditure that relates specifically to your proposed activity. Please also include any financial and in-kind assistance from your group/organisation and activity partner/s. When you have completed your budget, **the Total Income and Total Expenditure must be equal.**

4.3.1. Income

You must list all income contributions, both financial and in-kind, related to your activity.

For example:

- your organisation's financial contribution
- your organisation's "in-kind" contribution
- the grant amount you are seeking from Manningham Council
- grants you are seeking from other funding bodies
- sponsorship, donations or other funding

What is "in-kind" contribution?

An in-kind contribution is when an organisation contributes goods or services in-lieu of providing funds (cash). For example, volunteers' hours, use of organisation equipment or facilities (i.e. photocopiers). In-kind contributions must have a dollar value, for example the estimated value of volunteer time is \$45 per hour.

Applicants who provide evidence of in-kind and / or financial contributions will be considered more favourably.

Expenditure and quotes

Quotes are mandatory for all expenditure items over \$500 that are essential to the delivery of the activity. Quotes may be submitted as a catalogue item (web or hard copy) or quotes from a provider. Failure to do so may result in your application being deemed ineligible or unsuccessful. A sample budget is available in [Appendix C](#) on page 13.

Applications that include formal estimates/quotations for specific goods or services that are below \$500 will be considered favourably. Subject to the nature of the application, Council may require quotes for all proposed expenditure.

