

# APPLICATION FORM

## Heritage Restoration Fund 2024 - 2025

**The closing date to make an application is Friday 6 September 2024**  
**Please email your application to [csadmin@manningham.vic.gov.au](mailto:csadmin@manningham.vic.gov.au)**

<b>Applicant</b>	
Name: (if the applicant is not an individual, please use the organisations name)	
Postal Address:	
Email:	
Phone:	
Are you the landowner?	
If you are not the landowner, please provide the landowner's name, address, email and phone number.	
<b>Property Address</b>	
Please provide the address of the property your application relates to.	No: _____ Street: _____ Suburb: _____
<b>Category of Assistance</b>	
Please identify which category of assistance you are applying for?	Buildings and Works <input type="checkbox"/> Trees and Gardens <input type="checkbox"/>
<b>Proposal</b>	
Please provide a description of your proposed works.	
Estimated cost of works.	\$
Estimated completion date of works.	

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## Heritage Restoration Fund 2024 - 2025

### Conditions of the Heritage Restoration Fund 2024 – 2025

The Heritage Restoration Fund is subject to the following conditions that must be complied with by the applicant. Failure to comply with the conditions may result in the cancellation of your approved funds.

- Any funds awarded under the Heritage Restoration Fund must only be used to finance the works that have been approved in your application.
- The approved funds may be subject to conditions. All conditions will be included in your letter of approval and must be complied with prior to making a claim for the funds. A condition may be included that requires a planning permit for the approved works.
- All works must be completed by the date specified in your letter of approval.

### Declaration of Applicant

In making my application, I declare that I have read and understand the conditions of the Heritage Restoration Fund 2024 – 2025, the information that I have provided in my application is true and correct, and that the owner of the property (if not yourself) has been notified of the proposed works in the application.

Applicant's signature: \_\_\_\_\_

Date: \_\_\_\_\_

### How to Make an Application

If you would like to apply for funds, your application must be accompanied with enough information to allow a thorough assessment to be made by Council officers. As a minimum, the following information should be provided:

- A completed Application Form.
- A written description of the proposed works.
- Photographs of the existing building, structure or place, and trees and gardens.
- A plan of the proposed works, including a colour palette if painting is proposed.
- Itemised quotations based on the following cost of works:
  - Under \$3,000: One quote.
  - Between \$3,000 & \$5,000: Two quotes.
  - Over \$5,000: Three quotes.

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Correspondence will be sent using your email address unless otherwise specifically requested.

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