

Freedom of Information (FOI) Application Form 2025/2026

Surname

Given Name

Postal Address

Telephone Number

(Home)

(Mobile)

Email Address

Under the Freedom of Information Act (1982) I request access to the following document(s)

(Please be specific and state the document/s you are after and insert a date range)

Form of Access:

I wish to inspect the document(s) ☐ **OR** want a photocopy of the original document(s) ☐

Consultation

Please note, if your application seeks access to documents which contain a third party's information (for example, an individual's personal affairs information such as name, address, phone number or other identifying information, or a company's business, commercial or financial information), Council must consult with them and ask if they object to you receiving their information. Consultation may also extend the due date for your request by 15 days.

Do you seek personal affairs information: Yes No
(If you do not, this information will be deleted from any documents provided)

Do you seek business, commercial or financial information of third parties: Yes No
(If you do not, this information will be deleted from any documents provided)

Do you consent to exempt or irrelevant information being deleted from any documents: Yes No

During this consultation process, do you consent to being identified as the FOI applicant: Yes

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Application Fee

The application fee is **\$33.60** for FY 2025/2026. Payment options include:

1. **In person** to Customer Service, located at Manningham Civic Centre, 699 Doncaster Road; or,
2. **by cheque or money order**, payable to 'Manningham City Council'
3. **electronic payment options** - Council will send you an invoice outlining the electronic payment options.

Applicant's signature

Date

Council is committed to full compliance with its obligations under the Privacy and Data Protection Act 2014. The personal information using of your FOI request. No personal information will be disclosed to out your consent unless required or authorised by law.