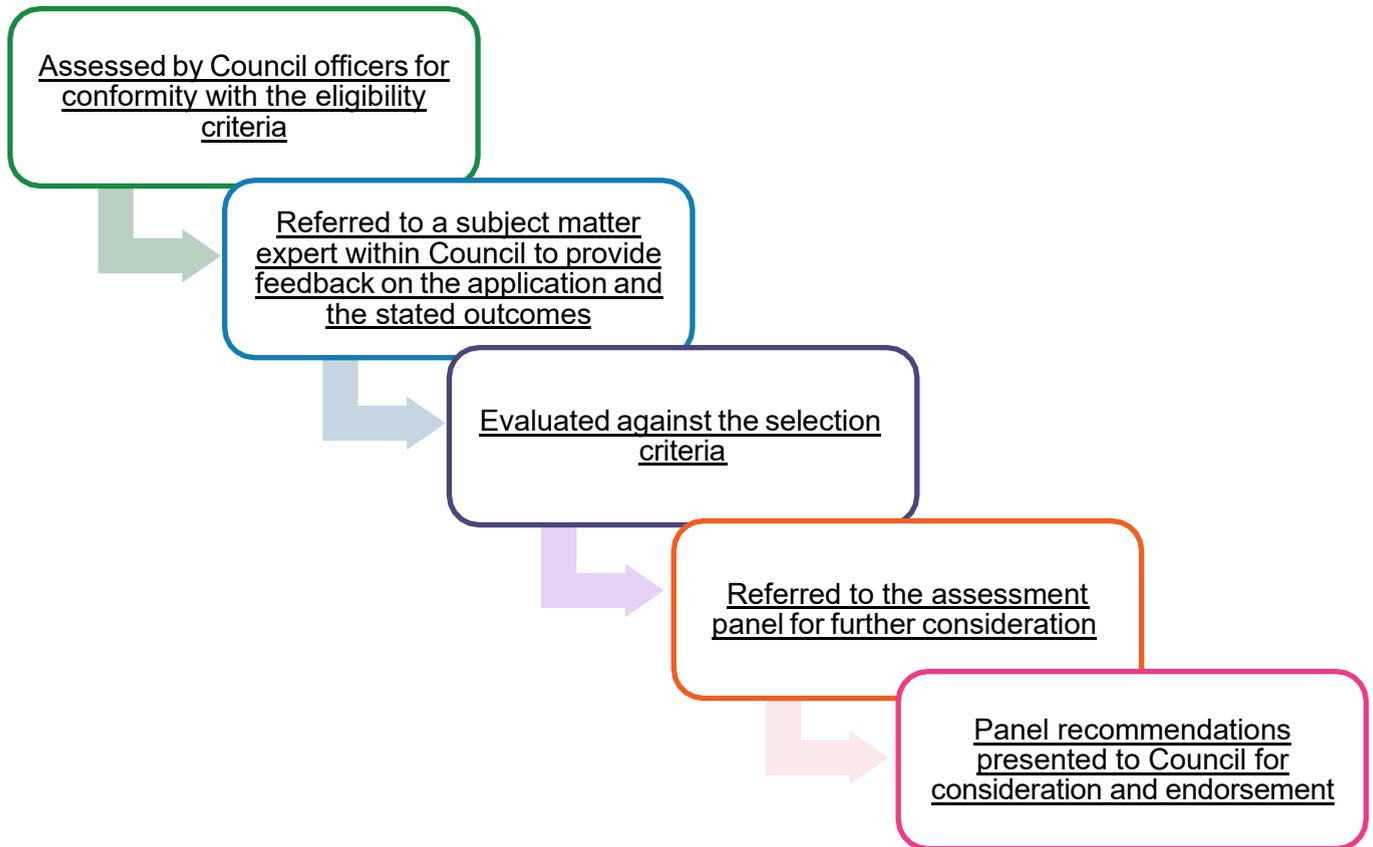
4.3.2. GST status

Organisations must indicate their GST status in their application. Successful organisations with an ABN that are not registered for GST, will receive their grant without GST.

Successful organisations with an ABN and registered for GST, will be required to complete an Agreement for Issuing Recipient Created Tax Invoices (RCTI). You will receive the grant amount plus 10% GST.

5. Assessment process

The process for assessing the grants applications will, at a minimum, ensure that applications are:



To assist with decision making, the applicant may be asked to provide additional information during the assessment process.

5.1. Notification process

All applicants will be notified in writing about the outcome of their application.

If your application is successful, you will need to sign a formal funding agreement, called a FASA.

If your application is not successful, you can ask our Community Grant Team for feedback to help improve your application for next time. Our team are here to support you.

While funding decisions are final, applicants are encouraged to apply again in future funding rounds.

A list of successful applicants will be shared on our website approximately one month after everyone has been notified. You can find this information at: www.manningham.vic.gov.au/community-grant-program

Reporting and financial acquittal requirements

All successful grant recipients must meet reporting requirements as part of their funding obligations to Manningham Council.

6. Reporting and financial acquittal requirements

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6.1. Reporting requirements

All grant recipients are required to report on the progress and completion of their funded activity. Reporting ensures public funds are used responsibly, supports transparency, and helps us understand the outcomes and benefits delivered to the community.

Manningham Council's standard *Funding and Service Agreement (FASA)* outlines the specific reporting requirements for each grant category and stream. Any additional conditions or deliverables for a particular funding agreement will be detailed in the FASA.

6.2. Activity Completion Report

Grant recipients must submit an *Activity Completion Report* annually, including financial acquittal, via our SmartyGrants portal. This report confirms that the funded activity was completed in accordance with the terms of the FASA.

6.3. Audit access

Manningham Council officers may request access to the applicant's records and accounts relevant to the grant activity for audit purposes. Failure to comply may result in ineligibility for future funding.

6.4. Support for reporting

If an applicant requires assistance with the reporting process, they are encouraged to contact the Community Grants Team before the report due date to ensure they receive the support they need.

6.5. Consequences of late or missing reports

If an applicant fails to submit the completed *Activity Completion Report* on time, they will not be eligible to apply for future funding until the current activity is finalised.

If an applicant fails to submit the completed *Activity Completion Report* for more than 2 grants, they will be ineligible for any future grants.

6.6. Performance and grant variations

Sometimes changes to the timing, budget, or scope of a project may be needed during the grant period. These changes must be managed through a formal grant variation process via SmartyGrants, with support from the Community Grants Team.

Once a Grant Variation Form is submitted, our officers will review the request and seek the necessary approvals. No changes can be confirmed until formal approval is given in writing from Manningham Council. If a funded program cannot be delivered as outlined in the FASA, or if there are unspent funds at the end of the project, the remaining funds must be returned to Manningham Council within an agreed timeframe.

