

MANNINGHAM COMMUNITY FUND 2025

Guidelines

What is the Manningham Community Fund?

The Manningham Community Fund supports and distributes funds to community organisations in Manningham and operates under the umbrella of the Lord Mayor's Charitable Foundation, which has been supporting charities across Melbourne metropolitan area since 1923.

The Fund is a separate legal entity from the City of Manningham. It aims to raise much-needed funds to help community organisations with DGR Item 1 (deductible gift recipient)* status.

It does this by encouraging tax deductible donations, gifts and bequests that build up the Fund corpus in perpetuity. Each year the Fund earns income (in the form of interest) which can then be made available to the community in the form of grants.

* A deductible gift recipient (DGR Item 1) is an entity or fund that can receive tax deductible gifts

What are the 2025 grant themes?

2025 grant applications will be considered from community organisations requesting funding for activities in the following areas:

- Homelessness and affordable housing
- Healthy and resilient communities
- Education and employment
- Diversity and inclusion
- Environment and sustainability

Organisations must be able to demonstrate how this grant would address a specific and immediate need in Manningham.

What is the eligibility criteria?

To apply for funding through the Manningham Community Fund, applicants must meet the following:

- Organisations applying for a grant must have a current Australian Taxation Office endorsement of DGR Item 1 status.
- Organisations deliver an activity within the Manningham municipality.
- Applicants must have appropriate insurance and workplace health and safety policies in accordance with the *Funding and Service Agreement* and other legislative requirements related to the funded activity.
- The Manningham Community Fund will accept applications for grants up to the maximum value of \$10,000. There is no minimum amount that can be applied for.
- Applicants must not spend money on the proposed activity before funding decisions are announced. This is considered retrospective funding, which is not eligible for support.
- Applications that have a sole religious or political purpose which seek to promote core beliefs are not eligible for funding.
- Auspiced grants are not permitted.
- Late applications will not be considered.



MANNINGHAM
COMMUNITY FUND



In addition to the previously stated criteria, applicants must provide:

- Evidence of your organisations Deductible Gift Recipient (DGR) status
- Most recent annual report and financial statements
- Current Public Liability Insurance
- ABN or a completed Statement by Supplier Form
- Project Plan
- Quotations for all expenditure items over \$500.

What is the grant assessment process?

All eligible grant applications are considered by the Manningham Community Fund Assessment Panel.

The Panel consists of:

- Mayor (the Fund's Honorary Patron) and another Councillor
- Two Senior Council Officers comprising either Director, and/or Manager

The Panel makes funding recommendations to the Lord Mayor Charitable Fund's Board where applications are signed off and approved.

It can be decided to fully fund, partially fund or not fund an activity.

What happens if my grant application is approved?

Successful applicants will need to enter into a Funding and Service Agreement which outlines the conditions under which the grant will be made available.

Successful applicants are required to complete an acquittal to understand the impact of the grant.

When acknowledging the Manningham Community Fund support, the words "Funded by Manningham Community Fund, a Community Fund Account of Lord Mayor's Charitable Foundation" can be used.

Key dates

The 2025 funding round opens at 9.00am on Monday 10 February 2025 and closes 5.00pm on Tuesday 11 March 2025.

How to apply

All applicants will need to prepare and submit their grant application using our online grants management system, SmartyGrants which offers a step-by-step guide on how to apply

 manningham.smartygrants.com.au

For more information

 9840 9333

 grants@manningham.vic.gov.au



Interpreter service **9840 9355**
普通话 廣東話 Ελληνικά Italiano العربية فارسی