2. Appendix A – Project Plan Examples

Project Plan example - Activity

Anticipated Project Start Date: August 2026

Anticipated Project End Date: July 2027

Key tasks <i>List key tasks in order that they will be completed</i>		Person responsible <i>List who will be responsible for the completion of the task</i>	What will show that you have completed the task? <i>List the key outputs</i>	Date to be completed by
1.	Establish an Advisory Committee to provide guidance for the duration of the pilot activity	Funded organisation program manager	Project committee formed and includes family and carer representatives Terms of Reference adopted	August 2026
2	Prepare activity content and finalise project plan	Funded organisation program manager, Advisory Committee members	Activity purpose reviewed and project plan finalised	August 2026
3	Book venues and facilitators	Funded organisation program manager, Project partners	Stakeholder consultation venues and facilitators confirmed	August 2026
4	Create promotional material and distribute to partners and interested organisations	Funded organisation program manager	Promotional material drafted and submitted to Council for approval Promotional material distributed via networks	September 2026
5	Host stakeholder consultation forums and evaluate sessions	Funded organisation program manager, Project partners	Consultation sessions delivered and evaluated Consultation findings documented	December 2026
6	Develop draft resources and present to the Advisory Committee	Funded organisation program manager, Project partners, Advisory Committee members	Draft resources developed and presented to the Advisory Committee	February 2027
7	Finalise resources and host community launch event	Funded organisation program manager	Resources printed and distributed to relevant stakeholders Launch event held	April 2027
8	Evaluate pilot activity	Funded organisation program manager Advisory Committee members	Pilot activity evaluated and findings presented to the Advisory Committee with recommendations regarding next steps	May 2027
9	Submit grant funding Activity Completion Report and acquit the grant	Funded organisation program manager	Activity Completion Report submitted via SmartyGrants	July 2027

3. Appendix B - Evaluation Framework Example

Evaluation Framework example – Activity

Project / program objectives <i>List the objectives of the activity below</i>	Proposed outcome(s) <i>List the key proposed outcome(s)</i>	Measure or Indicator <i>List how you will measure the outcome(s) of your activity</i>	Timeline <i>When will the outcome(s) to be delivered</i>	Evaluation Reporting <i>This column is to be populated once the activity has been completed and measures collected</i>
To increase family and carer awareness of education and employment opportunities available to people with a disability	Project Plan finalised Project committee formed including family and carer representatives	Increased family and carer awareness of education and employment opportunities available	May 2026 August 2026	Family and carer survey indicates: <ul style="list-style-type: none"> 82 percent of participants have increased knowledge and awareness of education and employment opportunities 70 percent of participants are more confident to advocate on behalf of a person with a disability Refer to attached survey
To build family and carer confidence and capacity to advocate for education and employment outcomes for a person with a disability	Promotional material developed and distributed to the community Consultation sessions hosted and evaluated	Family members and carers feel more confident to advocate on behalf of a person with a disability	September 2026 December 2026	Consultation survey findings indicate: <ul style="list-style-type: none"> 75 percent of participants gained new knowledge 65 percent of participants commit to changing current practices to improve accessibility outcomes
To engage and consult families and carers of people with a disability to inform the development of activity resources	Resources are developed and distributed Launch event held	The community and service providers have increased understanding of access to education and employment opportunities for people with a disability	May 2027 July 2027	Five consultation sessions held with 130 attendees The Advisory Committee involved 10 family/carers representatives.

4. Appendix C – Budget Examples

Budget example – Activity

Income	Amount
Your organisation's financial contribution What is your organisations budget for the activity?	\$ 2,700
Amount you are seeking from Manningham Council If registered for GST, don't add GST here, we will do so if you are successful.	\$ 3,850
Other funding Have you received other grants for the project? If so, please provide details. Bendigo Bank	\$ 1,500
Other (please detail) Please detail any other types of funding here. This could include a fundraising activity (e.g. chocolate drive), or contributions from a partnering organisation. Chocolate drive (\$2,650) 10 guest speakers @\$250 each (\$2,500) In-Kind	\$ 5,150
Your organisation's in-kind contribution What is your organisations in-kind contribution to the activity?	\$ 1,350
Total Income (A)	\$ 14,550

Expenditure	Amount
Project Coordination (please detail) Example: facilitator for workshops @ \$40/hr x 70 hrs (includes consultations, project launch and evaluation sessions)	\$ 2,800
Project Materials (please detail) Example: promotion and marketing, printing of activity resources, general office expenses	\$ 3,500
Venue Hire Note: please provide a quote for date/s of venue hire. Bond amounts are not eligible for funding	\$ 2,200
Catering Example: for stakeholder consultations and activity launch	\$ 2,200
In-kind Example: two volunteers @ \$45 for 30 hours (\$1,350), 10 Guest Speakers @ 250 each (\$2,500)	\$ 3,850
Total Expenditure (B)	\$ 14,550

Note: Income (A) and Expenditure (B) must balance.

After completing the budget ask yourself: Does the total amount at (A) equal the total amount at (B)? Yes/No

5. Checklist: Information you must provide

Eligibility requirements	
To apply your community organisation must be one of the following:	YES
• Not-for-Profit (NFP) or Incorporated Association	<input type="checkbox"/>
• Company Limited by Guarantee	<input type="checkbox"/>
• Auspice by a Not-for-Profit organisation	<input type="checkbox"/>
• School	<input type="checkbox"/>
• Be located or activity delivered in Manningham refer page 4	<input type="checkbox"/>
Please note that individuals and for profit commercial organisations are not eligible to apply.	
Prior to commencing your application:	
Develop a project proposal outlining a brief project description, the objectives of the project, timeline and budget to identify the appropriate category to submit your application.	<input type="checkbox"/>
Determine which Grant Category you would like to apply in:	<input type="checkbox"/>
• Community Development Grants (\$3,001-\$20,000)	
• Arts Grants (\$3,001-\$20,000)	
• Festival and Events Grants (\$3,001-\$20,000)	
• Healthy Ageing Grants (\$3,001-\$20,000)	
• Seniors Club Support Grants (up to \$8000)	
• Small Grants	
• Community Strengthening Category (up to \$3,000)	
• Equipment Purchase Category (50% co-contribution of the total cost of the equipment up to \$1,500)	
• Contact Council's Grants Team on 9840 9333 to discuss your application (not required for Small Grants)	<input type="checkbox"/>
• Attend an Information Session or Grant Writing Workshop (optional). Visit our website .	<input type="checkbox"/>
• Register with Council's Events Team if you are planning an event Call 9840 9333 Email: events@manningham.vic.gov.au	<input type="checkbox"/>
• Adhere to all Federal and State legislative requirements for your proposed activity i.e. Health and Safety, Child Safe Standards , Accounting & Auditing, EEO, Human Rights etc. Obtain a Working with Children Check if your activity involves interaction with children	<input type="checkbox"/>
• Acquit all previous grants - funding will not be paid until all outstanding grants have been acquitted.	<input type="checkbox"/>
• Have no outstanding debts to Council	<input type="checkbox"/>
You must include with your application:	
• Incorporation Number	<input type="checkbox"/>
• GST Status	<input type="checkbox"/>
• ABN or complete a Statement by Supplier form	<input type="checkbox"/>
• Current Financial Statement	<input type="checkbox"/>
• Current Public Liability Insurance with a minimum \$20 million coverage	<input type="checkbox"/>
• If you are being auspiced by a NFP, your organisation will need to provide written consent from the organisation that has agreed to manage the grant and / or the funding	<input type="checkbox"/>
• Provide quotes for expenditure items over \$500	<input type="checkbox"/>
• This can include a catalogue item or quote from a provider. Quotes for items over \$500 must be provided or the application may be deemed ineligible.	
• Include any letters of support (optional)	<input type="checkbox"/>
How to complete your application:	
• Log in/ Register with SmartyGrants to complete your application	<input type="checkbox"/>



Contact Details

For further information, please contact Council's Community Grant Team on 9840 9333 or visit manningham.vic.gov.au/community-grant-program



Interpreter service **9840 9355**

普通话

廣東話

Ελληνικά

Italiano

فارسی

العربية